



CREWKERNE TOWN COUNCIL

INCOME & EXPENDITURE

ACCOUNT

&

BALANCE SHEET

2025 / 2026

CREWKERNE TOWN COUNCIL

ACCOUNTS

2025 / 2026

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INTRODUCTION

The Town Council is required:

*to make arrangements for the proper administration of its financial affairs and to ensure that one of its officers has responsibility for the administration of those affairs. In this Council, the Town Clerk is the Responsible Financial Officer (RFO).

*to manage its affairs to secure economic, efficient and effective use of resources and to safeguard its assets.

The RFO is responsible for the preparation of the Council's Statement of Accounts which is required to present fairly the financial position of the Council at the accounting date and its income and expenditure for the year ended 31 March 2026.

In preparing this Statement of Accounts, the RFO has sought to select suitable accounting policies and apply them consistently and make judgements and estimates that are reasonable and prudent. The RFO has also kept proper accounting records which are up to date, and the Council has undertaken a review of the measures for the prevention and detection of fraud and other irregularities.

The Council's financial accounts for the year ended 31 March 2026 are set out on the following pages with explanatory notes where required. These accounts include figures for the Town Council. The accounts are prepared under regulations of the Accounts and Audit (England) Regulations 2015 and published subject to External Audit.

These accounts have been approved by resolution of the Town Council at the meeting held on 22nd June 2026.

Crewkerne Town Council
Town Hall,
Market Square,
Crewkerne, Somerset, TA18 7LN

CREWKERNE TOWN COUNCIL

INCOME & EXPENDITURE ACCOUNT
&
BALANCE SHEET

2025 / 2026

AUDITOR'S REPORT
to the Members
of CREWKERNE TOWN COUNCIL

The auditor's report will appear here in due course.

The Auditor is based at PKF Littlejohn LLP, 1 Westferry Circus, London E14 4HD.

INCOME & EXPENDITURE ACCOUNT

Year Ended 31/03/2025		Year Ended 31/03/2026	
INCOME			
1,000.00	Aqua Centre	1,000.00	Pg 12
332.74	Allotments	331.39	
6,502.70	Bank Gross Interest	9,114.06	
27,950.08	Cemetery Fees	31,936.44	Pg 15
2,681.50	CIL Funds	0.00	
10,043.01	Events (incl. Christmas)	5,175.39	Pg 14
22,216.54	George Reynolds Centre	22,227.38	Pg 15
4,524.10	Grounds Maintenance	600.98	Pg 13
6,799.40	Henhayes Car Park	10,271.61	
334.33	Miscellaneous	564.65	
637,714.00	Precept	663,503.00	
11,248.00	Projects	1,977.19	Pg 14
1,131.49	Town Hall	12,340.16	Pg 13
10,866.05	Victoria Hall	8,261.67	Pg 13
0.00	Hall Hire Deposits	500.00	
5,662.47	War Memorial Commemoration Trust	0.00	*
-----		-----	
749,046.41	TOTAL INCOME	767,803.92	
=====		=====	
* Payment of £4,351.94 due to Crewkerne Town Council to be made during 26/27 financial year.			
EXPENDITURE			
0.00	Aqua Centre	311.14	Pg 12
53,268.74	Cemetery	39,762.29	Pg 15
22,107.22	Events (incl. Christmas)	15,754.93	Pg 14
61,464.06	General Administration	60,289.77	Pg 12
49,066.30	George Reynolds Centre	44,337.72	Pg 15
10,279.00	Grants	13,627.00	Pg 14
138,859.99	Grounds Maintenance	55,165.45	Pg 13
17,911.36	Projects	3,948.94	Pg 14
236,620.76	Salaries & Wages	262,571.70	
45,062.54	Town Hall	29,905.70	Pg 13
35,145.64	Public Services (Toilets/Youth Service)	35,268.14	Pg 12
21,299.46	Victoria Hall	20,100.66	Pg 13
4,925.89	War Memorial Grounds	7,026.79	Pg 14
-----		-----	
696,010.96	TOTAL EXPENDITURE	588,070.23	
=====		=====	
52,995.45	Net surplus/(deficit)	179,733.69	Pg 6

