

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Planning and Highways Committee** to be held on **Monday 12th May 2025**, starting at 18.45, in the Council Chamber, Town Hall, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

Notes:

- The recording of the meeting will be uploaded for members of the public who wish to view it via the following link: <https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>.
- Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.
- Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording-Meetings-policy-Feb-2022.pdf \(crewkerne-tc.gov.uk\)](#)).
- Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2024.pdf \(crewkerne-tc.gov.uk\)](#)).

Katharine Sheehan FSLCC, Town Clerk (signed on original)
6 May 2025

Agenda

- 086/2425** **To receive and approve apologies for absence.**
a. To record members present:
Schedule 12 of the Local Government Act 1972 requires:
 - a record be kept of the members in attendance.
 - this record forms part of the minutes of the meeting.
 - Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.b. To approve any apologies for absence:
Section 85(1) of the Local Government Act 1972 requires:
 - Members present to decide if the reason(s) for a member's absence are acceptable.
- 087/2425** **To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.**
The Localism Act 2011 and the Council's Code of Conduct requires:
 - Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
 - Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.
- 088/2425** **To confirm the minutes of the previous meeting held on 10 March 2025.**
- 089/2425** **Public Open Forum:** Questions may be put to the Council in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be

referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.

- 090/2425** **To receive the Clerk's update report.**
- 091/2425** **To consider Planning Applications as per the list available on website or via Town Council office.**
Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make decisions on any application. Any recommendations and comments this Committee make will be fed into the planning process. Somerset Council is the Planning Authority and will issue the decision notices on all applications.
- 092/2425** **To receive planning decision notices from Somerset Council.**
- 093/2425** **To consider acknowledging the support of Somerset Council's Highways Manager through a formal letter of appreciation.**
- 094/2425** **To receive the updated Action Status Report.**
- 095/2425** **To receive a report from the Neighbourhood Plan Steering Group.**
- 096/2425** **Date of next meeting:** Monday 9th June 2025, 18.45, Council Chamber.

CREWKERNE TOWN COUNCIL
Planning and Highways Committee Meeting
Monday 12th May 2025

New Applications – Somerset Council

- 25/01000/TCA** **1 Church Path Crewkerne Somerset TA18 7HX**
Notification of intent to carry out Tree Surgery to No. 1 Tree within a Conservation Area. T1 – Blue Atlas Cedar; reduce the last main leader by 2/3.
- 25/00860/LBC** **Units 2 3 And 4 Victoria Shopping Mews Market Square Crewkerne Somerset TA18 7LE**
Listed Building Consent application for internal and external alterations in relation to change of use of upper floor from commercial use to 2 No. residential flats and erection of cycle storage shed and bin area.
- 23/00006/REM** **Land At Blacknell Lane Crewkerne Somerset TA18 7HE**
Notification only - Discharge of Condition No. 02 (Materials) of planning application
23/00006/REM

To receive planning decision notices from Somerset Council

- 25/00035/ADV** **Waitrose South Street Crewkerne Somerset TA18 8DA**
Display of rebranded existing Waitrose signage with new building letters, car park signs and window vinyls
APPROVED
- 24/01166/COU** **2 The Pyjama Factory Abbey Street Crewkerne Somerset TA18 7HY**
Change of use from office (Use Class E) to residential (Use Class C3) (Resubmission of 23/01888/COU)
APPROVED

