

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Full Council** to be held on **Monday 27 January 2025**, starting at 18.45, in the Council Chamber, Town Hall, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

**Notes:**

- The recording of the meeting will be uploaded for members of the public who wish to view it via the following link: <https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>.
- Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.
- Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording-Meetings-policy-Feb-2022.pdf \(crewkerne-tc.gov.uk\)](#)).
- Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2024.pdf \(crewkerne-tc.gov.uk\)](#)).

Katharine Sheehan FSLCC, Town Clerk (signed on original)  
21 January 2025

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# Agenda

- 123/2425 To receive and approve apologies for absence.**  
a. To record members present:  
Schedule 12 of the Local Government Act 1972 requires:
  - a record be kept of the members in attendance.
  - this record forms part of the minutes of the meeting.
  - Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.b. To approve any apologies for absence:  
Section 85(1) of the Local Government Act 1972 requires:
  - Members present to decide if the reason(s) for a member's absence are acceptable.
- 124/2425 To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.**  
The Localism Act 2011 and the Council's Code of Conduct requires:
  - Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
  - Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.
- 125/2425 To approve the draft minutes of the Town Council meeting held on 16 December 2024.**
- 126/2425 Public Open Forum:** Questions may be put to the Council in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.

- 127/2425**      **To receive reports from:**
- a. Somerset Council.
  - b. Crewkerne & Ilminster Local Community Network.
  - c. Crewkerne Neighbourhood Policing Team.
- 128/2425**      **Clerk's progress report:** to receive a verbal update report (for information only).
- 129/2425**      **Finance & Procedure:**
- a. To approve the accounts for payment for January 2025 as listed.
  - b. To report the bank reconciliation for December 2024 has been completed.
  - c. To note the monthly accounts for the War Memorial Commemoration Trust have been checked.
  - d. To approve the recommendation of the Policy & Resources Committee for Community Grant Awards for 2025/2026.
  - e. To approve the recommendation of the Policy & Resources Committee for the setting of the budget for 2025/2026.
  - f. To approve the overall precept for 2025/26.
- 130/2425**      **Planning:** to consider applications requiring comment before the next Planning and Highways Committee meeting:
- a. **25/00027/FUL      Waitrose South Street Crewkerne Somerset TA18 8DA**  
Full planning application to include roof and plant replacement upper deck car park works and façade maintenance.
  - b. **25/00035/ADV      Waitrose South Street Crewkerne Somerset TA18 8DA**  
Display of rebranded existing Waitrose signage with new building letters, car park signs and window vinyls.
- 131/2425**      **Hyper Acute Stroke Unit at Yeovil District Hospital:** to consider correspondence and request for support from Adam Dance MP.
- 132/2425**      **Pithers Court:** to consider quotations for clearance to investigate future uses of the land.
- 133/2425**      **Somerset Heritage Centre:** to note that the documents listed in the attached report will be deposited in the county archives.
- 134/2425**      **Henhayes Car Park:** to note request from Somerset Breast Screening to site screening unit in Henhayes car park for 8 weeks.
- 135/2425**      **To receive the following minutes and approve any recommendations contained therein:**
- a. Planning and Highways Committee 11 November 2024.
  - b. Amenities Committee 11 November 2024.
  - c. Policy and Resources Committee 10 June 2024.
  - d. Reports from Town Council representatives to outside bodies.
- 136/2425**      **To receive Matters of Report** (verbal reports for information only).
- 137/2425**      **Next meeting:** Monday 24 February 2025, 18.45, Council Chamber, Town Hall.

