

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the Full Council to be held on Monday 24 October 2022, following a meeting of the War Memorial Commemoration Trust, in the Council Chamber, Town Hall, Market Square, Crewkerne.

Note:

- Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:
<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K. Sheehan, Town Clerk (signed on original)
18 October 2022

Agenda

Open Forum: Questions may be put to the Council in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

1. To note apologies for absence.
2. Declarations of interest in items on the agenda.
3. To confirm the minutes of the Town Council meeting held on 26 September 2022.
4. To receive reports from the County and District Councillors.
5. Clerk's progress report: to receive an update report (for information).
6. Finance:
 - a. To approve the accounts for payment for October 2022 as listed.
 - b. To report the bank reconciliation for September 2022 has been completed.
 - c. To note the conclusion of the external audit for 2021/22 with no issues raised.
 - d. To consider external audit arrangements until 2026/27.
7. Christmas Committee: to consider a report on bringing the functions of the outgoing Christmas Committee under the umbrella of Crewkerne Town Council by establishing a Christmas Working Party.
8. Tennis Courts: to ratify a proposal from the War Memorial Commemoration Trust regarding the refurbishment of the tennis courts in partnership with the Lawn Tennis Association (LTA) and South Somerset District Council (SSDC).
9. Henhayes:
 - a. to consider a wayleave consent from National Grid for cable installation works.
 - b. to consider the location for the Platinum Jubilee Commemoration plaque.

10. Local Community Network Consultation: to agree the response from CTC.
11. Community Safety Steering Group: to consider a proposal to restart the CSSG.
12. Open Spaces ash dieback:
 - a. to note the receipt of a report on ash dieback at CTC-owned open spaces and to consider associated financial implications.
 - b. to consider a quotation for urgent tree works identified in the report above.
13. George Reynolds Centre:
 - a. to consider a request from the Community Kitchen to locate a Community Fridge in the lobby of the GRC.
 - b. to consider a request from the Rugby Club to hang honours boards and framed photos in the Oak Room.
15. Outside Bodies: to appoint a Town Council representative to the Henhayes Centre.
16. To receive the following minutes and approve any recommendations contained therein:
 - a. Planning & Highways Committee 8 August 2022
 - b. Neighbourhood Plan Steering Group (various)
 - c. Joint Burial Committee 7 June 2022
 - d. Policy & Resources 8 August 2022
 - e. Reports from Town Council representatives to outside bodies
17. To receive Matters of Report (for information only).
18. Next meeting: Monday 28 November 2022 at 18.45, Council Chamber, Town Hall.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2), to resolve that the press and members of the public be excluded from following items having regard to the confidential issues to be discussed.

Confidential Session: Exclusion of the Press & Public – Staffing matter

19. Deputy Clerk recruitment: to receive an update from the Clerk.

ACCOUNTS FOR PAYMENT - OCTOBER 24th 2022

Checked by:.....

Date:

Johnathan
18/10/22

Chq No.	Gross	Vat	Net	Payee	Description
O P Oct 1	£9.92	£0.47	£9.45	British Gas Business	Gas Cemetery Lodge 16/8 - 15/9/22
O P Oct 2	£1,214.85		£1,214.85	Somerset Association of Local Councils	Affiliation fee 22/23
O P Oct 3	£1,560.00	£260.00	£1,300.00	PKF Littlejohn LLP	External Audit 21/22
O P Oct 4	£183.60	£30.60	£153.00	Huck Nets (UK) Ltd	Suspension ropes for play equipment
O P Oct 5	£24.48		£24.48	Jay.M	Travel expenses
O P Oct 6	£2,674.14		£2,674.14	HM Revenue & Customs	Tax & NI Contributions Sep 22
O P Oct 7	£3,482.05		£3,482.05	SCC Pension Fund	Pension Contributions Sep 22
O P Oct 8	£1,231.63	£205.27	£1,026.36	Allglass & Glazing Ltd	Aqua Centre window repair
O P Oct 9	£10,878.00	£1,813.00	£9,065.00	G B Sports & Leisure	New roundabout - Henhayes playground (Grant funded)
DD23	£489.19	£81.53	£407.66	British Gas Business	Electricity Town Hall 20/8 - 20/9/22
DD33 C.Card	£150.00	£25.00	£125.00	SSDC	Car parking permit SC 29/9 - 28/3/23
DD42	£8.00	£0.38	£7.62	Edf Energy 1 Ltd	Electricity Cemetery Chapels 26/8 - 23/9/22
DD49	£282.77	£47.13	£235.64	The Business	Fuel Sep 22
DD21	£64.04	£3.05	£60.99	British Gas Business	Electricity Happy Valley floodlights 18/8 - 18/9/22
DD17b	£11.77	£0.56	£11.21	Edf Energy 1 Ltd	Electricity Street Lighting Henhayes 22/8 - 20/9/22
DD17c	£13.24	£0.63	£12.61	Edf Energy 1 Ltd	Electricity Street lighting Middle Path 22/8 - 20/9/22
DD31	£15.67	£2.61	£13.06	Iris Business Software Ltd	Payroll Auto Enrolment software Aug 22
DD33 C.Card	£20.00		£20.00	British Gas Business	Electricity Cemetery Lodge
O P Oct 10	£79.20	£13.20	£66.00	Ocean Fire & Security	Fire/Intruder Alarm/CCTV maint Oct 22
O P Oct 11	£85.80	£14.30	£71.50	Parker Bell	PAT Calibration
O P Oct 12	£96.00	£16.00	£80.00	Paperchase Recycling	GRC general waste collection Aug - Sep 22
O P Oct 12	£67.20	£11.20	£56.00	Paperchase Recycling	Cemetery general waste collection Sep 22
O P Oct 13	£189.00	£31.50	£157.50	Dantek Environmental Services (UK)	GRC Water monitoring
O P Oct 14	£903.60	£150.60	£753.00	Stokes Partnership	Fees for transfer of War Memorial
O P Oct 14	£7.40	£1.23	£6.17	Stokes Partnership	Fees for transfer of War Memorial
O P Oct 15	£96.05	£16.01	£80.04	Acopia	Soap for Public Toilets
O P Oct 16	£1,011.96	£168.66	£843.30	Stuart Todd Associates Ltd	Provision of Neighbourhood Plan support
O P Oct 17	£390.00		£390.00	Footprintz	Newsletter
O P Oct 18	£700.00		£700.00	Stewart, Simon	Delivery of newsletter
O P Oct 19	£3,889.00		£3,889.00	James Hallam Ltd	Cemetery Insurance
O P Oct 19	£1,023.43		£1,023.43	James Hallam Ltd	Cemetery Lodge insurance 1/10/22 - 30/9/23
O P Oct 20	£1,457.67		£1,457.67	Active Learning & Skills	Provision of Youth Service Sep 22
O P Oct 21	£500.00		£500.00	Crewkerne Wellbeing CIC	Grant Award 22/23
O P Oct 22	£775.50		£775.50	M C Commercial Cleaning	Cleaning Sep 22
O P Oct 22	£510.00		£510.00	M C Commercial Cleaning	Cleaning GRC Sep 22
O P Oct 23	£54.79	£5.48	£49.31	Sheehan, Katharine	Expenses travel/parking SLCC/Conference
O P Oct 24	£414.00		£414.00	SCC Pension Fund	Pension Deficit recharge Oct 22
O P Oct 25	£2,381.80	£396.97	£1,984.83	Boilerman Ltd	Gas connection GRC
O P Oct 26	£410.86	£68.48	£342.38	Poole Harold	GRC light repair
DD31	£7.77	£1.29	£6.48	Iris Business Software Ltd	Payroll payslip software Sep 22
DD52	£319.79	£53.30	£266.49	Gamma Business Communications Ltd	Telephone & broadband Oct 22
DD33 C.Card	£48.99	£8.17	£40.82	Vidaxl.Co.Uk	Hand winch
DD43	£14.54		£14.54	Lloyds Bank	Bank charges Sep 22
DD9	£54.66	£9.11	£45.55	Southern Communications	Mobile phone charges Oct 22
DD48	£30.37	£1.45	£28.92	E. O N	Electricity Grounds Workshop Sep 22
DD57	£171.72	£28.62	£143.10	British Telecom	GRC telephone & broadband Oct 22
DD33 C.Card	£300.00	£50.00	£250.00	SSDC	Carpark season ticket LG, PH 12/10 - 11/4/23
DD17a	£57.36	£2.73	£54.63	Edf Energy 1 Ltd	Electricity Street lighting Happy Valley 1/7 - 30/9/22
DD33 C.Card	£97.58	£16.26	£81.32	Avery UK	Labels for Mayors civic event
DD47	£31.32	£5.22	£26.10	Biffa	Grounds maint skip hire Sep 22
DD33 C.Card	£28.86	£4.81	£24.05	Amazon Marketplace	White board
DD33 C.Card	£8.34	£1.38	£6.96	Amazon Marketplace	Stationery
DD33 C.Card	£9.99	£1.65	£8.34	Amazon Marketplace	Water butt tap
DD33 C.Card	£11.47	£1.91	£9.56	Amazon Marketplace	Gutter outlet
DD33 C.Card	£13.98	£2.33	£11.65	Amazon Marketplace	Water butt connection pipe
DD33 C.Card	£5.67	£0.94	£4.73	Amazon Marketplace	Stationery
DD53	£23.60	£3.93	£19.67	O2	Mobile Wifi Sep 22
DD46	£104.88	£17.48	£87.40	Somerset Web Services Lrd	Email hosting Oct 22
DD11	£549.00		£549.00	SSDC	Rates Grounds Workshop Oct 22
DD2	£1,073.00		£1,073.00	SSDC	Rates Town Hall Oct 22
DD20	£319.00		£319.00	SSDC	Rates Cemetery Chapels Oct 22
DD55	£176.00		£176.00	SSDC	Council Tax Cemetery Lodge Oct 22
DD51	£724.00		£724.00	SSDC	Rates GRC Oct 22

