

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the Amenities Committee to be held on Monday 10 July 2023, following the Planning and Highways Committee meeting, and not commencing before 19.00 in the Beech Suite, George Reynolds Centre, Crewkerne.

Note:

- Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:

<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K. Sheehan, Town Clerk (signed on original)  
4 July 2023

## Agenda

Open Forum: Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

1. To note apologies for absence.
2. Declarations of interest in items on the agenda.
3. To confirm the minutes of the Amenities Committee meeting held on 12 June 2023.
4. Report from the Amenities Chair: to receive an update report.
5. Tennis courts: to receive an update from the Clerk.
6. Severalls allotments: to receive a report regarding proposed changes to water supply and consider a way forward.
7. Summer holiday youth provision: to note dates for summer holiday activities in Crewkerne.
8. Health & Wellbeing grant funding: to consider suggestions for a health and wellbeing project to apply for funding.
9. To receive Matters of Report (for information only).
10. Next meeting: Monday 11 September 2023, following the Planning and Highways Committee meeting, Council Chamber, Town Hall.

**Amenities Committee: July 2023 Project and Works Report**

**Part 1: Projects**

<b>Project</b>	<b>Description</b>	<b>Budget</b>	<b>Status</b>	<b>Comments</b>
<b>War Commemoration Trust land</b>	Tennis courts to be refurbished	Within Earmarked Reserves/ LTA SSDC proposal to refurb	Pending start date July 2023	Delays due to contractor illness - expected July 2023.
<b>Additional town centre long stay parking</b>	New car park on former Millers Garage site	N/A	Somerset Council project.	Update from SC April 2023 says that progress has been made but no details given.
<b>Tree planting schemes across CTC sites</b>	Trees to be planted in agreed areas on Barn St. rec. ground	Trees have been received via a grant.	<ul style="list-style-type: none"> <li>• Meetings at Barn St have been held.</li> </ul>	Consultation complete. Works on hold until budget identified.
	Replanting at Bincombe following ash removal	Grant from Woodland Trust	To be arranged for autumn in conjunction with Bincombe Beeches activity day.	In progress.
<b>Southmead playground wall painting</b>	Wall had been painted as a young people's project. Wall rendering has been repaired.		Arrange for wall to be painted as a young people's project. To be actioned through Youth Steering Group. Grounds team to add masonry paint.	August 2023 - graffiti artist booked.
<b>Environment initiatives</b>	Air quality monitoring system	Purchased.	<ul style="list-style-type: none"> <li>• Grant application to SSDC successful.</li> <li>• System installed.</li> </ul>	Working and data is being received. Q on how Council would like to receive this data? Possible new locations for the unit? Ops Manager to investigate locations.
	Create nature trail at Bincombe	TBD	Proposal to be worked up. Chainsaw artist additional sculptures to form trail.	Activity day delegated to Deputy Clerk and Working Party
<b>Tommy'</b>	Proposal to obtain funding for professional conservator cleaning	WMT part funded	Application in progress	O/g
<b>Town Hall</b>	Proposal to revisit professional wiring of Chamber for sound/visuals, also to look at a hearing loop.	TBD. Outlay likely to be quite high - budget consideration.	Owl purchased. Hearing loop still required.	Budget consideration 24/25
	Boiler replacement	EMR	Likely to be more expensive than anticipated due to commercial nature of job	Quotes being sought
	BT boxes need repainting	External - BT responsible	Deputy Clerk has requested BT paints both boxes.	
	Exterior woodwork		Doors and windows need repainting	Quotes being sought
<b>Henhayes</b>	Standpipe in playground broken (vandalised)		Ops Manager investigating.	
	Fence broken	In house	Grounds team to fix and treat.	
<b>Allotments water provision</b>	Non compliant tap must be removed		Need to provide alternative water solution	Proposal on agenda

