

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Full Council** to be held on **Monday 27 October 2025**, starting at 18.45, in the Council Chamber, Town Hall, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

Notes:

- The recording of the meeting will be uploaded for members of the public who wish to view it via the following link: <https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>.
- Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.
- Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording-Meetings-policy-Feb-2022.pdf \(crewkerne-tc.gov.uk\)](#)).
- Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2024.pdf \(crewkerne-tc.gov.uk\)](#)).

Gemma Hughes, Town Clerk (signed on original)
21 October 2025

Agenda

- 066/2526** **To receive and approve apologies for absence.**
a. To record members present:
Schedule 12 of the Local Government Act 1972 requires:
 - a record be kept of the members in attendance.
 - this record forms part of the minutes of the meeting.
 - Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.b. To approve any apologies for absence:
Section 85(1) of the Local Government Act 1972 requires:
 - Members present to decide if the reason(s) for a member's absence are acceptable.
- 067/2526** **To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.**
The Localism Act 2011 and the Council's Code of Conduct requires:
 - Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
 - Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.
- 068/2526** **To approve the minutes of the Town Council meeting held on 22 September 2025.**
- 069/2526** **One Minute Silence:** To note the passing of Mr Alan Burbage, husband of the late Betty Burbage, a former Town Councillor, and Mr Ken Leamon, husband of former Mayor Hilary Leamon. The Council is asked to observe a one-minute silence in their memory.

- 070/2526** **Public Open Forum:** Questions may be put to the Council in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.
- 071/2526** **To receive reports from:**
a) Somerset Council.
b) Crewkerne & Ilminster Local Community Network.
c) Crewkerne Neighbourhood Policing Team.
- 072/2526** **Clerk's progress report:** to receive a verbal update report (for information only).
- 073/2526** **Finance & Procedure:**
a) To approve the accounts for payment for September 2025 as listed.
b) To report the bank reconciliation for September 2025 have been completed.
c) To note the monthly accounts for the War Memorial Commemoration Trust have been checked.
d) To receive the Q2 income and expenditure summary.
e) To note the conclusion of the External Audit for 2024/25 with no issues raised.
f) To consider a grant application from Open Doors due to the project timescale.
- 074/2526** **Fire Exercise/Drill:** To consider a request from the fire service to use the GRC.
- 075/2526** **Tree Preservation Orders:** To note the addition of TPO's on nineteen trees at Henhayes Recreation Ground.
- 076/2526** **Memorial Bench:** To confirm donation of a memorial bench from the Royal British Legion.
- 077/2526** **Tree Stump:** To consider a proposal from Crewkerne in Bloom.
- 078/2526** **Staffing:** To note the appointment of the new Deputy Clerk.
- 079/2526** **To receive the following minutes:**
a) Reports from Town Council representatives to outside bodies
b) Planning and Highways Committee: 8 September 2025
c) Policy and Resources Committee: 9 June 2025
- 080/2526** **To receive Matters of Report** (verbal reports for information only).
- 081/2526** **Next meeting:** Monday 24 November 2025, 18.45, Council Chamber, Town Hall.

ACCOUNTS FOR PAYMENT - 30th September 2025

Checked by:.....

Date:

Payment Ref	Gross	Vat	Net	Payee	Description
DD22	£8.88	£0.42	£8.46	British Gas Business	Gas Victoria Hall 16/7 - 16/8/25
DD20	£309.00	£0.00	£309.00	Somerset Council	Business Rates Sept 25. Grounds Workshop & Cemetery
DD55	£511.00	£0.00	£511.00	Somerset Council	Business Rates Sept 25. Lodge Office
DD51	£649.00	£0.00	£649.00	Somerset Council	Business Rates Sept 25. GRC.
DD2	£1,360.00	£0.00	£1,360.00	Somerset Council	Business Rates Sept 25. Town Hall
DD13	£1,752.93	£0.00	£1,752.93	Aviva Credit Services UK Ltd	Insurance. September
DD46	£159.60	£26.60	£133.00	Somerset Web Services Lrd	Email hosting - Sept 2025
DD33 C.Card	-£13.92	£0.00	-£13.92	Amazon Marketplace	Refund of items not delivered
DD33 C.Card	£29.43	£0.89	£28.54	Lidl	Civic Event Refreshments
OPSEP01	£144.00	£24.00	£120.00	Paperchase Recycling	General waste collection. Cemetery and GRC to 31.08.2025
OPSEP02	£183.60	£30.60	£153.00	Sovereign Fire & Security	Town Hall - Fire Alarm Fault Repair - 24.07.2025
OPSEP02	£174.19	£0.00	£174.19	Hughes, G	Expenses (Indeed Advertising, Stationery, Key Cutting)
OPSEP04	£24.40	£0.00	£24.40	James Hardware	Consumables
OPSEP05	£23.56	£0.00	£23.56	Hewitt P	Expenses. (Refreshments)
OPSEP06	£237.50	£0.00	£237.50	M C Commercial Cleaning	GRC Cleaning. August 2025
OPSEP06	£1,380.00	£0.00	£1,380.00	M C Commercial Cleaning	Town Hall, Victoria Hall & Public Toilets Cleaning August 2025
OPSEP07	£151.79	£25.30	£126.49	Boilerman Ltd	Fitting of Terminal Cover to boiler. 28.08.25
OPSEP08	£691.20	£115.20	£576.00	CIA Fire & Security Ltd	Tennis Courts - Security Gates
OPSEP09	£1,791.25	£0.00	£1,791.25	Active Learning & Skills	Provision of Youth Service. September 2025
OPSEP10	£180.00	£0.00	£180.00	Somerset Council	GRC Annual Premises Licence
OPSEP11	£357.00	£59.50	£297.50	The Play Inspection Company Ltd	Outdoor Annual Inspections. Playgrounds.
OPSEP12	£424.55	£70.76	£353.79	Yarcombe Woodland Products	Consumables
OPSEP13	£225.60	£37.60	£188.00	Sovereign Fire & Security	GRC Maintenance Charge - October 2025
DD49	£194.17	£32.36	£161.81	The Business	Fuel Charges - Aug 25
DD49	£0.60	£0.10	£0.50	The Business	Fuel Card Charge
DD23	£221.55	£10.55	£211.00	British Gas Business	Town Hall. Electricity for pd: 20.07.25 to 20.08.25
DD26	£37.21	£1.77	£35.44	British Gas Business	Town Hall. Gas for Pd: 01.08.25 to 01.09.25
DD42	£17.17	£0.82	£16.35	British Gas Business	Electricity Workshop & Cemetery Chapel 29/7-30/8/25
DD33 C.Card	£165.00	£27.50	£137.50	Somerset Council	MiPermit - Car Park Season Ticket
DD57	£269.75	£44.96	£224.79	British Telecom	Telephone & Broadband Lodge Office/GRC Sep 25
DD27	£529.04	£88.17	£440.87	E. O N	Electricity Victoria Hall Aug 25
DD9	£70.73	£11.79	£58.94	Southern Communications	Mobile Phone Charges Sept 25
OPSEP21b	£1,488.00	£248.00	£1,240.00	Fern Garden Tree Services	Cemetery Grass Cutting August 25
OPSEP21	£84.00	£14.00	£70.00	Fern Garden Tree Services	Barn Street Rec Tree Watering
OPSEP21	£714.00	£119.00	£595.00	Fern Garden Tree Services	Removal of Willow at Happy Valley
OPSEP25	£13.12	£0.00	£13.12	Cross, A	Refreshments (Lodge), Crack Gauge Mntrs for Chapel & GRC
OPSEP24	£15.00	£0.00	£15.00	Martin-Hamblin, Pamela	Expenses Reimbursement (Parking)
OPSEP22	£360.00	£60.00	£300.00	Thompsons Solicitors	Provision of Legal Services
OPSEP20	£880.00	£0.00	£880.00	Stewart, Simon	September 2025 Newsletter
OPSEP17	£74.70	£0.00	£74.70	James Hardware	Consumables
OPSep16	£54.00	£9.00	£45.00	Wynnstay	Non Safety Boots
OPSep14	£557.94	£92.99	£464.95	Relay Electrical Services	GRC alterations to outlets and lighting
OPSEP23	£804.00	£134.00	£670.00	Resound Solutions (SW) Limited	Deposit for Stage, Sound & Lighting for Christmas
OPSEP26	£12.75	£0.00	£12.75	Scrivens, Roy	Expenses Reimbursement
DD33 C.Card	£17.94	£2.99	£14.95	Mailchimp	Digital newsletter
DD33 C.Card	£89.13	£14.86	£74.27	Amazon Marketplace	Ink Cartridges
DD33 C.Card	£4.49	£0.75	£3.74	Amazon Marketplace	Parcel Tape
DD33 C.Card	£38.98	£6.50	£32.48	Amazon Marketplace	Ink Cartridge
DD17b	£16.62	£0.79	£15.83	Edf Energy 1 Ltd	Electricity Street Lighting Henhayes Aug25
DD17c	£18.52	£0.88	£17.64	Edf Energy 1 Ltd	Electricity Street Lighting Middle Path Aug 25
DD52	£319.52	£53.25	£266.27	Gamma Business Communications Ltd	Telephone and Broadband Sept 25
DD59	£891.19	£148.53	£742.66	British Gas Business	Electricity - GRC - August 25
DD44	£822.24	£0.00	£822.24	Everfow Ltd	Water Rates Oct 25
O P Aug 26	£240.00	£0.00	£240.00	Active Learning & Skills	Provision of Youth trip 11/8/25
DD33 C.Card	£34.84	£5.81	£29.03	Etsy.com	Halloween Flag
DD43	£15.79	£0.00	£15.79	Lloyds Bank	Bank Charges 10.07.25 to 09.08.25
DD33 C.Card	£36.77	£6.13	£30.64	Amazon Marketplace	Ink Cartridge
DD48	£36.41	£1.73	£34.68	British Gas Business	Electricity Lodge Office - 11/08 - 15/09/25
DD60	£56.42	£9.40	£47.02	British Gas Business	Gas - Lodge Office - 11/8-13/09/25
DD22	£8.88	£0.42	£8.46	British Gas Business	Gas - Victoria Hall -16/08 - 16/09/25
DD59	£153.95	£7.33	£146.62	British Gas Business	Gas - GRC 17/02/25 - 16/09/25

