

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the Joint Burial Committee to be held on Tuesday 6 December 2022, starting at 18.45 in the Council Chamber, Town Hall, Market Square, Crewkerne.

Note: - Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:

<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K. Sheehan, Town Clerk (signed on original)
30 November 2022

Agenda

Open Forum: Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Thursday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

1. To note apologies for absence.
2. To confirm the minutes of the meeting held on 4 October 2022.
3. Declarations of interest in items on the agenda.
4. Clerk's progress report: to receive an update report (for information).
5. Finance:
 - a. To receive the financial update report for the cemetery.
 - b. To consider the second draft income/expenditure estimate for 23/24.
6. Cemetery Lodge - options: to receive a report on the Lodge and Chapel and agree a way forward.
7. Unused chapel: to consider quotes for specialist works to external walls.
8. Inspections:
 - a. to receive a verbal report from latest inspections.
 - b. to make arrangements for cemetery inspections until April 2023.
9. To approve the applications, transfers and memorials received.
10. Matters of report (for information only).
11. Date of the next meeting – Tuesday 4 April 2023, 18.45, Council Chamber.