Payment Ref	Gross	Vat	Net	Payee	Description
DD27	£631.00		£631.00	Smartest Energy	Electricity Victoria Hall Nov 24
O P Jan 1	£616.80		£616.80	Airstream Copywriting Services	Temporary staff costs
O P Jan 2	£879.04	£146.51	£732.53	British Gas	Town Hall gas meter replacement
DD52	£299.95	£49.99	£249.96	Gamma Business Communications	Telephone & Broadband Dec 24
DD9	£66.29	£11.05	£55.24	Southern Communications	Mobile phone charges Dec 24
O P Jan 3	£2,140.25	£356.71	£1,783.54	Bradsons	Lighting up road closure
O P Jan 4	£365.00		£365.00	Adams Locks	GRC lock repair
O P Jan 5	£191.76	£31.96	£159.80	Sovereign Fire & Security	GRC alarm maintenance
O P Jan 6	£151.58	£25.26	£126.32	Viking	Stationery
O P Jan 7	£290.40		£290.40	Awe & Wonder	Art project costs Nov 24
O P Jan 8	£1,577.92		£1,577.92	Active Learning & Skills	Provision of Youth services Dec 24
O P Jan 9	£108.00	£18.00	£90.00	Paperchase Recycling	GRC general waste collection 30/9 - 1/12/24
O P Jan 9	£50.40	£8.40	£42.00	Paperchase Recycling	Cemetery general waste collection 4/11 - 1/12/24
O P Jan 10	£51.14	£3.74	£47.40	Sheehan, K	Expenses
O P Jan 11	£4,260.24		£4,260.24	SCC Pension Fund	Pension Contributions Dec 24
O P Jan 12	£3,558.96		£3,558.96	HM Revenue & Customs	Tax & NI Contributions Dec 24
O P Jan 13	£74.28	£12.38	£61.90	Elswoods Cleaning Supplies	Hand towels & dispenser
O P Jan 14	£934.80	£155.80	£779.00	Broxap	Litter Bin
DD33 C.Card	£40.68	£6.78	£33.90	Flagpole Express Ltd	Flag
DD13	£1,752.93		£1,752.93	Aviva	Insurance Jan 25
DD51	£649.00		£649.00	Somerset Council	Rates GRC Jan 25
DD2	£1,360.00		£1,360.00	Somerset Council	Rates Town Hall/Victoria Hall Jan 25
O P Jan 15	£192.00	£32.00	£160.00	CIA Fire & Security	Tennis court gate maintenance
DD59	£795.31	£132.55	£662.76	British Gas	Gas GRC 20/11 - 20/12/24
DD55	£511.00		£511.00	Somerset Council	Rates Lodge office Jan 25
DD20	£309.00		£309.00	Somerset Council	Rates Workshop/Cemetery Chapel Jan 25
DD33 C.Card	£108.00	£18.00	£90.00	Bilbys	Vouchers for volunteers
DD48	£38.47	£1.83	£36.64	British Gas	Electricity Lodge office 11/11 - 11/12/24
DD60	£252.70	£12.03	£240.67	British Gas	Gas Lodge office 11/11 - 11/12/24
DD43	£3.69		£3.69	Lloyds Bank	Bank charges refund Dec 24
DD22	£7.88	£0.38	£7.50	British Gas	Gas Victoria Hall 17/11 - 17/12/24
DD44	£655.20		£655.20	Everflow	Water rates Jan 25
DD43	£16.69		£16.69	Lloyds Bank	Bank charges Dec 24
DD27	£631.00		£631.00	Smartest Energy	Electricity Victoria Hall Dec 24
O P Jan 16	£408.00	£68.00	£340.00	Fern Garden Tree Services	Cemetery tree branch clearance
O P Jan 17	£759.60	£126.60	£633.00	Dantek Environmental Services (UK) L	Water hygiene monitoring
O P Jan 18	£348.94		£348.94	James Hallam	Vehicle insurance 20/12/24 - 30/09/25
O P Jan 19	£15.00		£15.00	Somerset PFA	Playing Fields Association membership
O P Jan 20	£330.00		£330.00	Jason Sturgess Photography	Drone video footage
O P Jan 21	£1,040.40	£173.40	£867.00	Stuart Todd Associates Ltd	Neighbourhood Plan consultancy
O P Jan 22	£761.00		£761.00	M C Commercial Cleaning	Cleaning Dec 24
O P Jan 22	£482.00		£482.00	M C Commercial Cleaning	GRC Cleaning Dec 24
O P Jan 23	£22.74	£3.79	£18.95	Elswoods	Blue roll
O P Jan 24	£49.00	£8.17	£40.83	Allen Computer Services	Ink cartridge
DD33 C.Card	£67.98	£11.33	£56.65	Easylife Limited	Tennis court storage box
DD33 C.Card	£30.60	£5.10	£25.50	Newton Newton Flag Makers	VE day flag
DD31	£21.60	£3.60	£18.00	Iris Business Software Ltd	Payroll software Dec 24
DD58	£1,566.64		£1,566.64	Water2Business	Water rates GRC 6/6 - 6/12/24
DD9	£66.89	£11.15	£55.74	Southern Communications	Mobile phone charges Jan 25
DD52	£318.58	£53.10	£265.48	Gamma Business Communications Lt	Telephone & broadband Jan 25
DD57	£249.44	£41.57	£207.87	British Telecom	GRC/Lodge office telephone & broadband Jan 25
DD30	£219.88	£10.47	£209.41	British Gas Business	Electricity Public Toilets 19/11 - 19/12/24
DD21	£146.87	£6.99	£139.88	British Gas Business	Electricity Happy Valley floodlights 18/11 - 18/12/24
DD23	£539.41	£89.90	£449.51	British Gas Business	Electricity Town Hall 20/11 - 20/12/24
DD26	£233.44	£11.12	£222.32	British Gas Business	Gas Town Hall 29/11/24 - 1/1/25
DD42	£34.84	£1.66	£33.18	British Gas Business	Electricity Workshop/Cemetery Chapel CREDIT
DD42	£33.11	£1.58	£31.53	British Gas Business	Electricity Workshop/Cemetery Chapel 29/10 - 29/12/24