Signed:.....Date:.....

ACCOUNTS FOR PAYMENT - OCTOBER 24th 2022

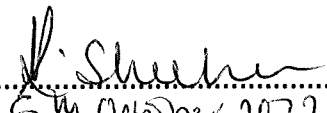
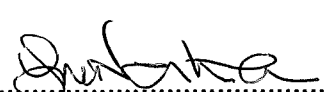
Checked by:.....

Date:

Q. S. Khan
18/10/22

O P Oct 27	£414.00	£69.00	£345.00	Dantek Environmental Services (UK)	GRC water servicing
O P Oct 28	£72.00	£12.00	£60.00	Even Handed Licensing Ltd	Christmas market advert The Leveller
O P Oct 29	£22.91		£22.91	Society Of Local Council Clerks	Town Clerk membership fee
O P Oct 30	£328.80	£54.80	£274.00	Iris Business Software Ltd	Payroll software annual licence 30/10/22 - 29/10/23
O P Oct 31	£21.55	£3.59	£17.96	Bradford's	Postfix for benches
O P Oct 32	£332.67	£55.45	£277.22	Boilerman Ltd	Boiler service
O P Oct 33	£48.19	£8.03	£40.16	Prism	Paper towel
	£11,271.56		£11,271.56	Telepay	Salaries Oct 22
Total	£54,050.18	£3,777.31	£50,272.87		

Signed:.....Date:.....

	CREWKERNE TOWN COUNCIL		
	BANK RECONCILIATION AS AT 30/09/2022		
	Cash in Hand 01/04/2022		£280,666.98
	ADD		
	Receipts 01/04/2022 - 30/09/2022		£563,286.23
	SUBTRACT		
	Payments 01/04/2022 - 30/09/2022		£256,391.95
A	CASH IN HAND 30/09/22		£587,561.26
	(per Cash Book)		
	Cash in Hand per Bank Statements 30th September 2022		
	LLOYDS - Business Call Account	£423,435.56	
	LLOYDS - Current Account	£50,000.00	
	LLOYDS - Burial Account	£115,100.70	
	Wednesday Market Cash Float	£25.00	
			£588,561.26
	Less unrepresented cheques		
	9588	£1,000.00	
			£1,000.00
	Plus unrepresented receipts		
B	ADJUSTED BANK BALANCE		£587,561.26
	A = B Checks out OK		
	Town Clerk: 		
	Date: 5th October 2022		
	Checked by: 		
	Date: 18/10/22		

SUPPORTING REPORTS TO FULL COUNCIL – 24 OCTOBER 2022

Agenda Item 7d: To consider external audit arrangements until 2026/27.