**Amenities Committee: July 2023 Project and Works Report**

**Part 2: Maintenance**

<b>Amenity</b>	<b>Description</b>	<b>Status</b>	<b>End date/Comments</b>
<b>GRC</b>	Zoning of heating/electricity usage	Consulting with electrician to see how usage can be managed more efficiently.	Ops Manager reports that the heating zones are controlled and set using terminal in plant room. Zoning for electrical power usage no possible without considerable wiring alterations and cost.
	Blinds	Blinds all work correctly but cords on two are broken.	Ops Manager looking for spare parts.
	Thermostatic winders	Window winders broken. Possible consideration for thermostatic replacements to better manage the room's temperature.	Quotes obtained but will need refreshing if councillors want to pursue. Are these necessary now air con installed.
	Cracked window unit	Needs replacement. Expensive but needs doing ahead of any film or works to winders.	Work scheduled for summer holidays.
	Solar panels	Need to reassess feasibility.	Ops Manager to investigate feasibility.
<b>Town Hall/Victoria Hall</b>	Ground floor issues of damp, lack of ventilation and poor heating	Initial report received from consultant. Way forward to be considered based upon this report.	Ops Manager to assess intake from existing air handling system. Drainage along eastern wall is a concern and needs rectifying before internal works take place.
<b>Severalls allotment wall</b>	Wall and pillars need repointing	Quotation obtained for repointing.	Final grant paperwork submitted 31.10.22. Confirmed and awaiting contractor availability to carry out work - anticipated start July 2023.
<b>Bincombe Beeches Nature Reserve</b>	Ash die back - potential threat	TC's arboricultural consultant will be asked to assess and produce a plan for ash management at all CTC's sites	Report received and initial urgent works passed to tree surgeon for action. Works now scheduled with contractor. Ash removal at cemetery complete, Bincombe Beeches - May 2023.
<b>Happy Valley Skate Park</b>	Request for possible path to skate park	High cost of path likely. Grounds team to look at extending mesh to stabilise a wider area of ground around skate park.	Difficult to lay tarmac across this area as forms part of underground drainage/soakaway system.

**Amenities Committee: July 2023 Project and Works Report  
Part 3: Maintenance "watch list"**

<b>Amenity</b>	<b>Description</b>	<b>Status</b>
<b>Bincombe Beeches</b>	Walkabout	•Mountain bike tracks being built. Groundstaff removing where possible. Monitoring.
<b>Happy Valley &amp; Severalls.</b>	Walkabout	• Antisocial behaviour and motorbikes on Happy Valley being monitored. * Recent graffiti to teen shelter. Monitoring in conjunction with PCSOs. Ops Manager to assess safety matting.
<b>Henhayes</b>	Compound for sports club's containers	Ongoing.
<b>George Reynolds Centre</b>	Drainage - historical issues	Contractor has assessed and considers that historical issues with drains could be due to an air pressure issue. To monitor. Management issue. Drain down at Aquacentre not due until 2024.
<b>Happy Valley play area</b>	Problem with edge of sand pit area causing sand to be washed away	To monitor over summer months. Weigh up cost of sleepers against replacement sand. Grounds team monitoring sand loss.
<b>Falkland Square toilets</b>	Smoke alarm	Ops Manager to obtain quotes.
<b>Henhayes concrete path</b>	Concrete path on far side of Henhayes is in a poor state. Trip hazard.	Wall is not in TC ownership. Path will continue to be damaged by wall debris. Would be preferable if wall was stabilised first, then patch repairs carried out to path.
<b>Tree surveys</b>	5 yearly tree surveys at open spaces	1. Bincombe Beeches: due 2023 - actioned 2. Townsend cemetery: due 2023 - actioned 3. Happy Valley: due 2026 4. Henhayes Rec Park: due 2026 5. Barn street Rec: due 2026 6. St Barts Churchyard: due 2026 7. Annual inspections of high-risk area trees: • Henhayes Lucombe oak • Henhayes Turkey oak • Barn street rec beech - actioned for 2023 8. Severalls Gardens - actioned for 2023 9. Bincombe allotments - actioned for 2023
<b>Bincombe allotments</b>	Wall bordering allotments and path is in a poor state of repair	Back wall repairs complete. Possible patch repairs to wall adjoining slope.
<b>Henhayes play area</b>	Rubber mulch surfacing deteriorating	Possible binding solutions to slow down deterioration? Quotes prohibitively expensive. To monitor.