Signed:..... Date:.....

ACCOUNTS FOR PAYMENT - 30th September 2025

Checked by:.....

Date:

DD33 C.Card	£40.00	£0.00	£40.00	Lloyds Bank	Credit Card Annual Fee (GH)
	£10,930.68	£0.00	£10,930.68	Salaries	September 25 Payroll
Total	£31,089.66	£1,545.25	£29,544.41		

Signed:..... Date:.....

A	CREWKERNE TOWN COUNCIL		
	BANK RECONCILIATION AS AT 30/09/2025		
	Cash in Hand 01/04/2025		£451,622.97
	ADD		
	Receipts 01/04/2025 - 30/09/2025		£748,064.10
	SUBTRACT		
	Payments 01/04/2025 - 30/09/2025		£358,874.38
	CASH IN HAND 30/09/2025		£840,812.69
	(per Cash Book)		
B	Cash in Hand per Bank Statements 30/09/2025		
	LLOYDS - Business Call Account	£599,636.71	
	LLOYDS - Current Account	£50,000.00	
	LLOYDS - Burial Account	£91,175.98	
	CCLA - Public Sector Deposit Fund	£100,000.00	
			£840,812.69
	Less unrepresented cheques		
			£0.00
	Plus unrepresented receipts		
	ADJUSTED BANK BALANCE		£840,812.69
	A = B Checks out OK		
	Town Clerk:		
	Date:		
	Checked by:		
	Date:		

A	CREWKERNE TOWN COUNCIL WAR MEMORIAL COMMEMORATION TRUST RECREATION GROUND BANK RECONCILIATION AS AT 30/09/2025		
	Cash in Hand 01/04/2025		£2,079.23
	ADD		
	Receipts 01/04/2025 - 30/09/2025		£4,426.35
	SUBTRACT		
	Payments 01/04/2025 - 30/09/2025		£51.00
	CASH IN HAND 30/09/2025		£6,454.58
	(per Cash Book)		
B	Cash in Hand per Bank Statements 31/08/2025		
	LLOYDS - Instant Access Account	£2,479.70	
	LLOYDS - Current Account	£3,974.88	
	Less unpresented cheques		£6,454.58
	Plus unpresented receipts		£0.00
	ADJUSTED BANK BALANCE		£6,454.58
	A = B Checks out OK		
	Town Clerk:		
	Date:		
	Checked by:		
	Date:		