Introduction:

Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. Smaller authorities are those whose gross annual income or expenditure is less than £6.5 million.

The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. Now that the submission deadline for the 2021-22 Annual Governance and Accountability Returns has passed, this is to advise you of the option to opt-out of the next round of 5-year audit appointments.

All authorities require an appointed external auditor even if the authority meets the criteria to qualify for exemption, as a Certificate of Exemption is required to be submitted to the external auditor and the auditor must be in place in case of objections from local electors

During the previous 5-year period **all** smaller authorities were 'opted-in' to the central procurement regime managed by SAAA - no authority decided to 'opt-out' and follow the various complex procedures required under statute to appoint their own external auditor. If you wish to continue as part of the SAAA sector led auditor appointment regime then no action is required, you will remain part of central scheme.

However, all authorities must be given the option to opt-out of the central procurement and appointment scheme and appoint their own external auditor for the next 5-year period, although the process is onerous for smaller authorities.

Opting out

Opting out is a significant decision which requires careful consideration; to assist authorities considering opting out further guidance has been developed to clarify what opting out means in practice. This detailed information can be found at www.saaa.co.uk

An authority that wishes to opt out must formally reach and record that decision in a way that meets the requirements of its own governance framework, by convening a full council meeting or an extraordinary council meeting.

Key implications are:

- an opted-out authority regardless of size (including exempt authorities) **MUST** appoint an appropriate external auditor;
- the appointed auditor **must** be a registered auditor as defined by the Companies Act and a member of Institute of Chartered Accountants (England and Wales).
- an opted-out authority **must** convene an appropriate independent auditor panel which meets the requirements of the Local Audit and Accountability Act 2014 (LAAA). Detailed guidance on auditor panels is available in Schedule 4 of the LAAA Act and from CIPFA;



- an opted-out authority will need to develop its own specification for its external audit contract, will need to negotiate the price for this work on an individual basis and will need to manage the contract, including any disputes, and any independence issues that may arise;
- an opted-out authority must ensure full compliance with the relevant requirements of the Local Audit and Accountability Act and supporting Regulations;
- any opted-out authority that does not successfully appoint an appropriate external auditor in the correct manner and notify SAAA who their external auditor is by **30 November 2022** will have an external auditor appointed for it by the Secretary of State through SAAA. **This will result in additional costs of £300 which will have to be met by the authority.**

Recommendation: That Crewkerne Town Council does not opt out of the the central procurement regime managed by SAAA for 2022-23 to 2026-27.



Agenda Item 8: Christmas Committee: to consider a report on bringing the functions of the outgoing Christmas Committee under the umbrella of Crewkerne Town Council by establishing a Christmas Working Group.

Introduction:

For many years the town's Christmas events have been arranged by a group of volunteers known as the 'Christmas Committee' (CC). This has been a separate entity to the Town Council, with its own insurance and bank account. The Deputy Clerk to Crewkerne Town Council has historically attended the meetings of the CC, helping to get the event up and running each year.

Report:

In 2022, the CC was informed by Nationwide that it was withdrawing the bank account that was used by the group. With dwindling numbers of volunteers available to assist with complex procedures to obtain new banking arrangements, CC members approached Crewkerne Town Council to say that while they were happy to continue volunteering to support the Christmas events, could the Town Council assist with banking and insurance. This has now evolved into a formal request to the Town Council to take on the functions of the group.

Section 9.1 of the Christmas Committee's Constitution reads:

9. Dissolution

9.1 In the event of the dissolution of the Crewkerne Christmas Committee any assets will be passed to the Crewkerne Town Council to be set aside to support Christmas activities in Crewkerne.

The Town Clerk has sought advice from both SALC and SSDC. If it resolves to do so, the TC with the power and the insurance can take on a function previously run by a voluntary group, along with agreeing the terms of reference. The TC can then set up a working group with non-councillor members. The funds held by the outgoing group would move to an Earmarked Reserve (EMR) for the corresponding purpose.