25/00027/FUL	<p>Waitrose South Street Crewkerne Somerset TA18 8DA</p> <p>Full Planning application for works to include roof ad plant replacement, upper deck car park and façade maintenance</p> <p>APPROVED</p>
25/00398/TCA	<p>22 Church Path Crewkerne Somerset TA18 7HX</p> <p>Notification of intent to carry out Tree Surgery works to No. 1 Tree within a Conservation Area – Pruning of the evergreen Hoheria by 20%</p> <p>DECIDED</p>
25/00179/P3GPA	<p>Units 2 3 And 4 Victoria Shopping Mews Market Square Crewkerne Somerset TA18 7LE</p> <p>Prior approval for proposed Change of use from Commercial, Business and Service use (Class E) to mixed use including up to two flats (ClassC3): The ground floor will remain commercial, while the upper floor office space will be converted into two flats.</p> <p>APPROVED</p>
23/03063/LBC	<p>Viney Bridge Mill And 5 Shute Lake Lane Crewkerne Somerset TA18 8AE</p> <p>Conversion and alteration of existing Mill Buildings to form 30 dwellings, part demolition of existing buildings including 5 Shute Lake Lane and erection of 16 dwellings (46 dwellings in total) with associated car parking, landscaping, Public Open Space and associated infrastructure including new access bridge from Weavers Close</p> <p>APPROVED</p>
25/00703/DOC	<p>2 The Pyjama Factory Abbey Street Crewkerne Somerset TA18 7HY</p> <p>Discharge of condition No. 04 (Allocation Certificate) of planning application 24/01166/COU</p> <p>CONDITIONS DISCHARGED</p>
25/00360/FUL	<p>Land At Cropmead Trading Estate Cropmead Crewkerne Somerset</p> <p>Siting of mobile snack van at Cropmead Industrial Estate</p> <p>APPROVED</p>
25/00416/TCA	<p>21 Lyme Road Crewkerne Somerset TA18 8HE</p> <p>Notification of intent to fell No. 1 Tree (T1) Acer Platanoides and carry out Tree Surgery Works to No. 2 Trees T2 (Catalpa Bignonioides) Reduce Crown by 1.5-2M and T3 (Sorbus) Reduce northerly crown by 1-1.5M within a Conservation Area.</p> <p>DECIDED</p>
25/00335/TCA	<p>Bincombe Beeches Nature Reserve Bincombe Lane Crewkerne Somerset TA18 7BA</p> <p>Notification of intent to fell x 3 Ash trees with die back within the group G12</p> <p>DECIDED</p>
25/00299/TCA	<p>Oakhayes Mount Pleasant Crewkerne Somerset TA18 7AH</p> <p>Notification of intent to fell No. 4 trees and carry out various tree surgery work to a number of trees (see Summary of Proposed Works) within a Conservation Area.</p> <p>DECIDED</p>
25/00772/DOC1	<p>Westover House Popleswell Crewkerne Somerset TA18 7ES</p> <p>Discharge of Condition Numbers 3 (Repointing) and 4 (Stone Sample Panel and Mortar) of planning application 21/02651/LBC.</p> <p>CLOSED</p>
25/00615/TCA	<p>27 Hermitage Street Crewkerne Somerset TA18 8ET</p> <p>Notification of intent to remove two Leyland Cypress trees included within Conservation Area.</p> <p>DECIDED</p>

25/00580/TCA

Old Bincombe Popleswell Crewkerne Somerset TA18 7ES

Notification of intent to Fell No. 1 Tree (Wild Cherry T1) and carry out Tree Surgery Works to No. 1 Tree (Wild Cherry T2-Shorten the 2 stems over parking area to South West side by 3.5m) within a Conservation Area.

DECIDED

	Subject	Action	Status	Responsibility	Status
Jul-20	Millers Garage	To keep on matrix with regular updates	To keep on matrix with regular updates. Jul 23: Awaiting information from Commercial Property Land Development Manager at Somerset Council. Aug 23: awaiting planning application to be submitted Feb 24: Application expected end of Feb. Nov 24: The legal contractual arrangements have been complex, and it is expected that these may not be complete until the end of Feb 25. A planning application is expected around the same time. Feb 25: MB to give a verbal update Mar 25: Public Consultation took place May 25: awaiting a planning application	Clerk/Deputy Clerk	Ongoing
Nov-20	Ongoing issues with many gullies in the town	Deputy Clerk is putting together a spreadsheet of problems.	Nov 22: Ongoing contact with Highways. Budget spent, however clearance can be organised for urgent jobs. May 23. To be readdressed in upcoming site meeting with Somerset Council in June. Yearly jet washing will take place, awaiting schedule Dec 23: Jet washing completed in May and October Oct 24: This has been added to the list for the EHM pilot Nov 24: The Deputy Clerk has a meeting scheduled to discuss gully clearance as part of the pilot Jan 25: We are awaiting a date for the 'Welcome to Crewkerne signs' cleaning and clearance and the gullies will be scheduled for a second day.	Deputy Clerk/Highways	Ongoing

