

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Full Council** to be held on **Monday 10 August 2026**, starting at 18.45, in the Council Chamber, Town Hall, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

Notes:

- The recording of the meeting will be uploaded for members of the public who wish to view it via the following link: [Crewkerne Town Council - YouTube](#)
- Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.
- Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording Meetings policy](#))
- Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2025.pdf](#))

Gemma Hughes PSLCC, Town Clerk (signed on original)
4 August 2026

Agenda

- 060/2627** **To receive and approve apologies for absence.**
a. To record members present:
Schedule 12 of the Local Government Act 1972 requires:
 - a record be kept of the members in attendance.
 - this record forms part of the minutes of the meeting.
 - Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.b. To approve any apologies for absence:
Section 85(1) of the Local Government Act 1972 requires:
 - Members present to decide if the reason(s) for a member's absence are acceptable.
- 061/2627** **To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.**
The Localism Act 2011 and the Council's Code of Conduct requires:
 - Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
 - Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.
- 062/2627** **To approve the minutes:**
a) of the Extraordinary meeting of the Town Council meeting held on 8 July 2026; and
b) the Full Town Council meeting held on 27 July 2026
- 063/2627** **Public Open Forum:** Questions may be put to the Council in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the

preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.

- 064/2627 To receive reports from:**
a) Somerset Council
b) Crewkerne & Ilminster Local Community Network
c) Crewkerne Neighbourhood Policing Team
- 065/2627 Clerk's progress report:** to receive a verbal update report (for information only).
- 066/2627 Planning:** to consider applications requiring comment before the next Planning and Highways Committee meeting:
a) **26/01594/S73A Winyard View Hewish Lane Crewkerne Somerset TA18 8RE**
S73A application to vary condition 02 (approved plans) to allow minor changes to elevations and garage plans, and discharge conditions 05 (septic tank), 07 (lighting), 10 (biodiversity) and 12 (landscaping), relating to planning application 21/03833/FUL for Change of use from agricultural to residential land, Erection of a detached dwelling, detached garage & formation of new access
b) **26/01636/HOU 34 Furland Road Crewkerne Somerset TA18 8DD**
Removal of existing garage and utility and the erection of a two storey extension.
- 067/2627 To receive planning and decision notices from Somerset Council**
a) **26/01592/NMA Southern Phase Of Crewkerne Key Site Off Station Road Crewkerne Somerset**
Non Material Amendment to approved Application 20/00149/REM to remove condition 5 as per the submitted letter from Martin Evans Solicitors at the request of Somerset Council.
DECIDED
b) **26/01591/NMA Crewkerne Key Site 1 Land East Of Crewkerne Between A30 And A356 Yeovil Road Crewkerne Somerset TA18 7HE**
Non Material Amendment to approved Application 23/00006/REM to remove condition 5 as per the submitted letter from Martin Evans Solicitors at the request of Somerset Council.
DECIDED
- 068/2627 Terms of Reference:** To adopt an updated Terms of Reference for the Youth Service Steering Group
- 069/2627 Somerset Connectivity and Integrated Transport Strategy:** To review the strategy and consider a response
- 070/2627 George Reynolds Centre:** To establish delegated authority for decisions relating to the use of the Premises Licence or a Temporary Event Notice for events
- 071/2627 Crewkerne Aqua Centre:** To note a request to clean the brickwork
- 072/2627 Councillors Surgery:** To review and agree the dates for October and November
- 073/2627 To receive Matters of Report** (verbal reports for information only)
- 074/2627 Next meeting:** Monday 21 September 2026, 18.45, Council Chamber, Town Hall.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2), to resolve that the press and members of the public be excluded from following items having regard to the confidential issues to be discussed.

Confidential Session: Exclusion of the Press & Public – Contractual, staffing and commercially sensitive information.

- 075/2627 Banking Hub:** to review a request relating to an existing agreement

- 076/2627** **Draft Licence for Sports Clubs:** To consider and adopt a draft licence agreement relating to the use of the Council's facilities
- 077/2627** **George Reynolds Centre:** To consider matters relating to community hire rates and delegated authority

Number of offences					
Category	April - June 2025	July - Sept 2025	Oct - Dec 2025	Jan - Mar 2026	April - June 2026
Violence against the person	55				64
Thefts	49				26
Arson and Criminal Damage	21				19
Public Order Offences	24				15
Burglary	9				5
Sexual offences	11				3
Vehicle offences	0				6
Antisocial Behaviour	108				59
Misc. Crimes against Society	11				0
Fraud	0				1
Robbery	2				1
Possession of weapons	1				1
Drug offences	3				1

Terms of Reference: Youth Service Steering Group

CONTEXT Purpose

The Crewkerne Youth Service Steering Group **is an advisory working group of Crewkerne Town Council established to** ~~(is a sub-committee of Crewkerne Town Council's Amenities Committee)~~ and will oversee the provision **and development** of youth services in Crewkerne.

The Steering Group has no delegated powers and makes ~~Minutes of all the meetings will be presented to the Amenities Committee for information. Ratification of major recommendations to shall be put before the Amenities Committee or Full Town Council where appropriate.~~ **Minutes of all meetings will be presented to the Amenities Committee for consideration. Any recommendations requiring a council decision or expenditure shall be referred to Full Council for approval.**

Composition

The **Steering** Group shall consist of:

- Town Clerk or Deputy Town Clerk
- ~~The Chairman or Vice Chairman of the Town Council Amenities Committee~~
- **Two** Town Councillors **appointed by Full Council**
- Representative(s) from the appointed Youth Service Provider

The **Steering** Group ~~will have the ability to~~ **may** invite other relevant **organisations or professionals to attend meetings where their attendance would assist the group.** ~~parties, as and when considered necessary.~~

Chair

The Chair of the Steering Group shall be elected by the members of the group from among the Town Councillor members.