Date: .....

DD50	£906.72	£151.12	£755.60	E. O N	Electricity GRC Dec 24
DD49	£67.55	£11.26	£56.29	The Business	Fuel Dec 24
DD46	£122.40	£20.40	£102.00	Somerset Web Services Lrd	Email hosting Jan 25
DD17c	£18.52	£0.88	£17.64	Edf Energy 1 Ltd	Electricity street lighting Middle Path Dec 24
DD17b	£16.62	£0.79	£15.83	Edf Energy 1 Ltd	Electricity street lighting Henhayes Dec 24
DD17a	£76.60	£3.65	£72.95	Edf Energy 1 Ltd	Electricity street lighting Happy Valley 1/10 - 31/12/24
O P Jan 25	£475.34		£475.34	Awe & Wonder	Awe & Wonder Art project costs Dec 24
O P Jan 26	£108.00	£18.00	£90.00	Fern Garden Tree Services	Tree work - St Barts church
O P Jan 27	£144.00	£24.00	£120.00	Society Of Local Council Clerks	Qualification fee - Deputy Clerk
O P Jan 27	£445.00		£445.00	Society Of Local Council Clerks	Membership fee - Town Clerk 1/3/25 - 28/2/26
O P Jan 28	£381.60	£63.60	£318.00	Somerset Council	Playground inspections
O P Jan 29	£60.00		£60.00	Adam's Locks	GRC emergency exit handle replacement
O P Jan 30	£140.00		£140.00	We Clean Windows Ltd	GRC window cleaning
O P Jan 31	£1,590.72	£265.12	£1,325.60	Relay Electrical Services	Installation of Christmas lights - balance
O P Jan 32	£103.80	£17.30	£86.50	Sovereign Fire & Security	GRC Intruder/Fire alarm/CCTV maintenance Feb 25
O P Jan 33	£172.37	£28.73	£143.64	Yarcombe Woodland Products Ltd	Timber sleeper
O P Jan 33	£49.75	£8.29	£41.46	Yarcombe Woodland Products Ltd	Timber/postmix
O P Jan 34	£335.83	£55.97	£279.86	Prism	Toilet rolls
O P Jan 35	£8.76	£1.46	£7.30	Bradfords	Gravel
O P Jan 35	£61.49	£10.25	£51.24	Bradfords	Sand/postcrete/gravel
O P Jan 35	£70.40	£11.73	£58.67	Bradfords	Paving slabs
O P Jan 35	£5.83	£0.97	£4.86	Bradfords	Paving slabs
O P Jan 36	£144.00	£24.00	£120.00	Fern Garden Tree Services	Tree work St.Barts magnolia
O P Jan 36	£786.00	£131.00	£655.00	Fern Garden Tree Services	Tree work Lucombe/Turkey oak
O P Jan 37	£142.40	£0.90	£141.50	Society Of Local Council Clerks	Local council administration book
O P Jan 38	£432.61	£72.10	£360.51	Hoistway	Victoria Hall lift maint contract 16/2/25 - 15/2/26
O P Jan 39	£250.00		£250.00	Brynley Andrews Associates	Lucombe oak bat survey
O P Jan 40	£160.00		£160.00	Balloon Madness Ltd	Wednesday market entertainment - deposit
O P Jan 41	£237.53		£237.53	James Hardware	Sundries
O P Jan 42	£20.86		£20.86	Cross, A	Expenses
O P Jan 43	£86.40	£14.40	£72.00	Paperchase Recycling	GRC general waste collection 2 - 29/12/24
O P Jan 43	£50.40	£8.40	£42.00	Paperchase Recycling	Cemetery general waste collection 2 - 29/12/24
DD60	£331.47	£15.78	£315.69	British Gas Business	Gas Lodge office 11/12/24 - 11/1/25
DD48	£43.41	£2.07	£41.34	British Gas Business	Electricity Lodge office 11/12/24 - 11/1/25
DD22	£8.16	£0.39	£7.77	British Gas Business	Gas Victoria Hall 17/12/24 - 17/1/25
DD44	£588.07		£588.07	Everfow Ltd	Water rates Feb 25
DD59	£878.69	£146.45	£732.24	British Gas Business	Gas GRC 20/12/24 - 20/1/25
	£12,414.01		£12,414.01	Salaries	Dec-24
	£12,257.01		£12,257.01	Salaries	Jan-25
Total	£65,432.58	£2,756.59	£62,675.99		