CONSOLIDATED BALANCE SHEET

31/03/2025	As at		31/03/2026
	CURRENT ASSETS		
100,000.00	Investments	100,000.00	
3,591.77	VAT Recoverable	2,472.27	
3,389.66	Debtors	9,396.28	
9,223.07	Payment in Advance	9,223.68	
351,622.97	Cash in Hand & at Bank	489,244.72	
-----		-----	
467,827.47		610,336.95	
-----			-----
467,827.47	TOTAL ASSETS		610,336.95
-----			-----
	CURRENT LIABILITIES		
58,984.34	Creditors	21,808.23	
48.10	Receipts in Advance	0.00	
0.00	Liability Reserves e.g. deposits	0.00	

(59,032.44)			(21,808.23)
-----			-----
408,795.03			
	TOTAL ASSETS LESS CURRENT LIABILITIES		588,528.72
-----			-----
408,795.03	NET ASSETS		588,528.72
=====			=====
	Represented By:		
	Revenue Account Balance		
159,224.07	General Fund		346,468.13
249,570.96	Earmarked Reserves	Pg 11	242,060.59
-----			-----
408,795.03			588,528.72
=====			=====
355,799.58	Opening Balance 1 st April 2025		408,795.03
52,995.45	Surplus/(Deficit) for year	Pg 5	179,733.69
408,795.03	Balance as at 31 st March 2026		588,528.72

The above statement represents fairly the financial position of the authority as at 31st March 2026 and reflects its income and expenditure during the year.

**NOTES TO THE INCOME AND EXPENDITURE
AND BALANCE SHEET**

1. STATEMENT OF ACCOUNTING POLICIES

The general principles of income and expenditure accounting applicable to Parish and Town Councils with a budgeted income for the year (and the two immediately preceding years) of less than £6,500,000 and more than £200,000 are applied to these accounts. They are compiled on an accruals basis of accounting. This means that the amounts due to or from the Council in respect of the financial year but not settled at the year end are brought into the accounts. The amounts so included are actual or estimated for each line of income and expenditure and any difference between the actual figures and the estimates is reflected in the accounts of the following year.

2. ASSETS - land, buildings, vehicles, plant and equipment with a value of more than £100.

As at 31 st March 2026 the following assets were held:	Value £
Town Hall & Victoria Hall	1,890,000
Henhayes Store	10,887
Aqua Centre	2,480,000
Bus Shelters	12,447
George Reynolds Centre	990,000
George Reynolds Centre Furniture/Equipment	4,420
Town Hall/Victoria Hall Furniture/Equipment	37,264
CCTV Equipment	30,000
West One Mosaic & Nameplate	21,325
Civic Regalia	5,500
Christmas Lights and Hardware	18,538
Paintings/Works of Art/Memorabilia	36,001
Playground Equipment/Fencing	123,345
Skatepark Equipment	81,100
MUGA & Floodlighting	72,000
Grounds Maintenance Vehicle & Mowers	58,864
Open Spaces Machinery/Equipment	17,567
Street Fixtures & Fittings	51,689
Market Umbrellas/Gazebos	8,548
War Memorial Plaque	2,500
Henhayes Floodlights	40,950
Speed Indicator Device	7,094
Parcel Of Amenity Land off Bincombe Lane	16,332
Henhayes Recreation Ground	*1
Bincombe Nature Res. incl. land behind Richmond House	*1
Barn Street Recreation Ground	*1
Happy Valley	*1
Southmead Crescent Playground	*1
Pithers Court	*1
Land in front of Town Hall	*1
Townsend Cemetery (93%)	*1
Cemetery Lodge (93%)	325,500
Cemetery Chapel Complex (93%)	604,500
Public Chapel Contents (93%)	8,579
Cemetery Grounds Contents (93%)	3,119

TOTAL ASSETS	6,958,077
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*The basis of valuation of these assets is estimated actual value. Community land at nominal value.