~~CONDUCT OF MEETINGS~~ Meetings

~~The Chairman shall be either the Chairman or Vice Chairman of the Amenities Committee. The minimum number of members present at a meeting for there to be a quorum shall be three.~~

The **Steering** Group ~~shall~~ **will** meet quarterly, **or more frequently if required.**

The quorum shall be three members.

~~Meetings shall be recorded and minutes distributed to all members of the group. Members of the group shall be responsible for reporting back to their individual organisations.~~

The Town Clerk or Deputy Clerk shall arrange meetings and prepare and circulate the minutes. Minutes will be presented to the next available meeting of Full Council.

Aims

The **Steering** Group will oversee the provision of a viable **and effective** youth service for Crewkerne ~~and will achieve this by:~~

- agreeing an Annual Action Plan and Key Performance Indicators with the appointed Youth Service Provider
- monitoring the Action Plan against the Key Performance Indicators on a regular basis
- **supporting the development and sustainability of youth provision within the town; and**
- **maintaining effective communication between the Town Council and the Youth Service Provider.**

Scope of the Steering Group

The Steering Group shall:

- ~~1. To be empowered with sufficient delegated authority in order to monitor youth provision; with expenditure limited to £750 per request, from grant funding previously received from SCC and YHG, provided it is deemed relevant to the conditions laid down by the grant providers and authorised by the Town Clerk and reported at the next appropriate meeting.~~
2. Monitor the delivery of youth service provision in Crewkerne and make recommendations to the Amenities Committee where appropriate.
3. Produce and review in agreement with the Youth Service Provider, a Service Level Agreement
4. Produce and review in agreement with the Youth Service Provider, an annual Action Plan and Key Performance Indicators. ~~Produce and review, in agreement with the Youth Service Provider, an annual Action Plan and Key Performance Indicators.~~
5. Seek funding from appropriate grant providers and to encourage the Youth Service Provider to pursue appropriate grant funding. ~~do likewise.~~
6. To promote and support create publicity opportunities relating to youth services and activities. ~~to keep the public informed as appropriate.~~
7. ~~To deal with any other relevant matters.~~ Consider any other matters relating to youth service provision in Crewkerne.
8. To carry out financial monitoring of any surpluses to the agreed budget.

Delegated Authority

The Steering Group has no delegated authority to incur expenditure or make decisions on behalf of the Council. All recommendations, including any proposals with financial implications, shall be referred to the Amenities Committee and, where necessary, to Full Council for approval.

Version control:

Reviewed by the Amenities Committee: 14 September 2015 Min No. 36 15/16 i

Reviewed by XXX

These Terms of Reference shall be reviewed every four years by the Amenities Committee and approved by Full Council, or earlier if required.

Report subject	Somerset Connectivity and Integrated Transport Strategy
Committee name	Full Council
Meeting date	Monday 10 th August 2026
Report author	Gemma Hughes, Town Clerk
Report contact details	townclerk@crewkerne-tc.gov.uk
Consultees	n/a
Decision required?	Yes

1. Purpose

To consider the second stage of Somerset Council's consultation on the Somerset Connectivity and Integrated Transport Strategy (SCITS) and to agree a Council response in relation to Corridor 1: Yeovil to Taunton (via Crewkerne and Chard).

2. Background information

Somerset Council is developing a SCITS that will provide a strategic understanding of the key corridors that connect people to places, and builds on the policies in the Local Transport Plan. The strategy aims to identify transport priorities that could transform travel along Somerset's main corridors and improve connectivity between towns, rural communities and key services.

The strategy will consider opportunities for improving public transport, cycling, walking and the transition to more sustainable vehicles. It will also identify the infrastructure and investment needed to improve access to employment, education, healthcare, leisure and retail facilities across the county.

The first stage of engagement took place during April and May 2026. Somerset Council has now launched the second stage of engagement, which focuses on nine strategic corridors across Somerset. Councils are asked to respond only in relation to the corridor most relevant to their area.

For Crewkerne, the relevant corridor is Corridor 1: Yeovil to Taunton (via Crewkerne and Chard). The consultation closes on Friday 4 September 2026.

3. Detailed Consideration

Corridor 1 serves rural communities in the south of Somerset whilst connecting the key employment and service centres of Yeovil and Taunton. The corridor follows the A30 and A358 and passes through Crewkerne and Chard.

Please see Appendix A for the detailed information relating to the corridor, and Appendix B for the consultation questions.

4. Financial implications

There are no direct financial implications arising from submitting a consultation response.

5. Equalities considerations

Improved transport connectivity has the potential to benefit residents who do not have access to a private vehicle, including young people, older residents, disabled people and those living in rural communities.

6. Crime and Disorder considerations

There are no direct crime and disorder implications arising from this report.