Quarterly Report: 2nd Quarter 2025/26
Overall Summary

	Actual 2024/25			Budget 2025/26			Income/Expend to date 30/09/25			Yr. End Forecast 2025/26			Net expenditure comparison of year end f'cast to budget	Prime reason(s) for variance	ER Used	% +/-
	Expend	Income	Net	Expend	Income	Net	Expend	Income	Net	Expend	Income	Net				
Staff Costs	236621	0	236621	295601	0	295601	116254	0	116254	300037	0	300037	4400	Overspend to be taken from ER		1%
Admin and bank interest/charges	61464	9184	52280	74270	4500	69770	32714	5057	27657	75389	10000	65389	-4400	Bank interest more than expected		-6%
Town Hall & Victoria Hall	66362	11998	54364	50945	10545	40400	25629	11209	14421	51711	15982	35729	-4700	Cash Access licence fee		-12%
Grounds Maintenance & Open Spaces	138860	11656	127204	85762	7078	78684	25063	11022	14040	84529	11104	73425	-5300	Henhayes Car park income more than expected		-7%
War Memorial Grounds	4926	5662	-737	6900	4903	1997	4471	0	4471	6900	4903	1997	0			0%
Cemetery	53269	27950	25319	42,302	26,627	15675	26624	15846	10778	43552	22220	21332	5700	Income lower than expected so far		36%
Aqua Centre	0	1000	-1000	500	1000	-500	0	500	-500	500	1000	-500	0			0%
George Reynolds Centre	49066	22217	26850	49231	0	49231	16968	7899	9069	49230	22000	27230	-22000			-45%
Grants	10279	0	10279	15000	0	15000	12652	0	12652	15000	0	15000	0			0%
Youth service	20449	0	20449	24495	0	24495	11571	0	11571	24495	0	24495	0			0%
Public toilets	14697	334	14363	19000	0	19000	8215	0	8215	19000	0	19000	0			0%
Projects	17911	11248	6663	38500	0	38500	3649	1878	1771	40153	1004	39149	600			2%
Events	22107	10043	12064	19990	4340	15650	3334	2631	703	21238	5340	15898	200			1%
TOTAL	696011	111292	584719	722496	58993	663503	287144	56041	231103	731733	93553	638180	-25300		0	-4%

Within or On Budget	
Over Budget but fully covered by Earmarked Reserves	
Over Budget by < 10% or over budget and partly covered by Earmarked Reserves	
Over budget by > 10%	

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

CREWKERNE TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	✓		

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

23/06/2025

and recorded as minute reference:

023/2526 f.v.

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

A. Samuel

Clerk

C. Hynes

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Section 2 – Accounting Statements 2024/25 for

CREWKERNE TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	315,952	355,800	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	527,656	637,714	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	101,693	111,292	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	238,525	236,621	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	350,977	459,390	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	355,800	408,795	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	382,829	451,623	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	6,936,876	6,962,654	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	✓			<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
11b. Disclosure note re Trust funds (including charitable)	✓			<i>The figures in the accounting statements above exclude any Trust transactions.</i>

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

[Signature]

Date 23/06/2025.

I confirm that these Accounting Statements were approved by this authority on this date:

23/06/2025

as recorded in minute reference:

023/2526 fu.

Signed by Chair of the meeting where the Accounting Statements were approved

[Signature]

Section 3 – External Auditor’s Report and Certificate 2024/25

In respect of

CREWKERNE TOWN COUNCIL – SO0089

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2024/25

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None.

3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

25/09/2025

Report subject	To consider a request from the fire service to use the GRC for an exercise/drill
Committee name	Full Council
Meeting date	Monday 27 th October 2025
Report author	Gemma Hughes, Town Clerk
Report contact details	townclerk@crewkerne-tc.gov.uk
Consultees	Fire Service
Decision required?	Yes

1. Purpose

- 1.1 To seek permission for the Fire Service to use the George Reynolds Centre (GRC) for a multi-pump training drill.

2. Background information

- 2.1 As part of the Fire Service's ongoing training and risk management programme, operational crews are required to train across different skill sets and in a variety of environments and settings.
- 2.2 Each year, a multi-pump drill must be conducted involving at least six operational units from surrounding stations. These may include special units such as the aerial platform from Yeovil or the mass decontamination unit from Taunton.
- 2.3 These exercises are vital in enabling crews to practise working together and to develop awareness of local risks, facilities, and procedures.

