Minutes of a meeting of the AMENITIES COMMITTEE held in the Council Chamber, Town Hall, Market Square, Crewkerne, following a meeting of the Planning and Highways Committee on Monday 13 July 2026.

PRESENT:

Councillors R. Cosgrove, N. Draycott (Vice-Chair), K. Head, D. Livesley, J. Morris, J. Nathan, C. Rawe, A. Samuel and A. Stuart

In attendance: G. Hughes (Town Clerk), S. Syeda Bowen (Deputy Clerk), A. Cross (Operations Manager) and one member of the public.

001 26/27 **TO NOTE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. M. Best, P. Maxwell (personal), and S. Ashton (work commitments)

002 26/27 **DECLARATIONS OF INTEREST**

No declarations of interest were made in respect of items on the agenda.

003 26/27 **TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**

It was AGREED that the minutes of the meeting of the Amenities Committee held on 11 May 2026 be APPROVED.

004 26/27 **PUBLIC OPEN FORUM**

No members of the public wished to speak.

005 **TENNIS COURTS**
26/27 To consider novation of the Tennis Courts Individual Grant Funding Agreement

It was AGREED for the Clerk to make enquires about the novation of the agreement from South Somerset District Council to Crewkerne Town Council.

006 **HEARING LOOP**
26/27 To determine a quotation for a replacement hearing loop for Victoria Hall

Councillors discussed the requirement for a hearing loop. It was explained that the system would link into the CUDOS sound system and enable members of the public with hearing impairments to hear performances more clearly. It was AGREED to appoint Contacta to install the hearing loop at a cost of £1,928. The Operations Manager was delegated authority to instruct the works and progress the installation.

007 **TOWN HALL FIRE ESCAPE**

26/27 To approve the continuation of external repainting works to the Town Hall

It was AGREED to proceed with the repainting works to the fire escape stairs and to appoint Character Restorations to undertake the works at a cost of £3,650. The Operations Manager was delegated authority to instruct the works and oversee their completion.

008 **TOWN HALL LETTERING**

26/27 To review quotations for replacement lettering on the Town Hall

Councillors commented that metal lettering would be more appropriate for a historic building and that bespoke plastic lettering would not provide a significant cost saving. It was AGREED to appoint Legacy Ironworks to manufacture and install the lettering at a cost of £3,069.50. The Town Clerk was delegated authority to obtain the necessary Listed Building Consent and to instruct the works following receipt of the required approvals.

009 **REPORT FROM THE AMENITIES VICE CHAIR**

26/27 To note the updated progress matrix

Councillors noted the updated progress matrix and discussed the following items:

- Blocked drains on North Street were causing water to collect around the Town Hall.
- The Operations Manager confirmed that he was seeking quotations from contractors for the Town Hall plinth works.
- Further quotations were awaited for the Bincombe Wall repairs. Councillor Livesley advised that he had cleared overgrowth from the outside of the wall.
- The Operations Manager confirmed that the fire-damaged picnic bench at Bincombe had been repaired but would require replacement in the longer term.
- The Clerk was asked to install laminated signage at Bincombe advising that barbecues were not permitted due to the fire risk.
- Councillors noted that a bench at Bincombe had been removed due to its poor condition and being beyond repair. The Clerk was asked to publicise this on social media.
- Regarding fly-tipping at the Tennis Courts, the Clerk confirmed that Abri have asked the resident remove the items, and access would be arranged.
- The Clerk confirmed that signage for the Tennis Court main gate was on order.

010 **MATTERS OF REPORT**

26/27

Councillors raised the following matters:

- Severalls Bowls Club have been cutting back brambles from the hedge as and when necessary
- Councillor Nathan requested that a contractor is used to clear some of the bracken and brambles at Bincombe
- Councillor Stuart asked for clearance of the lower section at Bincombe

011 **DATE OF THE NEXT MEETING**

26/27

Monday 7 September 2026 following the Planning & Highways Committee meeting in the Council Chamber, Town Hall, Market Square.

The meeting closed at 20.39

Signed: ……..

Dated: ……..
AM13JULY2026