7. Council Action Plan objectives supported

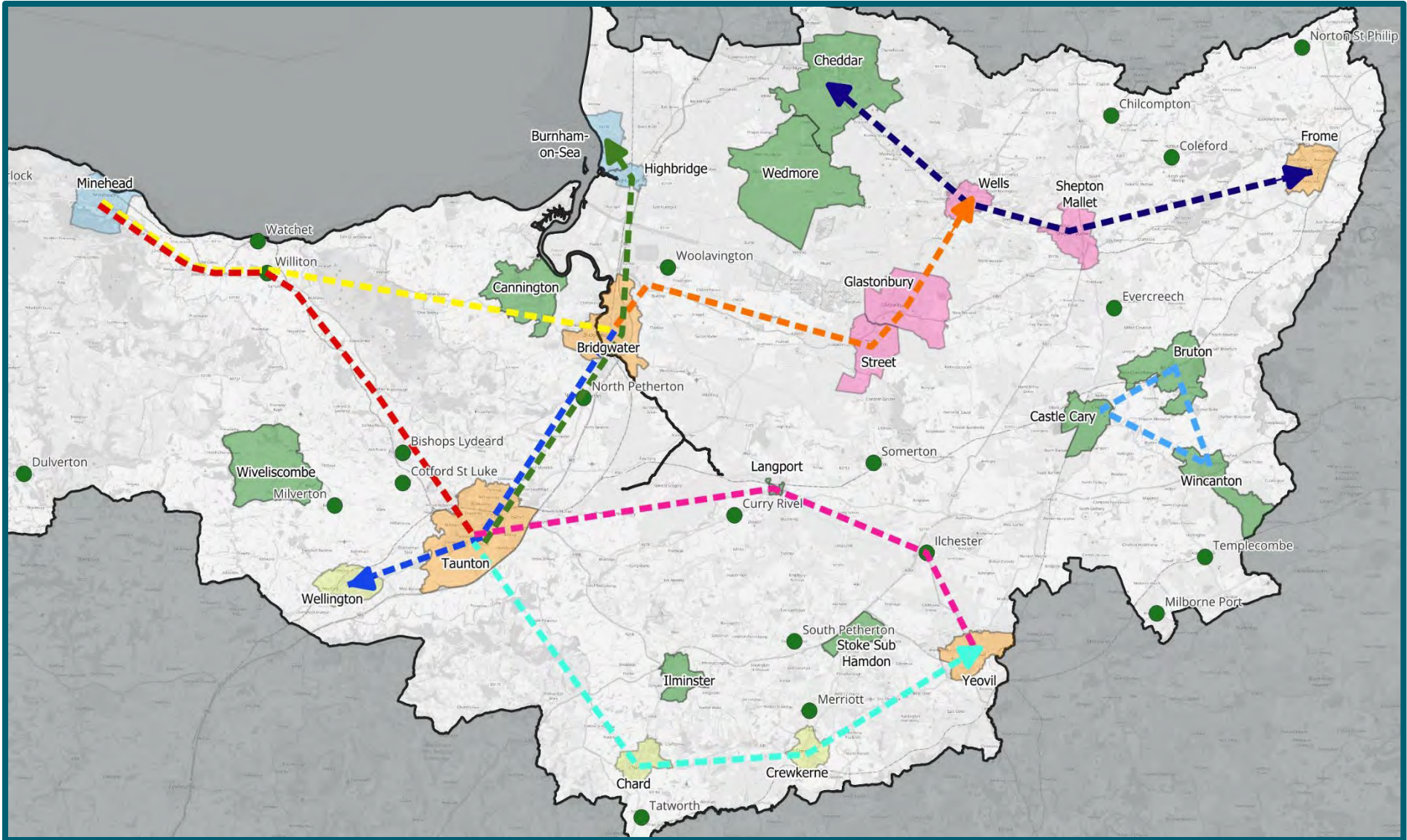
n/a

8. Recommendation

- | |
|--|
| <p>8.1. It is recommended that the Council:</p> <ul style="list-style-type: none">a) notes the second stage consultation on the Somerset Connectivity and Integrated Transport Strategy (SCITS);b) agrees that a response should be submitted in relation to Corridor 1: Yeovil to Taunton (via Crewkerne and Chard);c) delegates authority the Town Clerk to submit the Council's response incorporating the points raised by Councillor's. |
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Connectivity Corridors Overview

The following slides outline emerging strategies for improving connectivity for the corridors shown below:



Corridors

1. Yeovil to Taunton (via. Crewkerne & Chard)
2. Minehead to Taunton
3. Minehead to Bridgwater
4. Taunton to Bridgwater to Highbridge and Burnham-on-Sea
5. Wellington to Taunton to Bridgwater
6. Wells to Bridgwater (via. Glastonbury and Street)
7. Castle Cary, Bruton and Wincanton
8. Cheddar to Frome (via. Wells & Shepton Mallet)
9. Yeovil to Taunton (via. Langport)

Settlement Transport Types

- Large
- Linked
- Coastal
- Mid-Sized
- Primary Rural
- Village

Corridor 1 – Yeovil to Taunton (via Crewkerne & Chard)



- The corridors shown are simple straight lines between places, not exact routes on the ground.
- We're focusing on the big picture (how places connect) rather than small details.
- Think about which corridor matters most to you or is closest to where you are.
- Don't worry if a line doesn't pass through your exact location, we'll look at that later.