3. Detailed Consideration

- 3.1 The Fire Service initially proposed using the Town Hall for a multi-pump drill towards the end of this year or early next year.
- 3.2 Following further consideration, it has been identified that holding the drill at the Town Hall would likely require road closures and significant logistical planning and would not be practical to have these measures in place before January.
- 3.3 The Fire Service has therefore requested that the exercise instead take place at the George Reynolds Centre in January, as this would cause less disruption to the town and surrounding roads, with the car park area providing a suitable alternative location.
- 3.4 If approved, a detailed plan would be finalised, and a risk assessment carried out within defined the parameters.

3.5 An Officer hopes to attend the Council meeting to represent the Fire Service. The representative will be able to answer any questions councillors may have and provide further details of the proposed drill.

4. Financial implications

4.1 There are no direct financial implications for the Town Council. Any associated costs for the exercise would be covered by the Fire Service.

5. Equalities considerations

5.1 No equalities issues have been identified in relation to this request.

6. Crime and Disorder considerations

6.1 The proposal does not raise any crime and disorder concerns. The exercise contributes to community safety and emergency preparedness.

7. Council Action Plan objectives supported

n/a

8. Recommendation

- 8.1. It is recommended that Council **AGREES** to:
- a) approve the use of the George Reynolds Centre car park for the Fire Service multi-pump training drill in January; and
 - b) Delegate authority to the Town Clerk to liaise with the Fire Service to agree the final details and risk assessments for the exercise.

TOWN AND COUNTRY PLANNING, ENGLAND

**THE TOWN AND COUNTRY PLANNING (TREE
PRESERVATION)(ENGLAND) REGULATIONS
2012**

THE SOMERSET COUNCIL [SOUTH]

(CREWKERNE NO. 3)

TREE PRESERVATION ORDER 2025

Town and Country Planning (Tree Preservation) (England) Regulations 2012

Town and Country Planning Act 1990

Somerset Council (Crewkerne No. 3) Tree Preservation Order, 2025

Somerset Council in exercise of the powers conferred on them by Sections 198 of the Town and Country Planning Act 1990 make the following Order: -

1. Citation

This Order may be cited as Somerset Council (Crewkerne No. 3) Tree Preservation Order 2025 SC(South)

2. Interpretation

(1) In this Order "the authority" means Somerset Council

(2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation) (England) Regulations 2012.

3. Effect

(1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.

(2) Without prejudice to subsection (7) of Section 198 (Power to make Tree Preservation Orders) or subsection (1) of Section 200 (Tree Preservation Orders: Forestry Commissioners) and, subject to the exceptions in Regulation 14, no person shall:-

(a) cut down, top, lop, uproot, wilfully damage, or wilfully destroy; or

(b) cause or permit the cutting down, topping, lopping, wilful damage or wilful destruction of, any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with Regulations 16 and 17, or of the Secretary of State in accordance with Regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

4. Application to trees to be planted pursuant to a condition

In relation to any tree identified in the first column of the Schedule by the letter "C", being a tree to be planted pursuant to a condition imposed under paragraph (a) of Section 197 (Planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this 9th day of October 2025

The Common Seal of the SOMERSET COUNCIL
was affixed to this Order in the presence of: –



Linda Hayden, Specialist - Principal Planner
(Development Management), Service Delivery
Duly Authorised Signatory

SCHEDULE

Specification of trees

Trees specified individually

Reference on Map	Description	Situation
T4	Norway Maple	Located within the area as indicated upon the map within the Black circle labelled 'T4'
T5	White Poplar	Located within the area as indicated upon the map Within the Black circle labelled 'T5'
T6	Sycamore	Located within the area as indicated upon the map Within the Black circle labelled 'T6'
T7	Sweet Chestnut	Located within the area as indicated upon the map within the Black circle labelled 'T7'
T8	Sycamore	Located within the area as indicated upon the map within the Black circle labelled 'T8'
T9	Wild Cherry	Located within the area as indicated upon the map within the Black circle labelled 'T9'
T10	White Poplar	Located within the area as indicated upon the map within the Black circle labelled 'T10'
T11	Sycamore	Located within the area as indicated upon the map within the Black circle labelled 'T11'
T12	White Poplar	Located within the area as indicated upon the map within the Black circle labelled 'T12'
T13	Wild Cherry	Located within the area as indicated upon the map within the Black circle labelled 'T13'
T14	Wild Cherry	Located within the area as indicated upon the map within the Black circle labelled 'T14'
T15	Sycamore	Located within the area as indicated upon the map within the Black circle labelled 'T15'
T16	Sycamore	Located within the area as indicated upon the map within the Black circle labelled 'T16'
T17	White Poplar	Located within the area as indicated upon the map within the Black circle labelled 'T17'
T18	Horse Chestnut	Located within the area as indicated upon the map within the Black circle labelled 'T18'
T19	Balsam Poplar	Located within the area as indicated upon the map within the Black circle labelled 'T19'

