Minutes of a meeting of the POLICY & RESOURCES COMMITTEE held in the Council Chamber, Town Hall, Market Square, Crewkerne, following a meeting of the Planning and Highways Committee on Monday 12 October 2026.

PRESENT:

Cllr. A. Stuart (Chair), M. Best, D. Livesley, P. Maxwell, J. Nathan, and C. Rawe

In attendance: G. Hughes (Town Clerk) and S. Syeda Bowen (Deputy Clerk)

010 26/27 **TO NOTE APOLOGIES FOR ABSENCE**

Councillors Cosgrove, Draycott, Head, Morris, Samuel (personal reasons)

It was **RESOLVED** to accept the reasons for absence.

011 26/27 **DECLARATIONS OF INTEREST**

There were no declarations of interest in items on the agenda.

012 26/27 **TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 8 June 2026 were **APPROVED** as a true and accurate record.

013 26/27 **PUBLIC OPEN FORUM**

No members of the public were present.

014 **TO ADOPT REVIEWED TERMS OF REFERENCE**

26/27 a. Christmas Working Group

Councillors reviewed the Christmas Working Group Terms of Reference and **RESOLVED** to approve the revised document, subject to minor grammatical amendments.

b. Crewkerne Neighbourhood Plan Steering Group

The Planning and Highways Committee, which met prior to this meeting, approved the revised Crewkerne Neighbourhood Plan Steering Group Terms of Reference, subject to minor grammatical amendments.

015 **TO ADOPT A NEW POLICY**

26/27 Artificial Intelligence (AI) Policy

Councillor Stuart reported that she had recently attended an AI training session and was awaiting the slides, which included recommendations for AI models suitable for use by councils. It was **RESOLVED** to defer the item pending receipt of further information.

016 **REVIEW OF EXISTING POLICIES**

26/27 a. CCTV Policy
b. Community Engagement Strategy
c. Investment and Borrowing Policy
d. Website Policy

Councillors reviewed the policies listed in (a)-(d), and **RESOLVED** to approve the revised documents, subject to minor grammatical amendments.

017 **POLICY REVIEW SCHEDULE**
26/27 To note the updated policy review schedule

The schedule was noted.

018 **MATTERS OF REPORT**
26/27

There were no matters to report.

019 **DATE OF THE NEXT MEETING**
26/27

Monday 11 January 2027, following the meeting of the Planning and Highways Committee in the Council Chamber, Town Hall.

The meeting closed at 19.20

Signed: ……..

Dated: ……..

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