

Councillors are hereby summoned and members of the public and press are invited, to attend a meeting of the **Planning and Highways Committee** of Crewkerne Town Council to be held on **Monday 15 January 2024** in the Beech Suite, George Reynolds Centre, South Street, Crewkerne at 18.45.

Note:

Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:

<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K Sheehan, Town Clerk (signed on original)
Tuesday 9 January 2024

Agenda

Open Forum: Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues received by the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

1. **To note apologies for absence.**
2. **Declarations of interest in items on the agenda.**
(NB this does not preclude later declarations).
3. **To confirm the minutes of the previous meeting** on Monday 18th December 2023.
4. **To receive the Clerk's update report.**
5. **To consider Planning Applications as per the list available on website or via Town Council office.**
Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make decisions on any application. Any recommendations and comments this Committee make will be fed into the planning process. Somerset Council is the Planning Authority and will issue the decision notices on all applications.
6. **To receive planning decision notices from Somerset Council.**
7. **To receive the updated Action Status Report.**
8. **To consider potential leisure plans in respect of the Viney Bridge application**
9. **To consider the proposal for a public consultation regarding parking restrictions on the junction of Orchard Rise/Furland Road**
10. **To receive a report from the Neighbourhood Plan Steering Group.**
11. **Date of next meeting:** Monday 12th February 2024, 18.45, Council Chamber.

CREWKERNE TOWN COUNCIL
Planning and Highways Committee Meeting
Monday 15th January 2024

Item 5 – New Applications – Somerset Council

- 23/01295/REM **Land South of Kithill Crewkerne Somerset**
Reserved Matters Application (appearance, landscaping, layout and scale) pursuant to outline permission 18/01737/OUT for 145 homes, public open space and local equipped area of play
- 23/03014/FUL **Viney Bridge Mills And 5 Shute Lake Lane Crewkerne Somerset TA18 8AE**
Conversion and alteration of existing Mill Buildings to form 30 dwellings, part demolition of existing buildings including 5 Shute Lake Lane and erection of 16 dwellings (46 dwellings in total) with associated car parking, landscaping, Public Open Space and associated infrastructure including new access bridge from Weavers Close
- 23/03063/LBC **Viney Bridge Mills And 5 Shute Lake Lane Crewkerne Somerset TA18 8AE**
Conversion and alteration of existing Mill Buildings to form 30 dwellings, part demolition of existing buildings including 5 Shute Lake Lane and erection of 16 dwellings (46 dwellings in total) with associated car parking, landscaping, Public Open Space and associated infrastructure including new access bridge from Weavers Close
- 23/03157/HDG To note only - **Land Between A30 Yeovil Road And A356 Station Road Crewkerne TA18 8AE**
Application to carry out removal works to 6 metres of hedgerow (section 1 of 3) for the diversion of the strategic water main
- 23/03174/HDG To note only - **Land Between A30 Yeovil Road And A356 Station Road Crewkerne TA18 8AE**
Application to carry out removal works to 6 metres of hedgerow (section 2 of 3) for the diversion of the strategic water main
- 23/03175/HDG To note only - **Land Between A30 Yeovil Road And A356 Station Road Crewkerne TA18 8AE**
Application to carry out removal works to 6 metres of hedgerow (section 3 of 3) for the diversion of the strategic water main
- 23/03045/FUL **33 Broadshard Road Crewkerne Somerset TA18 7NF**
Proposed storage building for agricultural and horticultural equipment
- 23/03077/HOU **46 Southmead Crescent Crewkerne Somerset TA18 8DL**
The erection of two storey side extension to dwelling
- 23/03129/HOU **7 Southmead Crescent Crewkerne Somerset TA18 8DH**
Proposed rear extension and garden office
- 23/03131/COL To note only - **4 Lambourne Court Crewkerne Somerset TA18 7DF**
Application for a Lawful Development Certificate for the proposed conversion of garage to create habitable accommodation and installation of window

Item 6 – To receive planning decision notices from Somerset Council

- 23/03152/TCA **Beechfields Mount Pleasant Crewkerne Somerset TA18 7AH**
Notification of intent to carry out tree surgery works to No. 07 trees within a Conservation Area

WITHDRAWN

23/02840/TCA

Beechfields Mount Pleasant Crewkerne Somerset TA18 7AH

Notification of intent to carry out tree surgery works to No. 07 trees within a Conservation Area

DECIDED

23/02894/LBC

9 Market Street Crewkerne Somerset TA18 7AH

Replace existing signage with new fascia signage and a projecting sign in front of shopfront. Paint shopfront anthracite grey as existing grey paint is dilapidating

APPROVED

23/02482/ADV

9 Market Street Crewkerne Somerset TA18 7AH

Display of 4 No non-illuminated fascia signs and 1 No non-illuminated projecting sign