Dec-20	Diversion of Henley footpath railway crossing proposed by Network Rail and associated with the planning approval for a development on land at the top of Kithill.	Following a presentation from Network Rail, it was agreed to organise a site meeting to allow NR representatives to understand the Town Council's concerns.	Sept 22: Contact made with SSDC Planning regarding this pre condition and request for update. Apr23: Noted, correspondence received from Network Rail regarding a proposed diversion application. Further information due from Network Rail. May23: update received with 2 diversion potential routes. Somerset Council to do site visit. Crossing lies within West Crewkerne Parish so only comment from neighbouring Parish.	Network Rail/SCC Footpaths officer. NMA refused Jan 23.	Ongoing
Aug-21	Wall adjacent to Gouldsbrook Terrace crumbled leaving debris on the pavement.	The Deputy Clerk was asked to investigate ownership of the wall and send a letter to the owner to request that the wall was made safe	Feb 23: Highways confirm they have had difficulty communicating with landowner about the repairs needed. June 23: Highways confirm no progress made as landowner not responding. Nov 23: Discussed with Highways – no more they can do as privately owned Jan 24: Deputy Clerk to investigate if the wall can be repaired and recharged to the homeowner Feb 24: SC do not have the money or resources to do this March 24: More of the wall has fallen Sept 24: Re assess in the Spring	Highways	Ongoing?
Oct 22	Diseased tree on Market Street	Agreed to replace it but queried £300 licence fee	Town Clerk has submitted planting proposal to Highways but not yet received confirmation. Sept 23: chased. Oct 23: Trees could do with pruning Jan 25: No contact with tree officer April 25: Tree has been reported as dangerous	Town Clerk	Ongoing
Dec 22	Faded road markings – zebra crossing outside Waitrose/Library also junction of Wynnstay with North Street.	Responsibility – SC? Responsibility – Private ownership?	SC to refurbish car park markings South Street – date to be confirmed. Mark ups in car park Sept 23 – Somerset Council seeking quotations for lines Oct 23.	Town Clerk	Ongoing

			March 24: Deputy Clerk to chase Sept 24: Road markings are being scheduled on a reactive basis		
Mar 23	Overflowing bins	Clerk to contact Streetscene about collection schedule.	Deputy Clerk has requested a collection schedule be confirmed. July 23: further request for schedule. Sept 23 request for schedule requested again. Nov 23 No schedule provided, Deputy Clerk to report all overflowing bins to Streetscene Dec 23 SC have installed a new co mingle bin on Kithill Jan 24: Deputy Clerk to compile a spreadsheet of complaints Jan-March 24: No complaints April 24: x5 complaints received – all within a few days Sept 24: Several overflowing dog bins recently Oct 24: SC are currently reviewing the bins in the area. Some may be replaced with larger co-mingle bins.	Town/Deputy Clerk	Ongoing
Jun 23	Dropped Kerbs	Report sent to Highways for consideration	Report submitted by Space4Crewkerne about dropped kerbs in town. Discussed at Highways meeting. July 23: report sent to Highways. Aug 23: response received stating it has been passed to the SIS team for assessment. Nov 23: Highways have been asked for a cost, they suggested to get quotes from external contractors	Deputy Clerk	Ongoing
Jun 23	Mobility Scooter Access	Request for steps to be changed to allow mobility scooter area in Severalls/Southmead Crescent area passed to Highways	July 23: Information sent to Highways to consider. Aug 23: response received stating it has been passed to the SIS team for assessment	Deputy Clerk	Ongoing
Sept 23	High walls around Rose Lane deteriorating – debris over road	Reported to Highways	Nov 23 This has been reported to Ian at Streetscene April 24: With the service provider to survey and repair Sept 24: No update	Deputy Clerk	Ongoing

Nov 23	Missing 'No Entry' road markings at the junction of Market Street, West Street and Hermitage Street after some recent work	Reported to Highways Nov 23	Nov 23: Lines will be repainted Sept 24: Reported again at Highways visit Nov 24: This has been added to Highways schedule of works Jan 25: This will be completed by the end of the financial year. It is weather dependent as this can't be done when the road is gritted May 25: Work complete	Deputy Clerk	Ongoing
Feb 25	Grit Bins	To seek permission to install three new grit bins	Proposed locations Beechwood Drive, Thomson Drive and at the top of Kithill. May 25: The grit bins have now been purchased, awaiting installation	Deputy Clerk	Ongoing