

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the Policy & Resources Committee to be held on Monday 12 June 2023, following the Amenities Committee meeting, and not commencing before 19.00 in the Council Chamber, Town Hall, Market Square, Crewkerne.

Note:

- Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:  
<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K. Sheehan, Town Clerk (signed on original)  
6 June 2023

## Agenda

Open Forum: Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

1. To note apologies for absence.
2. Declarations of interest in items on the agenda.
3. To confirm the minutes of the Policy and Resources Committee meeting held on 13 February 2023.
4. Clerk's Progress Report: to receive a verbal update report (for information).
5. Finance:
  - a. To consider a grant application from Three Valleys Radio.
  - b. To consider a grant application from Crewkerne Rangers Football Club.
  - c. To consider a request from Crewkerne Boxing Club to alter purpose of grant.
6. Review of Existing Policies (proposed changes in red):
  - a. Equal Opportunities Policy.
  - b. Complaints Procedure.
  - c. Training and Development Policy for Staff and Councillors.
  - d. To receive the updated policy review schedule and identify policies for review at the next meeting.
7. New policies:
  - a. To receive an update on the development of an Open Spaces Management Policy (Cllrs. Maxwell & Wakeman).
  - b. Appraisals Procedure.

8. To receive Matters of Report (for information only).
9. Next meeting: Monday 9 October 2023 at 18.45 following the Planning and Highways Committee meeting, Council Chamber, Town Hall.