Crewkerne & West Crewkerne Joint Burial Committee

TOWN HALL
Market Square
Crewkerne
Somerset
TA18 7LN
towncouncil@crewkerne-tc.gov.uk

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Joint Burial Committee** to be held on **Tuesday 1 December 2026,** starting at **18.45** in the Council Chamber, Town Hall, Market Square, Crewkerne.

Note: - Members of the public who wish to view the meeting proceedings will be able to access the meeting through the following link: Crewkerne Town Council - YouTube

Gemma Hughes PSLCC, Town Clerk (signed on original)
25 November 2026

Agenda

048/2627 **To receive and approve apologies for absence.**

a. To record members present:
Schedule 12 of the Local Government Act 1972 requires:

- a record be kept of the members in attendance.
- this record forms part of the minutes of the meeting.
- Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.

b. To approve any apologies for absence:
Section 85(1) of the Local Government Act 1972 requires:

- Members present to decide if the reason(s) for a member's absence are acceptable.

049/2627 **To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.**

The Localism Act 2011 and the Council's Code of Conduct requires:

- Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
- Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

050/2627 **To approve the draft minutes of the Joint Burial Committee meeting** held on 6 October 2026.

051/2627 **Public Open Forum:** Questions may be put to the Committee in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Thursday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Chair reserves the right to vary or extend these time limits.

052/2627 **Clerk's progress report**: to receive an update report (for information).

053/2627 **Financial Matters for consideration:**

a) Income and expenditure report
b) To note the receipts report
c) Draft budget and precept

054/2627 **To consider introducing a fee for a triple-depth grave plots**

055/2627 **To receive feedback from recent inspections**

056/2627 **To approve the applications, transfers and memorials received.**

057/2627 **To consider quotations for a digital map for the cemetery**

058/2627 **Matters of report** (for information only).

059/2627 **Date of the next meeting**: Tuesday 2 February 2026, 18.45, Council Chamber, Town Hall, Market Square, Crewkerne.