

Councillors are hereby summoned and members of the public and press are invited, to attend a meeting of the **Planning and Highways Committee** of Crewkerne Town Council to be held on **Monday 12 February 2024** in the Council Chamber, Town Hall, Market Square, Crewkerne at 18.45.

Note:

Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:

<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K Sheehan, Town Clerk (signed on original)
Tuesday 6 February 2024

Agenda

Open Forum: Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues received by the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

1. **To note apologies for absence.**
2. **Declarations of interest in items on the agenda.**
(NB this does not preclude later declarations).
3. **To confirm the minutes of the previous meeting** on Monday 15th January 2024.
4. **To receive the Clerk's update report.**
5. **To consider Planning Applications as per the list available on website or via Town Council office.**
Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make decisions on any application. Any recommendations and comments this Committee make will be fed into the planning process. Somerset Council is the Planning Authority and will issue the decision notices on all applications.
6. **To receive planning decision notices from Somerset Council.**
7. **To receive the updated Action Status Report.**
8. **Market Street bus stop relocation proposal:** to receive a verbal update from Cllr. Best and consider next steps.
9. **Community Infrastructure Levy (CIL) receipts:** to note levels of CIL receipts and consider purpose.
10. **Road markings assessment panel:** to establish a panel to formalise requests for road markings/parking restrictions.
11. **To receive a report from the Neighbourhood Plan Steering Group.**

12. **Date of next meeting:** Monday 11th March 2024, 18.45, Council Chamber.

CREWKERNE TOWN COUNCIL
Planning and Highways Committee Meeting
Monday 12th February 2024

Item 5 – New Applications – Somerset Council

- 23/02854/LBC **2 Church Path Crewkerne Somerset TA18 7HX**
Proposed creation of an en-suite shower room, replacement rooflight, a replacement inspection drain cover, provide a new glazed cover to the sunken lightwell for the cellar (implemented)
- 23/01187/OUT **Land Opposite Viney Bridge Mills Station Road Crewkerne Somerset TA18 8AE**
Outline application with all matters reserved except for access for the erection of 3 no 1 bedroom dwellings, access and parking
- 24/00099/HOU **51 Hermitage Street Crewkerne Somerset TA18 8ET**
The proposal seeks permission for; replacement windows; the installation of photovoltaic (PV) panels and replacement front door
- 24/00145/REM **Land South of Blacknell Industrial Estate Blacknell Lane Crewkerne Somerset TA18 7HE**
Reserved matters application for the approval of appearance, landscaping, layout and scale for the installation of a hydrogen electrolyser plant and associated works including landscaping. In relation to outline approval 21/00574/OUT.

Item 6 – To receive planning decision notices from Somerset Council

- 23/03157/HDG To note only - **Land Between A30 Yeovil Road And A356 Station Road Crewkerne TA18 8AE**
Application to carry out removal works to 6 metres of hedgerow (section 1 of 3) for the diversion of the strategic water main

DECIDED
- 23/03174/HDG To note only - **Land Between A30 Yeovil Road And A356 Station Road Crewkerne TA18 8AE**
Application to carry out removal works to 6 metres of hedgerow (section 2 of 3) for the diversion of the strategic water main

DECIDED
- 23/03175/HDG To note only - **Land Between A30 Yeovil Road And A356 Station Road Crewkerne TA18 8AE**
Application to carry out removal works to 6 metres of hedgerow (section 3 of 3) for the diversion of the strategic water main

DECIDED
- 23/03077/HOU **46 Southmead Crescent Crewkerne Somerset TA18 8DL**
The erection of two storey side extension to dwelling

APPROVED
- 23/02600/EIASS **Southern Phase of Crewkerne Key Site Off Station Road Crewkerne Somerset**
EIA Screening Opinion under Regulation 6 (1) of the Town and Country Planning EIA Regulations 2017, relating to the diversion of a 400mm below-ground water main in Crewkerne, Somerset (approximately 900m length)

DECIDED

''	Subject	Action	Status	Responsibility	Status
Jul-20	Millers Garage	To keep on matrix with regular updates	To keep on matrix with regular updates. Jul 23: Awaiting information from Commercial Property Land Development Manager at Somerset Council. Aug 23: awaiting planning application to be submitted Feb 24: No pre-application yet	Clerk/Deputy Clerk	Ongoing
Nov-20	Ongoing issues with many gullies in the town	Deputy Clerk is putting together a spreadsheet of problems.	Nov 22: Ongoing contact with Highways. Budget spent, however clearance can be organised for urgent jobs. May23. To be readdressed in upcoming site meeting with Somerset Council in June. Yearly jet washing will take place, awaiting schedule Dec 23: Jet washing completed in May and October	Deputy Clerk/Highways	Ongoing
Dec-20	Diversion of Henley footpath railway crossing proposed by Network Rail and associated with the planning approval for a development on land at the top of Kithill.	Following a presentation from Network Rail, it was agreed to organise a site meeting to allow NR representatives to understand the Town Council's concerns.	Sept 22: Contact made with SSDC Planning regarding this pre condition and request for update. Apr23: Noted, correspondence received from Network Rail regarding a proposed diversion application. Further information due from Network Rail. May23: update received with 2 diversion potential routes. Somerset Council to do site visit. Crossing lies within West Crewkerne Parish so only comment from neighbouring Parish	Network Rail/SCC Footpaths officer. NMA refused Jan 23.	Ongoing
Feb-21	Pavement Survey	Cllr. Kathy Head to work with Cllr. Woodland to organise a survey of the town's pavements	May23. Cllr Head to prepare and report later in 2023 – Cllr. Head advises February	Kathy Head	Ongoing
Aug-21	Wall adjacent to Gouldsbrook Terrace crumbled leaving debris on the pavement.	The Deputy Clerk was asked to investigate ownership of the wall and send a letter to the owner to request that the wall was made safe	Feb 23: Highways confirm they have had difficulty communicating with landowner about the repairs needed. June 23: Highways confirm no progress made as landowner not responding. Nov 23: Discussed with Highways – no more they can do as privately owned Jan 24: Deputy Clerk to investigate if the wall can be	Highways	Ongoing