	<b>CREWKERNE TOWN COUNCIL</b>		
	<b>BANK RECONCILIATION AS AT 31/12/2024</b>		
	Cash in Hand 01/04/2024		£382,829.46
	ADD		
	Receipts 01/04/2024 - 31/12/2024		£751,290.37
	SUBTRACT		
	Payments 01/04/2024 - 31/12/2024		£540,138.75
<b>A</b>	<b>CASH IN HAND 31/12/24</b>		£593,981.08
	(per Cash Book)		
	Cash in Hand per Bank Statements 31st December 2024		
	LLOYDS - Business Call Account	£431,530.88	
	LLOYDS - Current Account	£50,000.00	
	LLOYDS - Burial Account	£112,450.20	
			£593,981.08
	<b>Less</b> unpresented cheques		
			£0.00
	<b>Plus</b> unpresented receipts		
<b>B</b>	<b>ADJUSTED BANK BALANCE</b>		£593,981.08
	<b>A = B Checks out OK</b>		
	Town Clerk: .....		
	Date: .....		
	Checked by: .....		
	Date: .....		

<b>A</b>	<b>CREWKERNE TOWN COUNCIL WAR MEMORIAL COMMEMORATION TRUST RECREATION GROUND BANK RECONCILIATION AS AT 31/12/2024</b>		
	Cash in Hand 01/04/2024		£197.17
	ADD		
	Receipts 01/04/2024 - 31/12/2024		£6,753.47
	SUBTRACT		
	Payments 01/04/2024 - 31/12/2024		£157.00
	<b>CASH IN HAND 31/12/2024</b>		<b>£6,793.64</b>
	(per Cash Book)		
<b>B</b>	Cash in Hand per Bank Statements 31st December 2024		
	LLOYDS - Instant Access Account	£4,262.39	
	LLOYDS - Current Account	£2,531.25	
	<b>Less</b> unpresented cheques		£6,793.64
	<b>Plus</b> unpresented receipts		£0.00
	<b>ADJUSTED BANK BALANCE</b>		<b>£6,793.64</b>
	<b>A = B Checks out OK</b>		
	Town Clerk: .....		
	Date: .....		
	Checked by: .....		
	Date: .....		