Movements during the year

a.	During the year the following assets were added	Book Value £
	Speed Indicator Device	3,649
	Mobile Phone – Grounds Staff	113
	PC's x 3	975
	Laptop – Admin Officer	292
	Ride On Mower	24,010
	Christmas Baubles x 100	666
	Mobile Phone – GRC Manager	92
	Memorial Bench – VE Day / VJ Day	1,957
	Christmas Lights	464
	Information Boards x 3	930
	Total	33,148

b.	During the year the following assets were disposed of	
	PC	504
	PC	398
	Laptop	325
	Ride on Mower	36,500
	Total	37,727

3. **LEASES**

At the year end the following leases were in operation

Leasor	Purpose	Annual Lease Payable	Year of Expiry
Ricoh Capital Plc	Ricoh Photocopier	800.20	2027
Carina Properties Ltd	Public Toilet Block	1.00	2070
Gamma Business Comms	Telephone System	3,046.08	2026

4. **BORROWINGS**

As at the close of business on 31st March 2026 there were no loans outstanding.

5. **DEBTORS**

The figures indicated below include:

VAT claim for March 2026	£	£
	2,472.27	<u>2,472.27</u>

5 Cemetery Income	1,240.00
20 GRC Bookings	4,292.51
3 Victoria Hall Bookings	281.66
1 Aqua Centre Rent	250.00
1 Bank Interest Pending	317.97
2 TTRO Shared Cost	464.66
3 Town Hall Income	3,000.00
1 Refund of Cemetery Contribution	-450.52

9,396.28

The ages of these debts were:

	No.	Value
Less than 3 months old	32	8,772.10
More than 3 months old	3	624.18

6. PAYMENTS IN ADVANCE

Unexpired agreement with Somerset Web Services Ltd	60.00
Unexpired agreement with Everflow	648.51
Unexpired agreement with Society of Local Council Clerks	39.56
Unexpired insurance with Worknest	32.14
Unexpired membership with Worknest	225.38
Unexpired agreement with Sovereign Fire & Security	214.56
Unexpired agreement with Parish Online	66.35
Unexpired agreement with Edge Designs Ltd	424.38
Unexpired agreement with Sovereign Fire & Security	200.92
Unexpired maintenance contract with Hoistway	88.63
Unexpired insurance premium with James Hallam Ltd	3,178.34
Unexpired insurance premium with James Hallam Ltd	86.48
Unexpired insurance premium with James Hallam Ltd	241.99
Unexpired insurance premium with James Hallam Ltd	988.17
Unexpired insurance premium with James Hallam Ltd	391.40
Unexpired insurance premium with James Hallam Ltd	306.31
Unexpired agreement with Society of Local Council Clerks	161.83
Unexpired agreement with TV Licensing	116.49
Payment in advance to DVLA	231.98
Unexpired agreement with Somerset PFA	10.03
Unexpired agreement with Hoistway	316.93
Unexpired agreement with Zonkey Solutions Ltd	23.32
Unexpired agreement with Zonkey Solutions Ltd	1,097.80
Unexpired agreement with Zonkey Solutions Ltd	26.21
Unexpired agreement with Information Commissioner's Office	45.97

9,223.68

7. CREDITORS

Invoices for supplies received before the end of the financial year and payable within twelve months of the

