

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **War Memorial Commemoration Trust** to be held on **Monday 22nd June 2026**, following the meeting of the Full Council in the Council Chamber, Town Hall, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

Notes:

- The recording of the meeting will be uploaded for members of the public who wish to view it via the following link: [Crewkerne Town Council - YouTube](#)
- Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.
- Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording Meetings policy](#))
- Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2025.pdf](#))

Gemma Hughes PSLCC, Town Clerk (signed on original)
16 June 2026

Agenda

- 001/2627** **To receive and approve apologies for absence.**
a. To record members present:
Schedule 12 of the Local Government Act 1972 requires:
- a record be kept of the members in attendance.
 - this record forms part of the minutes of the meeting.
 - Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.
- b. To approve any apologies for absence:
Section 85(1) of the Local Government Act 1972 requires:
- Members present to decide if the reason(s) for a member's absence are acceptable.
- 002/2627** **To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.**
The Localism Act 2011 and the Council's Code of Conduct requires:
- Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
 - Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.
- 003/2627** **To approve the minutes of the War Memorial Commemoration Trust meeting** held on 23 June 2026.
- 004/2627** **Public Open Forum:** Questions may be put to the Council in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will

receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.

005/2627 **Annual Accounts:** To approve the audited annual accounts for the year ending 31 March 2025.

006/2627 **To receive Matters of Report** (verbal reports for information only)

007/2627 **Next meeting:** To be confirmed, as required.

CREWKERNE WAR MEMORIAL COMMEMORATION TRUST
RECREATION GROUND Registered Charity No: 304528

RECEIPTS and PAYMENTS ACCOUNT

| 31/03/2025 | for the Year ended | 31/03/2026 |
|------------------------|--|------------------------|
| £ | RECEIPTS | £ |
| 224.16 | Investment Income | 194.73 |
| 3,491.38 | Rents | 3,563.93 |
| 2,833.21 | Tennis Court Fees | 2,416.00 |
| 1,140.00 | Grant | 0.00 |
| <u>38.28</u> | Bank Interest | <u>17.28</u> |
| <u><u>7,727.03</u></u> | TOTAL RECEIPTS | <u><u>6,191.94</u></u> |
| | PAYMENTS | |
| 182.50 | Bank Charges | 223.39 |
| 5,662.47 | Crewkerne Town Council - Contribution towards maintenance * | <u>0.00</u> |
| <u><u>5,844.97</u></u> | TOTAL PAYMENTS | <u><u>223.39</u></u> |

RECEIPTS AND PAYMENTS ACCOUNT RECONCILIATION

| | | |
|------------------------|-------------------------------------|------------------------|
| 197.17 | Balance brought forward at 01/04/25 | 2,079.23 |
| 7,727.03 | Add total receipts | 6,070.55 |
| 5,844.97 | Less total payments | 223.39 |
| <u><u>2,079.23</u></u> | Balance carried forward at 31/03/26 | <u><u>8,047.78</u></u> |

ASSETS

| | |
|---|-----------------------|
| War Memorial Grounds | Nominal |
| Severalls Community Hall | 145,000 |
| Bowls Pavilion & Changing Rooms | 95,000 |
| National Savings Income Bond Investment | <u>6,000</u> |
| TOTAL ASSETS | <u><u>246,000</u></u> |

The War Memorial, Severalls Community Hall, Bowls Pavilion and Changing Rooms are insured by the Town Council

| | |
|-------------------------|-------------------------|
| Signed _____ | Signed _____ |
| Trustee Chairman | Trustee Clerk |
| Print Name Alice Samuel | Print Name Gemma Hughes |
| Date _____ | Date _____ |

Examined & Found Correct by _____
 Print Name R Darkin Miller
 Date _____

Approved at a Meeting held on the _____

*Payment of £4,351.94 due to Crewkerne Town Council will be made during the 26/27 Financial Year