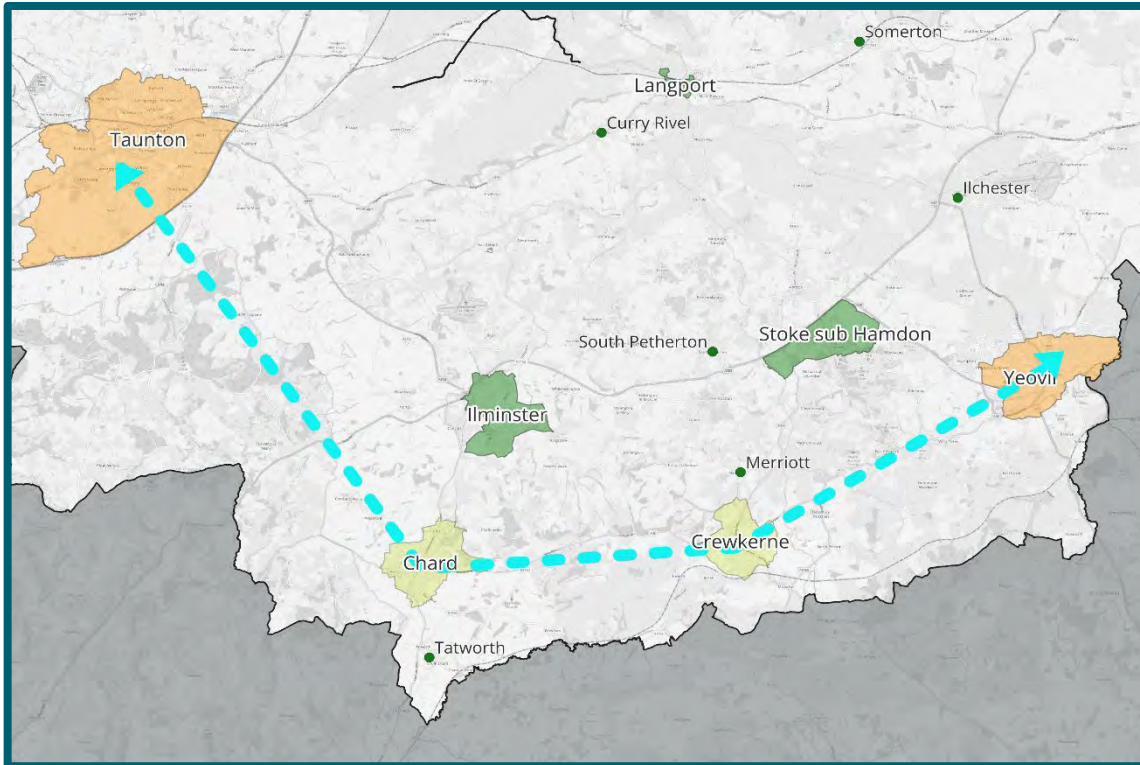
Background & Context

Corridor 1

Yeovil to Taunton (via. Crewkerne & Chard)

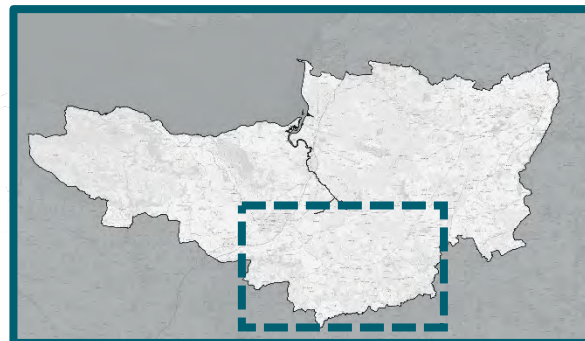
Description

This corridor serves rural communities in the south of the county whilst connecting to Yeovil and Taunton. This route is served by the A30 and then the A358 skirting the Blackdown Hills.



Settlement Transport Types

- Large
- Linked
- Coastal
- Mid-Sized
- Primary Rural
- Village



Place Types



Yeovil is the second largest settlement in Somerset and a hub for services in the south of Somerset. It has an aerospace industry and is close to the A303 and the Exeter to Waterloo rail line.

Crewkerne face towards Yeovil for services and employment, whereas Chard sits between Taunton, Yeovil and Axminster.

Taunton is the largest settlement in Somerset, with a range of services and access to the M5 corridor and north to south rail corridor.

Travel to Work



Taunton and Yeovil are major employment areas drawing commuters from surrounding areas including Crewkerne and Chard. In both Taunton and Yeovil, the majority of residents (65%) work within the town they live.

Chard also has high levels of people working and living within the town, 40% of the population commutes distances shorter than 2km. In contrast, in Crewkerne, a third of workers travel 10-20km for work; the distance to Yeovil.

Key Services



Taunton has a large range of services, including the largest hospital in Somerset and significant retail and educational areas. In addition to clusters of aerospace employment, Yeovil has the county's second largest hospital, as well as educational facilities (inc. Yeovil College).

Crewkerne and Chard have a lower number of services, although both have community hospitals and secondary schools with sixth forms education.

Case for Change



Better connectivity will improve access to key healthcare, education, and employment for residents in the market towns of Chard and Crewkerne and the rural communities that lie between them and larger towns of Taunton and Yeovil..