Balance Sheet date totalled (*estimated)	£	£
Agrigem Ltd – Grounds Maintenance	90.13	
Amazon Marketplace – Administration / General Maintenance	310.98	
Boilerman Ltd – GRC Maintenance	592.09	
Bradfords – General Maintenance	53.07	
British Gas Business – GRC Gas	414.96	
British Gas Business – Happy Valley Floodlights Electricity	55.17	
British Gas Business – Public Toilets Electricity	64.10	
British Gas Business – Victoria Hall Gas	8.19	
British Gas Business – Town Hall Electricity	451.11	
British Gas Business – Town Hall Gas	279.80	
British Gas Business – Cemetery Workshop/Chapel Electricity	22.73	
British Gas Business – Lodge Office Electricity	68.14	
British Gas Business – Lodge Office Gas	240.72	
British Gas Business – GRC Electricity	900.90	
Crewkerne In Bloom – Grounds Maintenance	480.00	
E.ON – Victoria Hall – Electricity	771.15	
EDF Energy Ltd – Happy Valley Streetlights Electricity	37.35	
EDF Energy Ltd – Henhayes Streetlights Electricity	39.76	
EDF Energy Ltd – Middle Path Streetlights Electricity	39.76	
Fire Risk Assessors South West – GRC Running Costs	395.00	
GB Sports & Leisure – Grounds Maintenance	164.80	
Gamma Business Communications Ltd – Administration	296.40	
Greenways Grounds Maintenance Ltd – Cemetery Grounds Maint.	1,070.70	
HM Revenue & Customs – Tax & NI Contributions	4,272.78	
Hughes, G – Administration	43.33	
Iris Business Software Ltd – Payroll Software	19.80	
James Hardware – Grounds Maintenance	68.04	
LIDL – Administration	64.45	
Lloyds Bank – Bank Charges	9.35	
M C Commercial Cleaning – Cleaning	1,997.00	
Mailchimp – Administration	15.12	
Martin-Hamblin, P – Administration	15.93	
Paperchase Recycling – GRC Running Costs	76.00	
Paperchase Recycling – Cemetery – Grounds Maintenance	44.00	
Relay Electrical – Town Hall Repairs	110.00	
SCC Pension Fund – Pension Contributions	4,770.05	
Screwfix Direct Ltd– Grounds Maintenance	64.99	
SLCC Enterprises Ltd – Administration	38.50	
Smartest Energy – Victoria Hall Electricity	(115.05)	
Somerset Assoc. Of Local Councils – Administration	25.00	
Somerset Conference – Administration	40.00	
Somerset Council – Administration	834.50	
Sovereign Fire & Security – GRC Running Costs	100.00	
Squarespace – GRC Running Costs	204.00	
Tesco – Administration	3.64	
The Business T/A Radius Fuels Ltd – Grounds Maintenance	112.02	
The Community Youth Project – Youth Service	1,833.90	
Waitrose - Administration	9.33	
Yarcombe Woodland Products – Cemetery and Grounds Maint.	304.54	

21,808.23

8. RECEIPTS IN ADVANCE

Nil

0.00**9. EARMARKED RESERVES**

Opening Balance at 1 st April 2025	249,570.96
Additions during the year	4,404.85
Less amount utilised within the year	11,915.22
Balance at the year end	242,060.59

Balances of Earmarked Reserves as at 31st March 2026 were:

	Balance at 01/04/25	Additions in year	Used in year	Balance at 31/03/26
Tennis Courts Upgrade	9,356.43			9,356.43
Invest for Crewkerne's Future	6,751.69			6,751.69
Bincombe	451.87			451.87
Youth Town Council	4,940.19			4,940.19
Playgrounds	2,157.33			2,157.33
Victoria Hall lift upgrade	2,000.00			2,000.00
Staff Costs	54,234.14			54,234.14
Service Devolution	23,600.00			23,600.00
New Projects	19,350.00		2,000.00	17,350.00
Awe & Wonder Art Workshop	353.02		353.02	0.00
Christmas Lighting Up	12,949.40	451.22		13,400.62
Tree Fund	750.00			750.00
Town Defibrillator Maintenance	0.00	2,000.00		2,000.00
Community Bench	45.00	1,953.63	1,957.00	41.63
Aqua Centre Maintenance	1,000.00			1,000.00
Utilities	4,500.00			4,500.00
Land in front of Town Hall	2,291.00			2,291.00
Chapel Workshop Refurbishment	4,600.00		1,109.79	3,490.21
Election Expenses	14,000.00			14,000.00
CIL Funds	2,681.50		2,316.00	365.50
Cemetery 100% Balance / 93% Costs	83,559.39		4,179.41	79,379.98
	249,570.96	4,404.85	11,915.22	242,060.59

10. BREAKDOWN OF INCOME & EXPENDITURE HEADINGS

GENERAL ADMINISTRATION EXPENDITURE						
24/25		25/26		24/25		25/26
478.66	Stationery	514.74		134.20	Refreshments	115.91
3,430.23	Telephone	3,915.86		686.00	Office Equipment	153.47
1,907.26	Photocopier/Printing	1,864.77		1,443.08	Mayor's Civic Expenses	1,405.14
825.00	Season Tickets	1,100.00		3,410.59	Professional Sub's	4,052.36
219.78	Postage	218.55		2,041.56	Audit Fees	2,086.49
952.63	Miscellaneous	1,872.88		21,898.94	Insurance	23,099.45
0.00	Election Expenses	0.00		4,604.46	Legal Fees	700.00
7,102.57	Computers	6,197.66		2,572.00	Newsletters	3,227.49
3,151.83	Website & Email	3,174.92		225.00	Members Course Fees	40.00
5,539.78	Staff Training & Exp	5,606.56		223.69	Bank Fees	324.41
0.00	Advertising	619.51		616.80	Temporary Staff Costs	0.00
				61,464.06	Total Expenditure	60,289.77