**Amenities Committee: July 2023 Project and Works Report**

**Part 4: Future Projects list**

<b>Amenity</b>	<b>Description</b>	<b>Comments</b>
<b>Falkland Square toilets</b>	Future use of gents toilets	Former gents toilets currently unused - possible future use needs to be identified by Councillors.
<b>Town Hall</b>	Planned boiler replacement	Aging boiler will need replacing in near future; limited availability of parts means potential to repair is limited - Ops Manager to refresh quotes with a view to proactive replacement summer 2023.
<b>Allotment sites</b>	Shortage of allotment land	Awareness of any possible opportunities which may arise to provide additional allotments. Wayford PC have capacity which is being signposted to waiting list and new applicants.

**SUPPORTING REPORTS TO AMENITIES COMMITTEE– 10 JULY 2023**

**Agenda Item 6:** Severalls allotments – to receive a report regarding proposed changes to water supply and consider a way forward.

**Supporting report from Ops Manager:**

**Background.**

Crewkerne Town Council were informed that following an inspection of the Severalls allotments by Wessex water, in May 2023, certain parts of the plumbing were found not to meet the Water Supply (Water Fittings) Regulations 1999. Specifically, that the Hose Union Tap on the exterior of the building is non-compliant with said act and that no flexible hoses can be connected to this tap.

Since the visit, Council employees have also identified another tap, inside the storage shed of the allotments which also has a Hose Union connection on it.

There have been some negative responses from allotment holders to the news and in some cases aggressive behaviour has been exhibited towards council personnel when they have been rendering the taps unusable for hosepipe connection.

It is recognised that some of the allotment holders have installed water irrigation system to their plots, which require hosepipes to operate them.

The Council has no choice in this matter and must either replace the non-compliant taps or make them unusable with hosepipes in order to comply with legislation.

**Compliance**

To comply with Wessex water directive, the existing bib taps will have screw threads ground off by CTC Staff no later than Wednesday 5<sup>th</sup> July.

**Proposal**

In order to mitigate the loss of hose pipe connections, the following is being proposed.

- CTC to provide 3 x 72 Gallon water troughs, which will be positioned around the site.
- Troughs will be fed from an underground pipe system that will follow the course of the existing paths.
- Pipes will need to be buried approx. 600mm below ground surface (recommended).
- System will be plumbed into mains water supply.
- Flow into tanks will be controlled via ball valve and float system on each tank.

**Materials needed.**

3 x Cattle Trough kit package (see below).

## Trough Kit Package 72 Gallon



Product Code: KWT061

£300.00 (inc. VAT)

**£250.00** (ex. VAT)

- 1 +

ADD TO CART

### Description

- A best seller
- Complete trough kit
- Includes concrete trough supports

See full description

### Delivery details

- 1 x (1.8m) 1800mm long x 457mm wide x 405mm deep trough galvanised
- 327 litre (72 gallon) capacity
- 1 x Service box
- 1 x Part 2 ballvalve & float
- 2 x Concrete trough supports

## 50m MDPE Pipe (Diameter TBD)

Sort by: Top Sellers

**MDPE Pipe Blue 25mm x 50m** (19606) **trade rated**

★★★★☆ (113)

1 **£64.99** INC VAT

Click & Collect | Delivery

**MDPE Pipe Blue 20mm x 50m** (83620) **trade rated**


★★★★☆ (113)

