

Councillors are summoned and members of the public and press are invited, to attend a meeting of the **Planning and Highways Committee** of Crewkerne Town Council to be held on **Monday 15 May 2023** in Council Chambers, Town Hall, Market Square, Crewkerne at 18.45.

Note:

Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:

<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K Sheehan, Town Clerk (signed on original)

Tuesday 9 May 2023

Agenda

Open Forum: Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues received by the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

- 1. To note apologies for absence.**
- 2. Declarations of interest in items on the agenda.**
(NB this does not preclude later declarations).
- 3. To confirm the minutes of the previous meeting** on Monday 24 April 2023.
- 4. To receive the Clerk's update report.**
- 5. To consider Planning Applications as per the list available on website or via Town Council office.**
Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make decisions on any application. Any recommendations and comments this Committee make will be fed into the planning process. Somerset Council is the Planning Authority and will issue the decision notices on all applications.
- 6. To receive planning decision notices from Somerset Council.**
- 7. To receive the updated Action Status Report.**
- 8. To receive an update on matters of tree ownership at Townsend Cemetery.**
- 9. To consider issues for inclusion on the next Highways site visit to Crewkerne.**
- 10. To consider any further information received from Network Rail regarding the Henley Footpath diversion.**
- 11. To receive a report from the Neighbourhood Plan Steering Group.**
- 12. Date of next meeting:** Monday 12th June 2023, 18.45, Council Chamber.

CREWKERNE TOWN COUNCIL
Planning and Highways Committee Meeting
Monday 15 May 2023

Item 5 – New Applications – Somerset Council

- 23/00695/R13** **Ashlands Primary School, North Street, Crewkerne, TA18 7AL**
Replacement of 4 No. timber frame windows with new aluminium double glazed installations and structural opening for a new fire exit door.
- 23/00931/HOU** **The New Bungalow, 33 Chubbs Lawn, Middle Path, Crewkerne, TA18 8BH**
Erection of a rear Conservatory.

Item 6 - To receive planning decision notices from Somerset Council

- 23/00527/HOU** **30 Thomson Drive, Crewkerne, TA18 8AQ**
Removal of existing conservatory & the erection of two single storey extensions to front & side of dwelling.

APPROVED, with conditions.

- 23/00298/FUL** **14 Langmead Road, Crewkerne, TA18 8DY**
Erection of new dwelling.

WITHDRAWN.

- 23/00721/HOU** **11 Broadshard Road, Crewkerne, TA18 7NE**
Erection of two storey side extension, single storey rear extension, enlargement of front porch, enlargement of driveway, change of external walls from brick to render and change of white UPVC windows to grey UPVC.

APPROVED.

- 23/00690/HOU** **32 Henley View, Crewkerne, TA18 8JD**
Rendering of an outside gable end wall.

APPROVED.

	Subject	Action	Status	Responsibility	Status
Jul-20	Millers Garage	To keep on matrix with regular updates	To keep on matrix with regular updates.	Clerk/Deputy Clerk	Ongoing
Nov-20	Ongoing issues with Many gullies in the town	Deputy Clerk is putting together a spreadsheet of problems.	Nov 22: Ongoing contact with Highways. Budget spent, however clearance can be organised for urgent jobs.	Deputy Clerk/Highways	Ongoing
Dec-20	Diversion of Henley footpath railway crossing proposed by Network Rail and associated with the planning approval for a development on land at the top of Kithill.	Following a presentation from Network Rail, it was agreed to organise a site meeting to allow NR representatives to understand the Town Council's concerns.	Sept 22: Contact made with SSDC Planning regarding this pre condition and request for update. Apr23: Noted, correspondence received from Network Rail regarding a proposed diversion application. Further information due from Network Rail. May23: Still awaiting an update.	Network Rail/SCC Footpaths officer. NMA refused Jan 23.	Ongoing
Feb-21	The condition of the NatWest building following the fire which has damaged the building.	SSDC has made the building safe. There are concerns that it will not be made watertight or restored by the owners.	Town Council to stay in contact with the SSDC conservation officers.	Deputy Clerk	Ongoing
Feb-21	Pavement Survey	Cllr. Kathy Head to work with Crewkerne Action for the Disabled to organise a survey of the town's pavements	June 22. Agreement that Space4Crewkerne will co-ordinate the pavement survey with Kathy Head.	Kathy Head/Space4Crewkerne	Ongoing
Mar-21	Vegetation impinging on North Street.	Vegetation hanging into the road causing traffic to move across the white line into oncoming traffic.	Dec 22. Highways have confirmed lines will be refurbished in the programme commencing April 2023. Apr2023: Traffic Management confirm order to refurbish existing parking restrictions issued to service provider 4 th April. Work is weather dependent. Aim is to complete works within a 12-week period. Sweep of carriageway will be done prior to application.	Clerk/Deputy Clerk	Ongoing
Aug-21	Wall adjacent to Gouldsbrook Terrace crumbled leaving debris on the pavement.	The Deputy Clerk was asked to investigate ownership of the wall and send a letter to the owner to request that the wall was made safe	Feb 23: Highways confirm they have had difficulty communicating with landowner about the repairs needed.	Highways	Highways. To be left on until resolved.