Groups specified by reference to an area

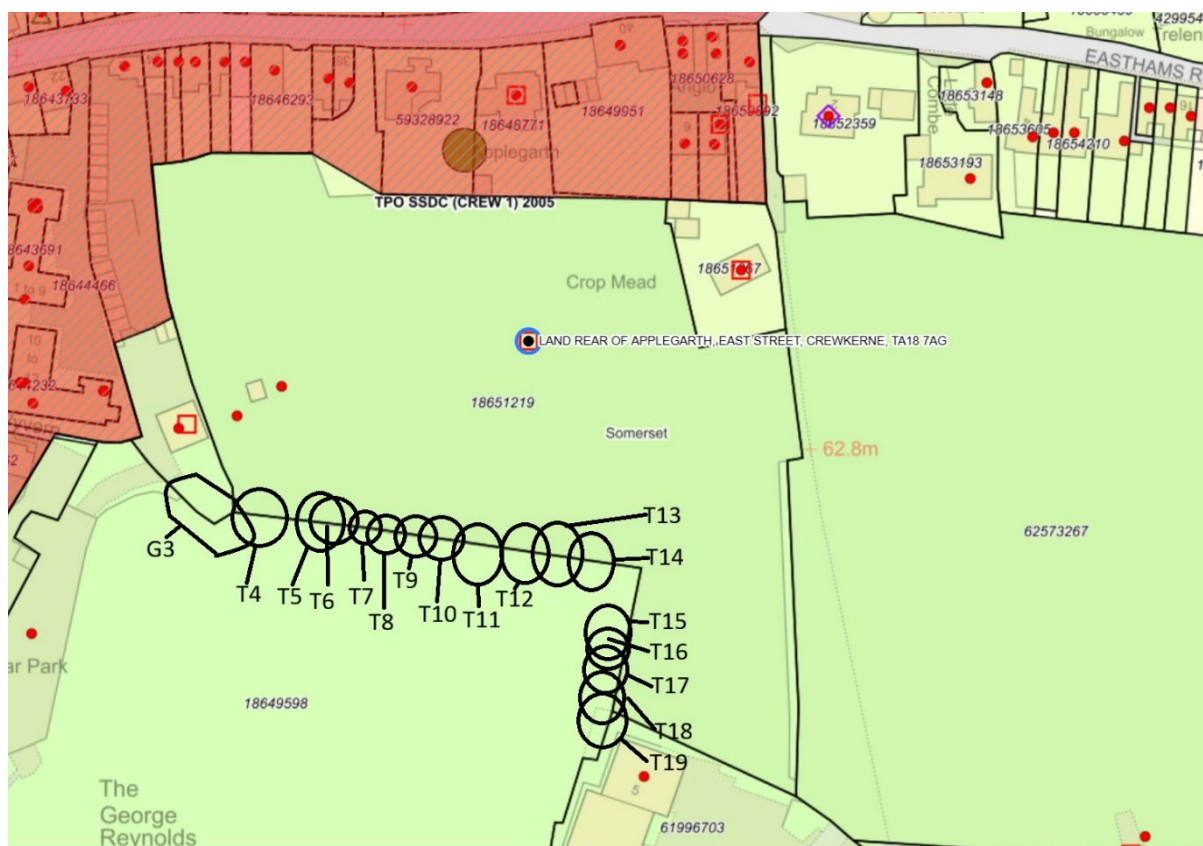
Reference on Map	Description	Situation
G3	Common Beech Group	Located within the area as indicated upon the map within the Black circle labelled 'G1'

Woodlands specified by reference to an area

Reference on Map	Description	Situation
NONE		

Location:

Henhayes sports field Crewkerne, south Of Nos. 20-42A East Street Crewkerne Somerset TA18 7AG



TREE PRESERVATION ORDER

9th October 2025

A handwritten signature in black ink, appearing to be 'Linda Hayden', written over a horizontal line.

Linda Hayden, Specialist - Principal Planner
(Development Management), Service Delivery