1 **£57.99** INC VAT

Click & Collect | Delivery

Sort by: Top Sellers

Various connectors. (Diameter and Quantities to be Decided)



FloPlast MDPE Equal Tee  
25mm x 25mm x  
25mm (17141)

trade  
rated

★★★★☆ (30)

COMPARE

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1

£8.39 INC  
VAT



FloPlast MDPE Elbow 20mm  
x 20mm (61441)

trade  
rated

★★★★☆ (15)


- Demountable & Reusable
- Suitable for Domestic & Commercial Use

COMPARE

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1

£4.99 INC  
VAT



FloPlast MDPE Plastic Wall Plate  
Elbow 20mm x 1/2" (62324)

trade  
rated

★★★★☆ (32)

- Demountable & Reusable
- Suitable for Domestic & Commercial Use
- High Impact Body & Nut

COMPARE

**BULK SAVE - VIEW OFFER**

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1

£16.99 INC  
VAT

### Outstanding Items / issues

- Who / how to dig in trench work required?
- Marking of pipeline to avoid being dug through in future?
- Will plumber be required to make mains connections?



**Proposed 'approximate' positions of Troughs and track of pipework.**



**Next Steps**

Action	By Whom	By When	Comments
Grounds Team to complete grinding off the thread on existing taps	ARC / GT	No later than 05/07/2023	
Approach Wessex Water with an outline of the proposal to see if it meets compliance and if they have any objections / suggestions	ARC	w/e 23/06/2022	E mail sent to Brian Craker 22/06/2023. On site meeting scheduled for 05/07/2023
Meeting to be arranged with Allotment holders to discuss proposal.	ARC / EW	w/e 29/06/2023	Scheduled for 06/07/2023
Costed Proposal to be taken to next amenities committee meeting for approval?	ARC	w/b 10/07/2023	Amenities Committee Meeting – 10/07/2023
Groundworks contractor to be identified.	ARC	w/e 29/06/2023	John Davies may have identified digger operator who will complete work for free.
Materials to be ordered and delivered to site.	ARC	??	Dependant on whether council approval is given.



**Estimated total cost of project:**

**Materials: Approx £1,000**

**Labour / Equipment: TBC**

**A. Cross, Operations Manager, July 2023.**



**Agenda Item 7:** Summer holiday youth provision in Crewkerne

**Supporting information:**

Confirmed summer holiday activities:

1. Somerset Council Fun Day @ Henhayes and the George Reynolds Centre – Wednesday 2<sup>nd</sup> August.
2. Crewkerne Town Council Fun Day provided by Active Learning & Skills (ALS) – Wednesday 9<sup>th</sup> August.
3. Southmead Playground graffiti project co-ordinated by ALS and funded by CTC – Thursday 17<sup>th</sup> August.

**Recommendation:**

The Youth Outreach work at Happy Valley is due to finish at the end of the school term (Friday 21<sup>st</sup> July). Councillors may wish to consider whether they wish to investigate extending this either through the school holiday and/or in the next school term.



**Agenda Item 8:** Health and Wellbeing grant funding – to consider suggestions for a health and wellbeing project.

**Supporting information:**

SALC have a small grants fund available for Health and Wellbeing projects to support the following Health and Wellbeing priorities in Somerset:

- Food and nutrition
- Increasing physical activity
- Financial wellbeing
- Access to health and community services
- Social connection and families
- Environment and climate change
- Employment, education and training opportunities
- Housing and built environment
- Equity, diversity and inclusion

Councillors have recently agreed to hold an activity day at Bincombe Beeches Nature Reserve.

As the outline plan for the day includes activities which support a number of the above priorities the suggestion is that the Town Council applies for funding to support this event.

**Cost implications:**

Match funding from the applicant is required.

**Recommendation:**

Councillors to consider whether they would like to access this funding to support the Bincombe event, or instead make alternative suggestions for a different Health and Wellbeing project in Crewkerne.

**K Sheehan, Town Clerk, July 2023.**