<b>Report subject</b>	<b>Community Grant Applications:</b> to confirm the recommendation of the Policy and Resources Committee for Community Grant Awards 2025/26.
<b>Committee name</b>	Full Council
<b>Meeting date</b>	27 January 2025
<b>Report author</b>	Katharine Sheehan FSLCC, Town Clerk
<b>Report contact details</b>	<a href="mailto:townclerk@crewkerne-tc.gov.uk">townclerk@crewkerne-tc.gov.uk</a>

### 1. Purpose

To confirm the recommendation of the Policy and Resources Committee for Community Grant Awards 2025/26.

### 2. Background information

Twenty-one grant applications have been received for the Crewkerne Town Council Community Grants Fund 2025/26. One has since been withdrawn, leaving the grants outlined below.

### 3. Detailed consideration

<b>Organisation</b>	<b>Purpose of grant</b>	<b>Amount Requested</b>	<b>Proposed Award</b>
Crewkerne & District Museum & Heritage Centre	Running costs	£1,500	£500
Crewkerne in Bloom	Extra hanging baskets	£650	£650
Henhayes Centre	Running costs	£1,000	£500
Merriott Majorettes	Batons/poms/costumes	£500	£500
CAB South Somerset	Crewkerne CAB Service	£1,052	£1,052
Crewkerne Shed	Running costs	£1,000	£1,000
1 <sup>st</sup> Crewkerne Scout Group	Upgrade surface at front of Scout hut	£2,000	£2,000
Crewkerne Pegasus Karate Group	New crash mats	£1,000	£1,000
CUDOS	Set up and running costs for CUDOS Youth	£250	£250
Crewkerne Boxing Club	New extension	Any	£1,000
Severalls War Memorial Gardening Group	New plants	£350	£350
Crewkerne Gardening Club	Contribution to cost of flower show	£200	£200
Crewkerne & District Twinning Association	Contribution to hospitality and entertainment	£500	£500

Crewkerne Methodist Church	Contribution to increased VAT rate on utility bills	£1,000	WITHDRAWN
Connect Somerset	Build a neighbourhood team for Crewkerne	£975	£975
Ferne Animal Sanctuary	Equipment for a dog field	£997	£0
Awe & Wonder	Hire costs for GRC	£1,537	£1,537 *
Friends of Crewkerne Station	Plant and compost renewal	Any	£300
Crewkerne Allotment Team	Works to trees	£500	£500
Somerset Activity & Sports Partnership	Hire costs/Public Liability insurance for Wellbeing Group	£900	£900
Crewkerne Rugby Club Youth Section	New tackling equipment	£700	£700
		<b>TOTAL</b>	<b>£14,414 (incl. in kind grant above).</b>

\* Grant 'in kind', but would become payable to new GRC management, dependent on timescales.

#### 4. Financial implications

In previous years, Councillors have allocated a budget line of £10,000 for the community grants fund. Any underspend in the initial grant allocations determined in the January prior to the start of the financial year was reserved for any in-year applications. This year's draft budget has increased the grants allocation to £15,000.

The grants proposal currently allocates £14,414.

#### 5. Equalities considerations

Crewkerne Town Council's Grant Awarding Policy outlines the groups eligible for grant awards as well as those who are not entitled to apply and the reasons for this.

#### 6. Council Action Plan objectives supported

9.4 Support opportunities to bring the community together.

9.5 Work with partners to deliver more community projects, events etc.

10.2 Grow and promote Crewkerne Town Council's Community Grants programme.

#### 7. Recommendation

- 7.1. It is recommended that the Council AGREES the Community Grant Awards for 2025/26 as outlined in the report above.



<b>Report subject</b>	Budget & Precept 2025/26.
<b>Committee name</b>	Full Council.
<b>Meeting date</b>	27 January 2025.
<b>Report author</b>	Katharine Sheehan FSLCC, Town Clerk and RFO.
<b>Report contact details</b>	<a href="mailto:townclerk@crewkerne-tc.gov.uk">townclerk@crewkerne-tc.gov.uk</a> .

## 1. Purpose

1.1 To confirm the recommendation of the Policy and Resources Committee to set the budget for 2025/26 and associated precept calculation.