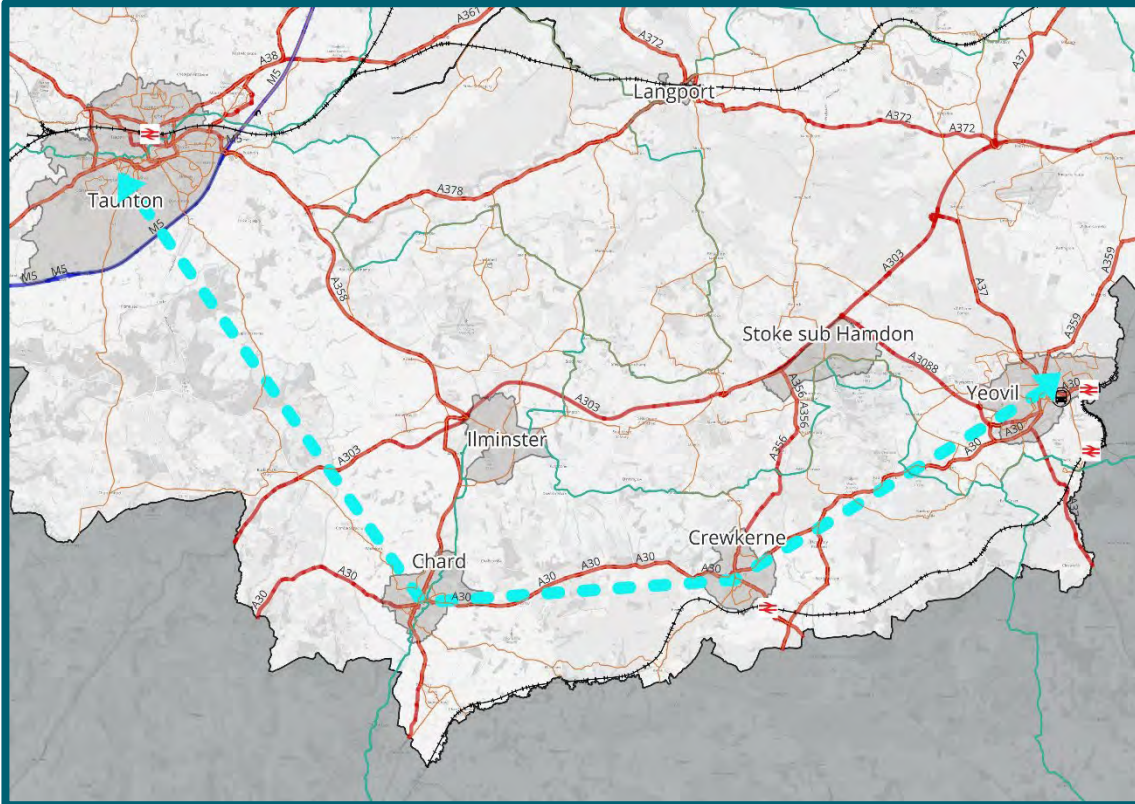
Existing Infrastructure

Corridor 1

Yeovil to Taunton (via. Crewkerne & Chard)

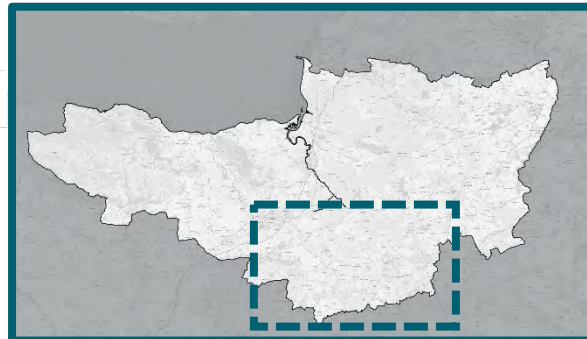
Description

This corridor serves rural communities in the south of the county whilst connecting to Yeovil and Taunton. This route is served by the A30 and then the A358 skirting the Blackdown Hills.



Key

- Motorway
- A Roads
- Active Travel Routes
- Bus Routes
- + Rail Station
- Rail Line



Road



This corridor is split between the busy A30 in the east and sections of the A358 in the west.

There are variable speed limits on the A30 and limited opportunities for overtaking. The A358 is busy into Taunton, Ilminster and Chard.

Bus



In Chard and Crewkerne, buses services run infrequently (2.5 hrs) between local communities. Despite having a sizeable travel-to-work area to Yeovil, there is a limited service between Crewkerne, Chard and Yeovil (2.5 hrs). Services between Taunton and Chard are slightly more frequent (1.5 hrs).

Bus journey times are often much slower than by car.

Rail



Yeovil (Junction and Pen Mill) and Crewkerne both have railway stations, providing direct services to Exeter, Salisbury and London. However, the stations are on the edge, or out of, town, reducing how easy they are to get to. The Waterloo line is slower than other mainline rail routes.

From Taunton there are rail services south towards Devon and Cornwall and to the north towards Bristol and London. There is no rail station in Chard.

Active Travel



As larger towns, Yeovil and Taunton, have potential for increasing walking and cycling.

Chard's high levels of local commuting lead to higher levels of active travel use compared to Crewkerne.

The Stop Line Way provides a largely off-road route between Ilminster and Chard, and south towards Axminster. The route becomes less direct and protected towards Taunton.

Challenges & Performance

Corridor 1

Yeovil to Taunton (via. Crewkerne & Chard)

Description

This corridor serves rural communities in the south of the county whilst connecting to Yeovil and Taunton. This route is served by the A30 and then the A358 skirting the Blackdown Hills.

Challenge 1



People in Chard need to travel both along the main corridor and southwards. Because the corridor is long and mostly rural, it's difficult to run a frequent and reliable bus service that works well for everyone along the whole route.

Challenge 2



The towns and villages along the corridor are quite far apart, so walking or cycling between them for everyday trips like going to work or school isn't very practical.

Challenge 3



Railway stations in Yeovil and Crewkerne are on the West of England Main Line, running trains to Taunton (via. Castle Cary), but their location outside of the town centre makes them harder to get to.

Challenge 4



Connections to other types of transport at Yeovil bus station are limited at the moment. However, it has the potential to become an important hub, linking services for a large rural area.

