

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Full Council** to be held on **Monday 28 April 2025**, starting at 18.45, in the Council Chamber, Town Hall, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

Notes:

- **The recording of the meeting will be uploaded for members of the public who wish to view it via the following link:** <https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>.
- **Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.**
- **Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording-Meetings-policy-Feb-2022.pdf \(crewkerne-tc.gov.uk\)](#)).**
- **Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2024.pdf \(crewkerne-tc.gov.uk\)](#)).**

Katharine Sheehan FSLCC, Town Clerk (signed on original)
22 April 2025

Agenda

173/2425 To receive and approve apologies for absence.

a. To record members present:

Schedule 12 of the Local Government Act 1972 requires:

- a record be kept of the members in attendance.
- this record forms part of the minutes of the meeting.
- Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.

b. To approve any apologies for absence:

Section 85(1) of the Local Government Act 1972 requires:

- Members present to decide if the reason(s) for a member's absence are acceptable.

174/2425 To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.

The Localism Act 2011 and the Council's Code of Conduct requires:

- Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
- Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

175/2425 To approve the minutes of the Town Council meeting held on 24 March 2025.

176/2425 Public Open Forum: Questions may be put to the Council in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.

- 177/2425** **To receive reports from:**
- a) Somerset Council.
 - b) Crewkerne & Ilminster Local Community Network.
 - c) Crewkerne Neighbourhood Policing Team.
- 178/2425** **Clerk's progress report:** to receive a verbal update report (for information only).
- 179/2425** **Finance & Procedure:**
- a) To approve the accounts for payment for April 2025 as listed.
 - b) To report the bank reconciliation for March 2025 has been completed.
 - c) To note the monthly accounts for the War Memorial Commemoration Trust have been checked.
 - d) To consider a grant application from the Bluebirds Theatre Company.
- 180/2425** **Planning:** to consider applications requiring comment before the next Planning and Highways Committee meeting:
- a) **25/00546/HOU 11 Langmead Road Crewkerne Somerset TA18 8DY**
Single storey extension, raised patio at the rear and conversion of existing double garage into habitable space
 - b) **25/00840/TPO 8 Jasmine Close Crewkerne Somerset TA18 7DB**
Notification only - Application to carry out Tree Surgery Works to No. 2 Trees as shown within the South Somerset District Council (CREW 1) 1988 and (CREW 1) 2007 Tree Preservation Orders. T1 Field Maple – Crown Reduction and T2 Crab Apple – Crown Reduction.
 - c) **25/00741/HOU 12 Church Street Crewkerne Somerset TA18 7HU**
Proposed single storey rear extension; Alterations to house and alterations to outbuilding
 - d) **25/00742/LBC 12 Church Street Crewkerne Somerset TA18 7HU**
Proposed single storey rear extension; Alterations to house and alterations to outbuilding
 - e) **25/00772/DOC1 Westover House Poples Well Crewkerne Somerset TA18 8ES**
Notification only – Discharge of conditions Numbers 3 (Repointing) and 4 (Stone Sample Panel and Mortar) of planning application 21/02651/LBC
 - f) **25/00703/DOC2 2 The Pyjama Factory Abbey Street Crewkerne Somerset TA18 7HY**
Notification only – Discharge of conditions No. 4 (Allocation Certificate) of planning application 24/01166/COU
 - g) **25/00878/NMA Crewkerne Key Site 1 Land East of Crewkerne Between A30 and A356 Yeovil Road Crewkerne Somerset TA18 7HE**
Notification only - Non-Material Amendment to planning permission 21/03005/S73 (as amended by 21/01152/NMA, which amended 19/03482/S73 and 05/00661/OUT) for the realignment of the western footway, minor changes to the layout of the carriageway and removal of two lime trees.
 - h) **25/00879/NMA Crewkerne Key Site 1 Land East of Crewkerne Between A30 and A356 Yeovil Road Crewkerne Somerset TA18 7HE**
Please note the validation date of 7th July 2025
Notification only - Non-Material Amendment to planning permission 19/03483/S73 (as amended by 21/01152/NMA and which amended 14/02141/OUT) for the realignment of the western footway, minor changes to the layout of the carriageway and removal of two lime trees.
- 181/2425** **Public Space Protection Orders (PSPO):** To consider a response to a consultation from Somerset Council.
- 182/2425** **Newsletter:** to review current arrangements and consider trialling a digital monthly bulletin.
- 183/2425** **Council Plan Refresh:** to receive initial feedback from the consultation on the Council Action Plan.
- 184/2425** **Ashlands Primary School:** to note that this listing as an Asset of Community Value has expired, and consider whether to reapply.

185/2425 **Water Mark status 2026:** to confirm that Crewkerne has been allocated a place on the Wessex Water WaterMark Scheme for 2026.

186/2425 **To receive the following minutes and approve any recommendations contained therein:**

- a) Planning and Highways Committee 10 March 2025.
- b) Amenities Committee 10 March 2025.
- c) Joint Burial Committee 4 February 2025.
- d) Youth Service Steering Group 27 January 2025.
- e) Neighbourhood Plan Steering Group 25 February 2025.
- f) Staffing sub-Committee 27 September 2024 and 12 April 2024.
- g) Reports from Town Council representatives to outside bodies.

187/2425 **To receive Matters of Report** (verbal reports for information only).

188/2425 **Next meeting:** Monday 19 May 2025, 18.45, Council Chamber, Town Hall.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2), to resolve that the press and members of the public be excluded from following items having regard to the confidential issues to be discussed.

Confidential Session: Exclusion of the Press & Public – Commercially sensitive information.