Sept21	Pedestrian crossings. Concerns regarding the speed of traffic and visibility of crossings. Faded road markings and lights on the bollards dim in day light	The Deputy Clerk was asked to contact Highways to request that the crossing was repainted and different lights installed, including lights on the column of the bollards.	July 22: The reflective cover has been replaced.	Deputy Clerk	Complete. Leave on as councillors wish to keep pedestrian crossings on radar.
Feb 22	Cars and tractors speeding around Gouldsbrook Terrace to Church Street.	Deputy Clerk to contact Highways to request a solution.	Nov 22. CTC to contact Highways re building out of the pavement to ensure pedestrian safety whilst crossing. This would slow traffic. No Small Improvement Schemes at present – to add to next Highways visit. Next meeting should be June 2023.	Deputy Clerk/P&H Chair	Ongoing
Apr 22	Speeding issues in Broadshard	Many complaints re speed of traffic from Merriott into Broadshard.	SID pole installed.		Ongoing
Aug 22	Dangerous Pavements on West Street. Uneven paving slabs and raised ironworks have caused falls.	These have been reported. Contractors have worked on part of the pavement but potentially made it worse.	Nov 22. Highways Officer to inspect. Apr23 County Roads have requested a reminder of the section of concern. Deputy Clerk to investigate and respond back.	Deputy Clerk	Ongoing
Oct 22	Diseased tree on Market Street	Agreed to replace it but queried £300 licence fee	Town Clerk has submitted planting proposal to Highways but not yet received confirmation.	Town Clerk	Ongoing
Dec 22	Faded road markings – zebra crossing outside Waitrose/Library also junction of Wynnstay with North Street.	Responsibility – SSDC? Responsibility – Private ownership?	SSDC to refurbish car park markings South Street – date to be confirmed.	Town Clerk	Ongoing
Jan 23	Broken pavement outside George Hotel. Unsightly patch repair.	Raised with SCC Highways who are organising a meeting with Conservation Officer.	Awaiting report from SCC meeting. Apr23 update from County Roads: George Hotel area is marked up waiting to be priced, and if enough budget a job will be raised.	Deputy Clerk to chase	Ongoing

Feb 23	Littering opposite Wadham School, Ashlands Road	Reported to Locality Officer.	Potential site visit. Apr23 CTC to consider request to fund a co-mingle bin at a cost of £785.00. Somerset Council to obtain and install if approved. CTC agreed to monitor and revisit the issue in 6 months.	Deputy Clerk	Ongoing
Mar 23	Overflowing dog bin bottom of Brickyard Lane	Clerk to contact Streetscene about collection schedule.		Town Clerk	Ongoing
Mar 23	Missing bins at various locations	Clerk to investigate where possible	Deputy Clerk following up on missing bin on Station Road and a historic offer from Taylor Wimpey to reinstate. May23 TW confirmed they are happy to replace and have ordered one. Awaiting delivery date.	Town/Deputy Clerk	Ongoing
Mar23	'Laydown' area opposite Wadham School requires remedial works following recent gas works	Deputy Clerk in contact with Morrisons regarding the area being re-landscaped following recent works	Morrisons have a contractor to carry out repairs to drains, level and reseed grass, and plant bulbs. Awaiting a start date. Crewkerne in Bloom are hoping to be involved in the works. May23 Contractor commenced work on 9 th May, to level and reseed area. Money for daffodil bulbs to be provided to CTC and wild flower seed has been delivered. J Davies is liaising with Wadham School to authorise the planting when bulbs are available (Sept/Oct). Issue of damaged pavement is ongoing.	Deputy Clerk	Ongoing
Apr 23	Traffic congestion along North Street, Pithers Court	Highways/Traffic Management contacted to make a request for a box junction or 'keep clear' signage where Pithers Court exits onto North Street.	Traffic Management responded with decision that box junction is not suitable as criteria for heavy traffic not met. A KEEP CLEAR marking could be considered. To be discussed at next joint meeting with Highways, in June potentially.	Town/Deputy Clerk	Ongoing
Apr 23	Footpath Closed: Crossbeam rotten on bridge over stream allowing slats to fall into stream	Reported by public via LIC Mar23. Apr23 Deputy Clerk contacted Rights of Way to follow up.	Temporary closure of the footpath. Rights of way meeting a contractor w/c 24/4/23 to look at a renewal, they anticipate works being undertaken this	Deputy Clerk	Ongoing

	on right hand side. Could be dangerous to users.		summer. Once the work has been undertaken, they shall be in contact again.		
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