

Minutes of a meeting of the POLICY & RESOURCES COMMITTEE held in the Council Chamber, Town Hall, following a meeting of the Planning & Highways Committee on Monday 8 August 2022.

PRESENT:

Cllr. A. Stuart (Chair), S. Ashton, M. Best, T. Bond, N. Draycott, K. Head, D. Livesley, J. Morris, J. Nathan, and D. Wakeman.

In attendance: Town Clerk K. Sheehan, Deputy Clerk L. Gowers.

OPEN FORUM

No members of the public were in attendance.

01 TO NOTE APOLOGIES FOR ABSENCE

22/23

Apologies were received and accepted from Cllrs. P. Maxwell and A. Samuel (both personal).

02 DECLARATIONS OF INTEREST

22/23

None.

03 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

22/23

It was AGREED that the Minutes of the meeting of the Policy & Resources Committee held on Monday 14 February 2022 be APPROVED.

04 CLERK'S PROGRESS REPORT

22/23

The Clerk reported that the baling at the Bincombe Beeches meadow would be carried out the following day.

05 REVIEW OF EXISTING POLICIES

22/23

a. Standing Orders: to update Standing Order 18 in accordance with guidance from NALC to reflect post-Brexit procurement procedures

The amendment to Standing Order 18 was AGREED without change.

b. Health & Safety Policy

The updated Health & Safety Policy was AGREED without change.

c. Grant Awarding Policy

The updated Grant Awarding Policy was AGREED without change.

d. Media Policy & Procedure

The updated Media Policy & Procedure was AGREED without change.

e. To receive the updated Policy Review Schedule and identify policies for review at the next meeting

The updated Policy Review Schedule was noted, with the acceptance of Cllr. Stuart's suggestion that several policies be reviewed at each P&R meeting until all 'traffic lights' were green.

**06 NEW POLICIES**

22/23 To consider adopting a Flag Flying and Logo Policy

The Flag Flying and Logo Policy was AGREED without change.

The Clerk was asked to procure the Ukrainian, Pride and Armed Forces Day flags.

The Deputy Clerk noted that the Town Council has its own flag which is not suitable for outdoor use due to the type of fabric. Councillors asked the Deputy Clerk to get a price for a reproduction of this flag for outdoor use.

**07 MATTERS OF REPORT**

22/23

None.

**08 DATE OF THE NEXT MEETING**

22/23

Monday 10 October 2022 following the Planning & Highways Committee meeting in the Council Chamber, Town Hall.

It was AGREED that in view of the confidential nature of the business to be transacted it was advisable that the public and press be excluded and were instructed to withdraw.

CONFIDENTIAL SESSION: EXCLUSION OF PRESS AND PUBLIC – CONTRACTUAL MATTERS

**09 GRANT APPLICATION FROM CREWKERNE WELLBEING CIC**

22/23 To consider a grant application from Crewkerne Wellbeing CIC for the current financial year

It was AGREED to recommend to Full Council that a grant of £500 be made to Crewkerne Wellbeing CIC, subject to receiving confirmation that all personnel were now appropriately qualified.

**10 TO DISCUSS A RESPONSE TO THE ONLINE QUESTIONNAIRE FROM SSDC**

22/23

Councillors discussed responses to a questionnaire from SSDC. The Town Clerk was asked to respond on behalf of the Town Council. It was also agreed that a small working group consisting of the Mayor, Deputy Mayor and Town Clerk would be formed to consider the rest of the information pack from SSDC.

The meeting closed at 8.04pm

Signed: .....

Dated: .....

Pr08Aug2022