## 2. Background information

2.1 Council must set the precept for 2025/26 by the end of January 2025. To support the precept calculation a draft budget has been prepared according to the following:

- Necessary works to the Council's extensive property portfolio and open spaces
- Agreed projects
- Council aspirations and the agreed Council Action Plan 2023-27
- Ongoing commitments
- Statutory obligations
- Current levels of earmarked and general reserves
- Projected outturn for the 2024/25 financial year

Officers have prepared this budget with the best information available to them at the time of writing. The Policy and Resources Committee meeting on 13<sup>th</sup> January reviewed this budget and made a formal recommendation to Full Council for its agreement.

2.2 Key changes to be aware of:

- Planned changes to GRC management and associated costs with transfer, legal proceedings, staffing, equipment and a phased transition to GRC Ltd.
- Reduction in CTC staffing budget with the removal of 1FTE.
- Impact on CTC staffing budget due to Government's changes to NI contributions and thresholds.
- Increase in community grants budget to support wider range of groups and higher value grants.
- Pressures on Youth Service due to NI costs, and additional plans to run a Skate Jam event in 2025.
- Upgrade of Happy Valley floodlights to energy efficient LEDs.
- Changes to Somerset Council's waste removal arrangements and the need to now pay for waste collection from Town Council open spaces.
- Various health and safety inspections due and associated rectifications.

- Continued provision for service devolution.
- Additional Speed Indicator Device.
- Proposal to increase cleaning of Falkland Square toilets to twice daily.

### **3. Financial implications**

3.1 The budget and associated precept calculation are attached, to achieve the projects listed above the increase to a Band D property would be £4.46 per year, or 37p per month. Over one third of properties in Crewkerne Town are in Band B, which would see an increase of £3.47 for the whole year, or 29p per month.

### **4. Equalities considerations**

N/A.

### **5. Council Action Plan objectives supported**

1.1.6, 2.1.1, 3.3, 5.1, 7.1, 7.2, 7.3, 7.4, 8.2, 8.4, 8.6, 9.1, 9.2, 9.4, 9.5, 10.2.

### **6. Recommendation**

- |  |
|--|
| 6.1. It is recommended that Council <b>AGREES</b> the budget and associated precept calculation for 2025/26. |
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Crewkerne Town Council

PRECEPT 2025/26	2024/25 Precept			2025/26 Precept			Comments
SUMMARY PAGE	Expenditure	Income	Net Cost	Expenditure	Income	Net Cost	
SALARIES	308,729	0	308,729	295,602	0	295,602	
ADMIN	74,238	2,500	71,738	74,270	4,500	69,770	
TOWN HALL AND VIC. HALL	47,247	9,629	37,618	50,945	10,545	40,400	
GROUND'S MAINTENANCE	97,541	6,067	91,474	85,762	7,078	78,684	
WAR MEMORIAL GROUND'S	7,077	6,182	895	6,900	4,903	1,997	
CEMETERY	41,908	32,818	9,090	42,302	26,627	15,675	
AQUA CENTRE	500	1,000	-500	500	1,000	-500	
GRC	51,085	19,000	32,085	49,231	0	49,231	
GRANTS	10,000		10,000	15,000		15,000	
YOUTH PROVISION	20,185		20,185	24,495		24,495	
PUBLIC TOILETS	13,550		13,550	19,000		19,000	
PROJECTS	26,000		26,000	38,500		38,500	
EVENTS	18,350	1,500	16,850	19,990	4,340	15,650	
<b>SUB TOTALS</b>	<b>716,411</b>	<b>78,696</b>	<b>637,714</b>	<b>722,497</b>	<b>58,993</b>	<b>663,503</b>	
<b>AMOUNT TO COLLECT FROM CREWKERNE COUNCIL TAX PAYERS</b>			<b>637,714</b>			<b>663,503</b>	
TAX BASE			2,546.69			2,603.27	Tax Base Confirmed
Equivalent Band D charge			<b>£250.41</b>			<b>£254.87</b>	Per annum
% change compared to previous precept			<b>20.9%</b>			<b>4.0%</b>	
£ change in Band D charge			<b>£40.89</b>			<b>£4.46</b>	Per annum
% change in Band D charge			<b>19.5%</b>			<b>1.8%</b>	

Signed .....

Date .....