APPROVED

23/02861/FUL

Cloudhill Hewish Lane Crewkerne Somerset TA18 8RE

Erection of a stable block

APPROVED

	Subject	Action	Status	Responsibility	Status
Jul-20	Millers Garage	To keep on matrix with regular updates	To keep on matrix with regular updates. Jul 23: Awaiting information from Commercial Property Land Development Manager at Somerset Council. Aug 23: awaiting planning application to be submitted	Clerk/Deputy Clerk	Ongoing
Nov-20	Ongoing issues with many gullies in the town	Deputy Clerk is putting together a spreadsheet of problems.	Nov 22: Ongoing contact with Highways. Budget spent, however clearance can be organised for urgent jobs. May23. To be readdressed in upcoming site meeting with Somerset Council in June. Yearly jet washing will take place, awaiting schedule Dec 23: Jet washing completed in May and October	Deputy Clerk/Highways	Ongoing
Dec-20	Diversion of Henley footpath railway crossing proposed by Network Rail and associated with the planning approval for a development on land at the top of Kithill.	Following a presentation from Network Rail, it was agreed to organise a site meeting to allow NR representatives to understand the Town Council's concerns.	Sept 22: Contact made with SSDC Planning regarding this pre condition and request for update. Apr23: Noted, correspondence received from Network Rail regarding a proposed diversion application. Further information due from Network Rail. May23: update received with 2 diversion potential routes. Somerset Council to do site visit. Crossing lies within West Crewkerne Parish so only comment from neighbouring Parish	Network Rail/SCC Footpaths officer. NMA refused Jan 23.	Ongoing
Feb-21	Pavement Survey	Cllr. Kathy Head to work with Crewkerne Action for the Disabled to organise a survey of the town's pavements	May23. Cllr Head to prepare and report later in 2023 – Cllr. Head advises February	Kathy Head	Ongoing
Aug-21	Wall adjacent to Gouldsbrook Terrace crumbled leaving debris on the pavement.	The Deputy Clerk was asked to investigate ownership of the wall and send a letter to the owner to request that the wall was made safe	Feb 23: Highways confirm they have had difficulty communicating with landowner about the repairs needed. June 23: Highways confirm no progress made as landowner not responding. Nov 23: Discussed with Highways – no more they can do as privately owned	Highways	Ongoing Do Councillors want to keep this on?

Oct 22	Diseased tree on Market Street	Agreed to replace it but queried £300 licence fee	Town Clerk has submitted planting proposal to Highways but not yet received confirmation. Sept 23: chased. Oct 23: Trees could do with pruning	Town Clerk	Ongoing
Dec 22	Faded road markings – zebra crossing outside Waitrose/Library also junction of Wynnstay with North Street.	Responsibility – SC? Responsibility – Private ownership?	SC to refurbish car park markings South Street – date to be confirmed. Mark ups in car park Sept 23 – Somerset Council seeking quotations for lines Oct 23.	Town Clerk	Ongoing
Mar 23	Overflowing bins	Clerk to contact Streetscene about collection schedule.	Deputy Clerk has requested a collection schedule be confirmed. July 23: further request for schedule. Sept 23 request for schedule requested again. Nov 23 No schedule provided, Deputy Clerk to report all overflowing bins to Streetscene Dec 23 SC have installed a new co mingle bin on Kithill	Town/Deputy Clerk	Ongoing Do Councillors want to keep this on?
Apr 23	Loose/uneven paving slabs Church Steps	Reported to Somerset Council via email	Dangerous uneven slabs, damage to stone. May23: chased again, no response. Add to Highways meeting June 23. June 23: Highways investigating who is responsible for works. Responsibility for broken step also being investigated. July 23: ongoing investigation by Highways and RoW on responsibility. Oct 23: Outer path around the church needs sweeping. Nov 23: Highways have visited, and SC's Conservation Manager to find a cost effective and sensitive repair solution	Deputy Clerk	Ongoing
Jun 23	Dropped Kerbs	Report sent to Highways for consideration	Report submitted by Space4Crewkerne about dropped kerbs in town. Discussed at Highways meeting. July 23: report sent to Highways. Aug 23: response received stating it has been passed to the SIS team for assessment. Nov 23: Highways have been asked for a cost, they suggested to get quotes from external contractors	Deputy Clerk	Ongoing

Jun 23	Mobility Scooter Access	Request for steps to be changed to allow mobility scooter area in Severalls/Southmead Crescent area passed to Highways	July 23: Information sent to Highways to consider. Aug 23: response received stating it has been passed to the SIS team for assessment	Deputy Clerk	Ongoing
Jul 23	State of the pavements in Middle Path – near surgery raised ironwork caused a resident to trip and fall.	Reported to Councillor Surgery July 2023	Reported to Highways, add to next Highways Meeting	Deputy Clerk	Ongoing
Jul 23	Possibility of a pedestrian crossing on South Street near the Methodist Church.	Reported to Councillor Surgery July 2023	Oct 23: Monitor all pedestrian crossings for condition and yellow box junctions on South Street to be refreshed. Nov 23 road markings will be refreshed in April, no budget for any additional crossings	Deputy Clerk	Ongoing
Sept 23	High walls around Rose Lane deteriorating – debris over road	Reported to Highways	Nov 23 This has been reported to Ian at Streetscene	Deputy Clerk	Ongoing
Sept 23	Broken Church Street flower bed A30	Reported to Highways	Nov 23 Highways will report this to the relevant party	Deputy Clerk	Ongoing
Oct 23	20mph sign on East Street is not reflective (going up A30)	Reported to Highways Oct 2023	Nov 23: Reported to Highways, they will be replaced	Deputy Clerk	Ongoing
Nov 23	Broken Lamp post outside the Aqua Centre	Reported to SC Sept 2023	Oct 23: Work to take place by an external contractor Jan 24: Contractor visiting to inspect, work should be completed by March	Town/Deputy Clerk	Ongoing
Nov 23	Missing 'No Entry' sign at the junction of Market Street, West Street and Hermitage Street after some recent work	Reported to Highways Nov 23	Nov 23: Lines will be repainted	Deputy Clerk	Ongoing