			repaired and recharged to the homeowner Feb 24: SC do not have the money or resources to do this		
Oct 22	Diseased tree on Market Street	Agreed to replace it but queried £300 licence fee	Town Clerk has submitted planting proposal to Highways but not yet received confirmation. Sept 23: chased. Oct 23: Trees could do with pruning	Town Clerk	Ongoing
Dec 22	Faded road markings – zebra crossing outside Waitrose/Library also junction of Wynnstay with North Street.	Responsibility – SC? Responsibility – Private ownership?	SC to refurbish car park markings South Street – date to be confirmed. Mark ups in car park Sept 23 – Somerset Council seeking quotations for lines Oct 23.	Town Clerk	Ongoing
Mar 23	Overflowing bins	Clerk to contact Streetscene about collection schedule.	Deputy Clerk has requested a collection schedule be confirmed. July 23: further request for schedule. Sept 23 request for schedule requested again. Nov 23 No schedule provided, Deputy Clerk to report all overflowing bins to Streetscene Dec 23 SC have installed a new co mingle bin on Kithill Jan 24: Deputy Clerk to compile a spreadsheet of complaints	Town/Deputy Clerk	Ongoing
Apr 23	Loose/uneven paving slabs Church Steps	Reported to Somerset Council via email	Dangerous uneven slabs, damage to stone. May23: chased again, no response. Add to Highways meeting June 23. June 23: Highways investigating who is responsible for works. Responsibility for broken step also being investigated. July 23: ongoing investigation by Highways and RoW on responsibility. Oct 23: Outer path around the church needs sweeping. Nov 23: Highways have visited, and SC's Conservation Manager to find a cost effective and sensitive repair solution	Deputy Clerk	Ongoing
Jun 23	Dropped Kerbs	Report sent to Highways for consideration	Report submitted by Space4Crewkerne about dropped kerbs in town. Discussed at Highways meeting. July 23: report sent to Highways. Aug 23: response received stating it has been passed to the SIS	Deputy Clerk	Ongoing

			team for assessment. Nov 23: Highways have been asked for a cost, they suggested to get quotes from external contractors		
Jun 23	Mobility Scooter Access	Request for steps to be changed to allow mobility scooter area in Severalls/Southmead Crescent area passed to Highways	July 23: Information sent to Highways to consider. Aug 23: response received stating it has been passed to the SIS team for assessment	Deputy Clerk	Ongoing
Jul 23	State of the pavements in Middle Path – near surgery raised ironwork caused a resident to trip and fall.	Reported to Councillor Surgery July 2023	Reported to Highways, add to next Highways Meeting	Deputy Clerk	Ongoing
Jul 23	Possibility of a pedestrian crossing on South Street near the Methodist Church.	Reported to Councillor Surgery July 2023	Oct 23: Monitor all pedestrian crossings for condition and yellow box junctions on South Street to be refreshed. Nov 23 road markings will be refreshed in April, no budget for any additional crossings	Deputy Clerk	Ongoing
Sept 23	High walls around Rose Lane deteriorating – debris over road	Reported to Highways	Nov 23 This has been reported to Ian at Streetscene	Deputy Clerk	Ongoing
Sept 23	Broken Church Street flower bed A30	Reported to Highways	Nov 23 Highways will report this to the relevant party Feb 24: This has been repaired	Deputy Clerk	Ongoing
Oct 23	20mph sign on East Street is not reflective (going up A30)	Reported to Highways Oct 2023	Nov 23: Reported to Highways, they will be replaced Feb 24: D. Clerk thinks this has been replaced but needs to check when it is dark!	Deputy Clerk	Ongoing
Nov 23	Broken Lamp post outside the Aqua Centre	Reported to SC Sept 2023	Oct 23: Work to take place by an external contractor Jan 24: Contractor visiting to inspect, work should be completed by March	Town/Deputy Clerk	Ongoing
Nov 23	Missing 'No Entry' sign at the junction of Market Street, West Street and Hermitage Street after some recent work	Reported to Highways Nov 23	Nov 23: Lines will be repainted	Deputy Clerk	Ongoing