Challenge 5



Travel to Taunton by the A358 is busy with regularly delays by car and bus.

Local Transport Plan Objective Performance

Is sustainable connectivity the first choice?



Does connectivity promote safe and healthy travel?



Do connectivity options minimise environmental impacts?



Is connectivity reliable and resilient?



Better Connected Priorities Performance

Are journeys across different kinds of transport easy to plan, pay for and navigate?



Is connectivity safe and dependable?



Are connectivity options accessible and affordable?



Does connectivity promote healthy travel choices?



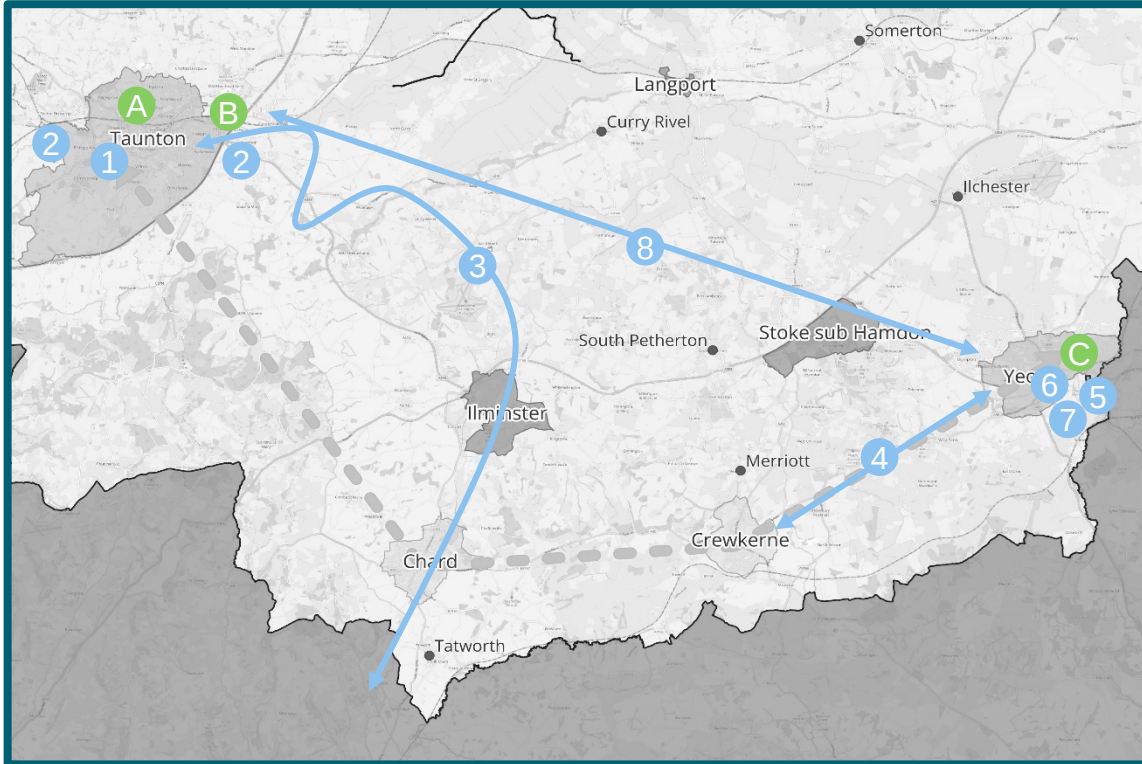
Schemes

Corridor 1

Yeovil to Taunton (via. Crewkerne & Chard)

Description

This corridor serves rural communities in the south of the county whilst connecting to Yeovil and Taunton. This route is served by the A30 and then the A358 skirting the Blackdown Hills.



Schemes Key

- ↔ What we have done
- ↔ What we want to do



Status	Ref.	Name	Description	Mode
What we want to do	1	Taunton Transport Hub	Delivering modern bus facilities, real-time information and improved access	Bus
	2	Protect Lower Taunton Park and Ride Fares	To improve the attractiveness of Park and Ride facilities	Bus
	3	The Stop Line Way Access Improvements	Improve access to the Stop Line Way, including reduced traffic on adjacent streets	Active Travel
	4	Crewkerne and Yeovil Bus Stops	Enhanced Bus Stop Facilities Between Crewkerne and Yeovil	Bus
	5	Bus Fleet Decarbonisation	Purchase of two low floor electric vehicles to decarbonise a bus service linking Yeovil Town Centre to Yeovil Junction-	Bus
	6	Yeovil Bus Station Mobility Hub	Explore the opportunity for a Yeovil Bus Station Mobility Hub	Bus
	7	Yeovil Junction Station Access Improvements	Contribution to Network Rail's improvement project.	Rail
	8	Increased Rail Frequency Yeovil-Taunton	Develop proposals with partners for hourly rail services between Yeovil-Taunton	Rail
What we have done	A	Trenchard Way / Firepool Junction	New junction to serve development and Taunton Rail Station Multi Storey Car Park, alongside an improved forecourt.	Junction Capacity
	B	M5 J25 Capacity Improvements	Capacity improvements to M5 J25 including new A358 Link Road and roundabout for planned future development.	Junction Capacity
	C	Lyde Road, Yeovil Active Travel Route	New shared use facility from Sandringham Road to St Johns Road including enhanced crossing features.	Active Travel

Vision & Opportunities

Corridor 1

Yeovil to Taunton (via. Crewkerne & Chard)

Description

This corridor serves rural communities in the south of the county whilst connecting to Yeovil and Taunton. This route is served by the A30 and then the A358 skirting the Blackdown Hills.