<b>Report subject</b>	Hyper Acute Stroke Unit (HASU) at Yeovil District Hospital (YDH): to consider correspondence and request for support from Adam Dance MP.
<b>Committee name</b>	Full Council.
<b>Meeting date</b>	27 January 2025.
<b>Report author</b>	Katharine Sheehan FSLCC, Town Clerk.
<b>Report contact details</b>	<a href="mailto:townclerk@crewkerne-tc.gov.uk">townclerk@crewkerne-tc.gov.uk</a> .
<b>Consultees</b>	N/A.
<b>Decision required?</b>	Yes.

**1. Purpose**

1.1 To consider a request from the Member of Parliament for formal support for the campaign to oppose the proposal to close the HASU as outlined in the letter.

**2. Background information**

2.1 The text of the letter from Mr Dance is reproduced here:

ADAM DANCE MP  
Member of Parliament for  
Yeovil



HOUSE OF COMMONS  
LONDON, SW1A 0AA

Dear Sir/Madam,

10/01/2025

**RE: Stroke Services in Yeovil**

I'm writing to you today in my capacity as Member of Parliament for Yeovil regarding the planned closure of Yeovil District Hospital's Hyper Acute Stroke Unit (HASU). As I am sure you are aware, Somerset Integrated Care Board (ICB) plans to close the current HASU. On the 1<sup>st</sup> of August 2024, I formally requested the Secretary of State for Health and Social Care to use his call-in powers to intervene in decision. After four months of persistence—including follow-ups with the Department, correspondence with Wes Streeting's senior team, and raising a point of order in the House of Commons—the Secretary of State decided not to intervene.

The decision by the Secretary of State for Health and Social Care not to intervene in the closure is not only flawed but outdated. In the four months the Department delayed its response, significant material changes have occurred at Yeovil's HASU which I believe will meet the regulatory requirements for the Secretary of State to reconsider his decision. The HASU now operates an increased service with more staff—a key concern raised by the ICB in its original justification for closure. Additionally, I believe there has still been insufficient evidence-based consideration of the negative impact this closure will have on travel times for stroke patients and on health inequalities across South Somerset.

I believe this is not a party-political issue, but a public health one. The HASU at Yeovil Hospital provides life-saving services, and its closure would be a devastating blow to our community. To date, 697 people have signed my petition against the closure. As such, I would urge you to put an item on the agenda of the next appropriate committee to debate and vote on whether to support local campaigners and myself to save Yeovil's HASU.

Thank you.

Yours faithfully,

*A J Dance*

Adam J Dance MP

**3. Financial implications**

N/A.

**4. Equalities considerations**

Supports public access to health care services for residents across the local area.

**5. Council Action Plan objectives supported**

N/A.

**6. Recommendation**

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| 6.1. Council to consider if it wishes to AGREE to write a letter formalising its support for this campaign to Adam Dance MP. |
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<b>Report subject</b>	<b>Pithers Court:</b> to consider quotations for clearance and consider future uses of the land.
<b>Committee name</b>	Full Council.
<b>Meeting date</b>	27 January 2025.
<b>Report author</b>	Katharine Sheehan FSLCC, Town Clerk.
<b>Report contact details</b>	<a href="mailto:townclerk@crewkerne-tc.gov.uk">townclerk@crewkerne-tc.gov.uk</a> .
<b>Consultees</b>	N/A.
<b>Decision required?</b>	Yes.

## 1. Purpose

1.1 To consider quotations for clearance works to the land between the land at the rear of Pithers Court and Bincombe allotments.

## 2. Background information

2.1 Councillors have been considering the land between the rear of Pithers Court and the Bincombe allotments. There is a small piece of land immediately adjacent to the existing allotments which is currently overgrown. There is an additional strip of land facing Pithers Court which has previously been cleared and a post and rail fence erected.

2.2 It has been suggested that with some strategic clearance of the middle area, land could be made available for use, possibly for additional allotments. It is accessible from the existing allotments so no alternative access arrangements are required.



Photos from Bincombe allotments, April 2024.

**3. Detailed Consideration**

3.1 Two prices have been obtained for clearance works:

Contractor	Price
A	£610 + VAT
B	£1960 + VAT

3.2 Once the land has been cleared it will be possible to get a better idea of the number of allotments which could be provided.