AQUA CENTRE INCOME			AQUA CENTRE EXPENDITURE		
24/25		25/26	24/25		25/26
1,000.00	Rent	1,000.00	0.00	Maintenance	311.14
1,000.00	Total Income	1,000.00	0.00	Total Expenditure	311.14

PUBLIC SERVICES EXPENDITURE						
24/25		25/26		24/25	25/26	
18,935.04	Youth Serv. Provision	14,422.65		14,696.85	Public Toilets	18,280.49
1,513.75	Summer Holidays Youth Provision	2,565.00				
				35,145.64	Total Expenditure	35,268.14

GROUNDS MAINTENANCE INCOME			GROUNDS MAINTENANCE EXPENDITURE		
24/25		25/26	24/25		25/26
32.86	Wayleaves	32.86	2,620.41	Grounds maintenance	2,234.15
213.24	Henryhayes Pitch Leases	293.12	36,856.53	Open Spaces	15,589.67
25.00	Playing Field Award	25.00	3,702.10	Playgrounds	808.97
2,453.00	Grant for Bincombe signage	0.00	3,032.57	Bins	9,840.86
0.00	Grant for Fingerpost Restoration	250.00	3,124.27	Vehicle	2,384.20
1,800.00	Donation for bench (moved to Projects)	0.00	32,366.53	Ride on Mower	2,869.66
			685.74	Street Lighting	1,113.12
			2,104.92	Equipment	74.99
			9,605.20	New Grounds W'shop Maint/Refurbishment	2,368.77
			1,797.60	New Grounds W'shop Rates/Utilities	1,754.77
			7,683.83	Lodge Office Rates / Utilities	7,733.89
			30,314.38	Lodge Office Maint/Refurbishment	3,083.99
			3,253.01	Town Centre CCTV	200.92
			1,712.90	Happy Valley Floodlights	5,107.49
4,524.10	Total Income	600.98	138,859.99	Total Expenditure	55,165.45

TOWN HALL INCOME			TOWN HALL EXPENDITURE		
24/25		25/26	24/25		25/26
32.30	Chamber Hire	82.35	13,079.42	Business Rates & Utilities	14,271.92
1,099.19	Cash Access Licence fee	12,225.81	29,786.94	Maintenance/Repairs	10,484.85
0.00	Miscellaneous	32.00	1,994.81	Fire Alarm Equip/Maint.	2,917.60
			1.00	Telephone Box purchase	0.00
			200.37	CCTV Maintenance	2,231.33
1,131.49	Total Income	12,340.16	45,062.54	Total Expenditure	29,905.70

VICTORIA HALL INCOME			VICTORIA HALL EXPENDITURE		
24/25		25/26	24/25		25/26
6,930.48	Hire Charges	4,553.91	14,043.39	Business Rates & Utilities	13,341.99
597.95	Performing Rights	147.99	180.00	Entertainment Licence	0.00
3,337.62	C.U.D.O.S.	3,559.77	1,450.51	Performing Rights	607.23
			4,595.18	Maintenance/Repairs	3,049.09
			753.91	Lift Maintenance	3,102.35
			253.47	Equipment	0.00
			23.00	Miscellaneous	0.00
10,866.05	Total Income	8,261.67	21,299.46	Total Expenditure	20,100.66

GRANTS EXPENDITURE					
24/25		25/26		24/25	25/26
2,557.00	Minor Grants under £500	1,250.00		7,722.00	Grants £500 and over £12,337.00
				10,279.00	Total Expenditure 13,627.00

PROJECTS INCOME			PROJECTS EXPENDITURE		
24/25		25/26	24/25		25/26
9,208.00	Neighbourhood Plan	0.00	9,208.00	Neighbourhood Plan	171.99
2,040.00	Town Defibrillators	23.56	2,307.06	Town Defibrillators	127.95
0.00	Memorial Bench	1,953.63	6,396.30	Hearing Loop	0.00
			0.00	Speed Indicator Device	3,649.00
11,248.00	Total Income	1,977.19	17,911.36	Total Expenditure	3,948.94