Vision



Enhanced facilities at existing transport interchange supported by inbound services and enhanced active travel provisioned for local trips.

Opportunity 1



At the corridor's eastern end, improved bus connections from Crewkerne to Yeovil could include enhanced bus stop facilities to create strong sustainable transport links.

Opportunity 2



Bus provision centring on Yeovil could also be improved through better interchange facilities, including the delivery of a Yeovil Bus Station mobility hub.

Opportunity 3



Rail network interchange and access to station could be maximised by increasing service frequency between Yeovil and Taunton and enhancing connectivity between Yeovil Junction station and the town centre.

Opportunity 4



The Stop Line Way connects Chard to Ilminster with predominantly off-road provision, the route then follows quiet lanes onto Taunton. This existing provision could be made the most of through improved access for communities, partnered with enhanced active travel infrastructure within Chard itself.

Opportunity 5



At the western end of the corridor, the attractiveness of Taunton Gateway Park & Ride and connections with inter urban coach services could be maximised to improve the sustainability of private car trips approaching along the A358, reducing inbound congestion on the approach to M5 J25.

6. What are the main travel purposes for this corridor?

(Required)

- ☐ Travel to and from work
- ☐ Travel to and from school (including transporting children)
- ☐ Travel to and from shops
- ☐ Travel to and from medical services
- ☐ Travel to and from a leisure activity
- ☐ Travel to and from family or caring duties
- ☐ Other (please specify)

7. If you selected other, please specify.

You have 500 characters remaining

8. For this corridor, there is a slide called 'Challenges and Performance' that shows the most significant challenges along that corridor. In your opinion, do you think we have got the main challenges right?

- ☐ Wrong
- ☐ Nearly right
- ☐ Right

9. What challenges, if any, have we missed?

You have 1500 characters remaining

10. The Vision & Opportunities page sets out some opportunities for improving travel along this route. If the suggested changes to this corridor were implemented, how much easier do you think it would be to use this corridor?

- ☐ Make it worse
- ☐ Stay the same
- ☐ Make it easier

11. What opportunities do you think are missing along this corridor? How would these help people in your community get around easier?

You have 1500 characters remaining

12. The Schemes slide identifies ideas for improving travel along the corridor. These come from existing Somerset plans detailed in current documents such as the emerging Local Transport Plan, the Bus Service Improvement Plan and Local Cycling and Walking Infrastructure Plans. Do you think these schemes will improve travel along this corridor?

- ☐ Make travel worse
- ☐ No change
- ☐ Improve travel

13. Please describe any significant schemes along the corridor you think are missing, and how they would benefit your community.

You have 1500 characters remaining

14. If you have anything else to add concerning connectivity along this corridor, please detail comments below.

15. Do you want to comment on another corridor?

(Required)

- ☐ Yes
- ☒ No

Report subject	George Reynolds Centre: Delegated Authority For Premises Licence And Temporary Event Notice Decisions
Committee name	Full Council
Meeting date	Monday 10 August 2026
Report author	Gemma Hughes, Town Clerk
Report contact details	townclerk@crewkerne-tc.gov.uk
Consultees	n/a
Decision required?	Yes

1. Purpose

To consider establishing delegated authority for decisions relating to whether events held at the George Reynolds Centre (GRC) should operate under the Council's existing Premises Licence or whether a Temporary Event Notice (TEN) should be submitted.

2. Background information

The George Reynolds Centre holds a Premises Licence which permits certain licensable activities to take place at the venue, subject to the conditions attached to the licence. In addition to events operating under the Premises Licence, the Council has also regularly used Temporary Event Notices (TENs) where appropriate.

Currently, decisions regarding whether an event should operate under the Premises Licence or whether a TEN should be submitted are considered on an individual basis. To improve efficiency and ensure decisions are made by someone with appropriate licensing knowledge, it is proposed that delegated authority is given to Anita (Admin Officer), in consultation with the Town Clerk, to determine the most appropriate licensing route for individual events.

Anita's previous experience as a Licensing Officer provides relevant knowledge and understanding of licensing legislation, requirements, and the considerations involved when determining the most appropriate approach.

3. Detailed Consideration

The Council's Premises Licence provides an ongoing authorisation for specified licensable activities at the George Reynolds Centre. However, there are circumstances where using a TEN may be more appropriate depending on the nature, duration, and scale of an event.

Delegated authority would enable timely decisions to be made without requiring each individual event licensing decision to be brought before Full Council, while retaining oversight through consultation with the Town Clerk.

The decision-making process must comply with the Licensing Act 2003 and the conditions attached to the Council's Premises Licence. The proposed delegation relates only to routine operational decisions regarding whether an individual event should operate under the existing Premises Licence or whether a Temporary Event Notice should be submitted. Any decision to submit an application to Somerset Council to vary, amend, transfer, or otherwise alter the Council's Premises Licence would remain a matter for Full Council.

Using The Premises Licence

Advantages:

- Provides a standing authorisation for permitted licensable activities at the venue.
- Avoids the need to submit separate TEN's for each event.
- Provides certainty for regular activities that fall within the conditions and hours permitted by the licence.
- There is no fee for each individual event.
- Reduces administrative requirements for repeat events.