3.3 Large trees will be left in situ.

**4. Financial implications**

4.1 Spend can be accommodated within the current year's Open Space budget.

**5. Equalities considerations**

Improves access to open spaces.

**6. Council Action Plan objectives supported**

1.9.1 Continue to assess potential to acquire and provide more allotments.

**7. Recommendation**

7.1. It is recommended that:

Council considers whether to allocate the land as allotments and if so, AGREES a quote for clearance.



<b>Report subject</b>	<b>Somerset Heritage Centre:</b> to note that the documents listed will be deposited in the county archives.
<b>Committee name</b>	Full Council.
<b>Meeting date</b>	27 January 2025.
<b>Report author</b>	Katharine Sheehan FSLCC, Town Clerk.
<b>Report contact details</b>	<a href="mailto:townclerk@crewkerne-tc.gov.uk">townclerk@crewkerne-tc.gov.uk</a> .

### **1. Purpose**

1.1 To note that a number of documents and files will be deposited in the county archives at the Somerset Heritage Centre (SHC).

### **2. Background information**

2.1 The National Association of Councils (NALC) and the South West Heritage Trust both publish document retention schedules to assist local councils manage their records and storage.

2.2 Certain documents should be retained indefinitely for the public record and Somerset Heritage Centre hosts the county archives where local councils in Somerset formally deposit their records in secure premises.

2.3 Crewkerne Town Council does not have unlimited storage space and once records are accessioned by SHC they are available for research purposes to members of the public, academics, local historians etc.

2.4 Minutes and records relating to the Joint Burial Committee, and War Memorial Trust will also be noted in the minutes of the next meeting of both of these bodies.

### **3. Detailed Consideration**

3.1 Somerset Heritage Centre collects documents that relate to Somerset's history or shows what Somerset is like today. Archives can include written records, maps, photographs, sound recordings and digital records.

3.2 Ownership of the Records: Depositing records on long-term loan means the Council still owns the records, but the South West Heritage Trust is the custodian, and cares for them on the Council's behalf. Parish/Town Council records are always deposited on loan. Records that are loans can be borrowed back if necessary (for example for an exhibition or anniversary celebration).

3.3 What happens next? *"After deposit we will re-box the records in acid-free archive boxes and folders so it does not matter too much what you put them in to transport them here. However, please make sure the records are in a reasonable understandable*

*order. Please make sure the records are dry and insect-free, remove any plastic poly-pockets and ring binders (loosely tie bundles with string to retain order) and let us know about any mould or other damage to them.*

*We will accession the records so that we have a complete record of the deposit, and will then send you a formal receipt. This will give you the details of the reference numbers that have been given to your collection”.*

3.2 The following records have been identified for deposit as a loan:

Body	Type of record	Relevant dates	Notes
CTC	Declarations of Acceptance of Office	2018	
CTC	Registers of Interests	2002-2011 inclusive, and 2015	
Crewkerne & West Crewkerne Joint Burial Committee (JBC)	Minutes	10.07.1975 - 12.03.1979	Unsigned.
JBC	Financial Statements	1969/70 – 1981/82	
Crewkerne War Memorial Committee (CWMC)	Minutes	30.10.1930 – 12.05.1959	Signed
JBC	Minutes	14.09.1962 – 12.03.1979	Signed
JBC	Minutes	12.09.1947 – 14.09.1962	Signed
CWMC	Minutes	22.10.1959 – 11.12.1968	Signed (mostly)
CWMC	Minutes	04.04.1919 – 22.10.1930	Signed and includes various forms relating to to the National Inventory of War Memorials
JBC	Accounts ledger	1935-1966	
JBC	Accounts ledger	1966 – 2000	
CTC	Minutes	2005/6 – 2013/14 inclusive	Signed and bound

#### 4. Financial implications

4.1 There is no charge for this service.

#### 5. Equalities considerations

N/A.

#### 6. Council Action Plan objectives supported

N/A.

#### 7. Recommendation

7.1. It is recommended that Council notes these records will be deposited in the archives and delegates all necessary arrangements to the Town Clerk.