EVENTS INCOME			EVENTS EXPENDITURE		
24/25		25/26	24/25		25/26
	Christmas			Christmas	
0.00	Christmas Workshops	0.00	61.55	Christmas Workshops	0.00
1,922.06	Christmas Lights	451.22	4,092.43	Christmas Lighting Up/Market	10,389.98
1,020.00	Christmas Lighting Up/Market	2,055.29	8,341.34	Christmas Lights Install/Hardware	1,804.40
1,012.50	Christmas Trees	978.88	885.55	Christmas Trees	804.65
3,954.56	Total Christmas	3,485.39	13,380.87	Total Christmas	12,999.03
3,000.00	Awe & Wonder Grant	0.00	1,181.33	Wednesday Market	500.00
3,088.45	Wednesday Market	1,690.00	6,762.52	Awe & Wonder Art WShop	353.02
0.00	Bincombe Event	0.00	0.00	Coronation Event	0.00
0.00	Henhayes Fete	0.00	0.00	Bincombe Event	0.00
			782.50	Henhayes Event	0.00
			0.00	Happy Valley Skate Jam	1,902.88
10,043.01	Total Income	5,175.39	22,107.22	Total Expenditure	15,754.93

WAR MEMORIAL GROUNDS EXPENDITURE						
24/25		25/26		24/25	25/26	
2,459.41	Water Rates	3,616.01		7.63	Allotments	58.04
1,000.00	Bowling Green Mt	2,000.00		0.00	Grounds Maintenance	10.99
690.20	Severalls Hall	765.75		0.00	Tommy War Memorial	0.00
				768.65	Tennis Court Maint.	576.00
				4,925.89	Total Expenditure	7,026.79

GEORGE REYNOLDS CENTRE INCOME			GEORGE REYNOLDS CENTRE EXPENDITURE		
24/25		25/26	24/25		25/26
9,900.00	Premises hire - Jigsaw	9,900.00	20,691.79	Maintenance/Repairs	15,278.79
1,242.60	Occasional Hire	1,149.18	826.16	Lift Maintenance	1,268.16
4,046.96	Rugby Club	4,762.23	22,697.76	Utilities/Rates	21,552.94
1,641.61	Football Club	1,589.49	0.00	Equipment	476.07
633.63	Cricket Club	1,320.39	2,070.80	Security/Fire/CCTV	2,958.66
4,726.78	Regular Users	3,114.69	2,306.65	Telephone/broadband/TV	2,173.49
24.96	Performing Rights	23.24	473.14	PRS/Premises Licence	629.61
0.00	Miscellaneous	368.16			
22,216.54	Total Income	22,227.38	49,066.30	Total Expenditure	44,337.72

CEMETERY INCOME			CEMETERY EXPENDITURE		
24/25		25/26	24/25		25/26
9,160.00	Burial Fees	9,500.00	6,677.14	Administration	6,604.66
1,100.00	Digging of Plots	660.00	2,282.32	Chapels	3,633.28
805.00	Garden of Remb'ce	120.00	21,180.09	Grounds Maintenance	13,371.27
7,150.00	Plot Purchases	11,480.00	8,120.75	Treeworks	7,179.20
4,455.00	Memorials & Inscript's	4,680.00	13,500.00	Path Improvements	8,850.00
400.00	Chapels	500.00	2,517.24	Lodge Toilet	123.88
1,240.00	Transfer fees	1,585.00	(1,008.80)	Adjustment for WCPC	0.00
2,394.63	WCPC contribution	2,612.04			
1,245.45	Bank Account Interest	629.40			
0.00	Miscellaneous	170.00			
27,950.08	Total Income	31,936.44	53,268.74	Total Expenditure	39,762.29

11. TENANCIES

During the year the following tenancies were held:
Town Council as Landlord

Tenant	Property	Rent p.a.	Repairing/non Repairing
Crewkerne Leisure M'gement	Aqua Centre		Repairing
Jigsaw	George Reynolds Centre		Non

12. WAR MEMORIAL GROUNDS CHARITY FUND

The War Memorial Grounds are held in trust to be used as a recreation ground for the benefit of the inhabitants of Crewkerne and the neighbourhood. The income received from the assets held by the Trust are accounted for separately. A copy of these accounts is available at the Town Council offices.