Disadvantages:

- Events must comply with all conditions attached to the Premises Licence.
- The licence may not cover activities, hours, or arrangements outside those authorised.
- The council as the Premises Licence Holder remains responsible for ensuring compliance with the licence conditions.
- Members of the Council still bear responsibility for any sale of alcohol taking place at the premises; the extent of which depends on the training of the persons selling the alcohol and the measures put in place to avoid any offences being committed under the Licensing Act 2003.
- Using the Premises Licence for larger or unusual events may require additional consideration of risks, conditions, and responsibilities.

Using A Temporary Event Notice (TEN)

Advantages:

- Provides flexibility for events that fall outside the scope of the Premises Licence, such as different timings, activities, or types of entertainment.
- Allows one-off or occasional events to take place without varying the Premises Licence.
- Can be appropriate where an event is unusual or where the council wishes to limit the licensing arrangement to a specific occasion and where it would prefer to limit its responsibility for the event to just that of the hire of the premises.

- Provides a clear, event-specific authorisation.

Disadvantages:

- Requires a Notice to be submitted within the required statutory timescales.
- There is an fee for each TEN which the premises user pays; it has been £21.00 since 2005.
- There are statutory limits on the number of TENs that can be issued for a premises and by an individual.
- The event organiser must ensure compliance with the TEN and any conditions added to the TEN as a result of a Licensing hearing.
- A TEN can be objected to by the relevant authorities, which may create uncertainty until it has been determined by the Licensing Authority and the appeal period has either elapsed or otherwise dealt with by the Magistrates' Court.

4. Financial implications

There are no direct financial implications arising from the granting of delegated authority, however using TENs may incur the application notice fee where they are required.

5. Crime and Disorder considerations

The proposal supports compliance with the Licensing Act 2003 and its licensing objectives, which are; the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm. Determining the most appropriate licensing route for each event should assist in ensuring that suitable licensing controls and conditions are applied where necessary.

6. Council Action Plan objectives supported

n/a

7. Recommendation

- 7.1. It is recommended that the Council:
- a) agrees to delegate authority to Anita Legg, in consultation with the Town Clerk, to determine whether individual events held at the George Reynolds Centre should operate under the Council's existing Premises Licence or whether a Temporary Event Notice should be submitted, having regard to the nature, scale, and requirements of each event.
 - b) Agrees that this delegation applies only to routine operational licensing decisions and does not include any authority to submit an application to vary, amend, transfer, or otherwise alter the Council's Premises Licence, which shall remain a matter for Full Council consideration.

071/2627

Proposal for Cleaning the Brickwork at Crewkerne Aqua Centre

Following discussions with the Aqua Centre Managers, a local resident has offered to clean the exterior brickwork of Crewkerne Aqua Centre. They have raised concerns that parts of the brickwork are becoming discoloured due to algae growth and weather staining, as shown in the attached photographs.



The resident wishes to make it clear that they are not a professional brick cleaner. They are offering to apply a proprietary brickwork cleaner using a pump sprayer and then carefully pressure wash it off. This method is generally effective for algae and weather staining and avoids the use of harsh chemicals, meaning public areas could remain open while the work is carried out.

Before undertaking the full clean, they propose treating a small test area and inspecting it the following day to ensure the product is effective and does not adversely affect the brickwork. They estimate that approximately 10 litres of brickwork cleaner will be required at a cost of around £40, which would be funded by the Aqua Centre. An extension hose for the pressure washer would also be needed to reach the higher areas of the building.

The resident has confirmed that they will follow appropriate health and safety precautions, including using suitable protective equipment and ensuring that any ladder work is carried out with a second person present.

Report subject	Councillors Surgeries
Committee name	Full Council
Meeting date	Monday 10 th August
Report author	Gemma Hughes, Town Clerk
Report contact details	townclerk@crewkerne-tc.gov.uk
Consultees	n/a
Decision required?	Yes

1. Purpose

To note the remaining Town Council surgery dates for 2026, to identify Councillor volunteers to support the October session, and to consider changing the date of the November surgery due to a clash with the Crewkerne Christmas Market.

2. Background information

Town Council surgeries provide an important opportunity for Councillors to meet residents, hear issues and concerns first-hand, and offer advice or follow-up where appropriate.

Attendance at recent surgeries has increased, indicating growing public engagement. Councillors attending each session are asked to collect surgery sheets from the Town Council offices on the Friday before the event. These sheets should be used to record issues raised, along with contact details for any individuals requiring follow-up communication or action. Completed sheets should be returned to the Clerk or Deputy Clerk as soon as possible after the surgery to enable timely responses.

The remaining scheduled surgery dates for 2026 are shown below:

Date of Surgery	Councillor One	Councillor Two
Saturday 24 October 2026		
Saturday XXXXXX 2026		

3. Detailed Consideration

Two Councillors are required to attend each surgery between 10.30am and 12.00 noon. Volunteers are required for the surgery on Saturday 24 October 2026.

The surgery currently scheduled for Saturday 28 November 2026 falls on the same day as the Crewkerne Christmas Market. As the event is likely to affect attendance, staffing and the practical arrangements for holding a surgery, Councillors are asked to consider

moving the November surgery. A volunteer will also be required for the revised November date.

4. Financial implications

n/a

5. Equalities considerations

The continuation of regular Council surgeries supports equality of access by providing residents with opportunities to speak directly with elected representatives in an informal and accessible setting.

6. Crime and Disorder considerations

n/a

7. Council Action Plan objectives supported

n/a

8. Recommendation

- 8.1. It is recommended that the Council:
- a) appoint two Councillors to attend the Town Council surgery on Saturday 24 October 2026; and
 - b) approve changing the date of the November Town Council surgery and appoint two Councillors to attend the revised date.