Recommendations:

- a. That Crewkerne Town Council formally resolves to take on the functions previously discharged by the town's Christmas Committee, forming a Christmas Working Group in order to do so.
- b. That Crewkerne Town Council approves the Terms of Reference for the Christmas Working Group attached at APPENDIX A.
- c. That Crewkerne Town Council appoints members to the Christmas Working Group as per the above Terms of Reference.
- d. That Crewkerne Town Council creates an Earmarked Reserve for the purposes of holding the funds received from the outgoing Christmas Committee and for future Christmas events.



APPENDIX A: PROPOSED TERMS OF REFERENCE FOR THE CHRISTMAS WORKING GROUP

Crewkerne Christmas Working Group

TERMS OF REFERENCE

CONTEXT

The Crewkerne Christmas Working Group (is a sub committee of Crewkerne Town Council's Amenities Committee and) will oversee the organisation of Christmas events for the community in Crewkerne.

Minutes of all the meetings will be presented to the Amenities Committee for information. Ratification of major recommendations shall be put before the Amenities Committee or Full Town Council where appropriate.

COMPOSITION

The group shall consist of:

- A member of staff from Crewkerne Town Council
- Three Town Councillors
- Any members of the community wishing to support the objectives of the Group.

The group will have the ability to invite other relevant parties, as and when considered necessary.

AIMS OF THE GROUP

The group will oversee the provision Christmas events in Crewkerne and will achieve this by:

- Co-ordinating the annual Christmas Lighting Up ceremony.
- Co-ordinating the assembly of Crewkerne's Christmas decorations and community workshops.
- Encouraging all sectors in the community to participate in the co-ordination and attendance of this event.
- Co-ordinating the Christmas market event.

CONDUCT OF MEETINGS

The Chairman shall be a Town Councillor. The minimum number of members present at a meeting for there to be a quorum shall be four, one of which must be a Town Council employee.

The group will meet regularly between August and December each year. Other meetings may be called throughout the year if necessary. A review meeting will be held post-event in December or January.

Meetings shall be recorded and minutes distributed to all members of the group. Members of the group shall be responsible for reporting back to their individual organisations and the Town Councillor members of the Christmas Working Group shall be responsible for providing regular



updates on its activities to the parent Committee, in this case Amenities Committee. Minutes of the Christmas Working Group will be received by Amenities Committee for transparency purposes.

The Group has the right to co-opt members at any time. The Terms of Reference may be amended with approval from the Amenities Committee or Full Council at any time.

FINANCE AND ACCOUNTS

Funds previously held by the independent Christmas Committee will be ringfenced in a Town Council Earmarked Reserve for the purpose of supporting Christmas events in Crewkerne.

Financial expenditure in excess of £500 must be approved by the Amenities Committee. Receipted expenses for reimbursement should be passed to the Town Council Finance Officer on a monthly basis with reasons for the expenditure clearly given.



Agenda Item 9: Tennis Courts

To ratify a proposal from the War Memorial Commemoration Trust regarding the refurbishment of the tennis courts in conjunction with the Lawn Tennis Association (LTA) and South Somerset District Council (SSDC) and agree an operating model for access to the courts.

See details in report to War Memorial Commemoration Trust meeting 24 October 2022.



Agenda Item 10: To consider a wayleave consent from the National Grid for cable installation works at Henhayes Recreation Ground.

Introduction:

Crewkerne Town Council has received a formal request for a wayleave on Henhayes Recreation Ground from National Grid (formerly Western Power Distribution). The request states that National Grid is required to carry out some refurbishment to their equipment in this area, upgrading a pole which requires an additional underground cable. (SEE APPENDIX B ATTACHED FOR MAP).

The Town Clerk has spoken to National Grid who stated that the works should take only a few days and that they will make good the surface after they have finished the works. The timing of the work is unknown as they have not yet got all the wayleaves in place.

National Grid will make a one off payment of £25 to Crewkerne Town Council in return for the signed wayleave.

Recommendation:

That Crewkerne Town Council resolves to authorise the Clerk to sign and return the wayleave agreement.



Agenda Item 11: Local Community Network Consultation: to agree the response from Crewkerne Town Council

Introduction: At the Policy & Resources Committee meeting held on 10th October 2022 it was agreed to ask the Clerk in consultation with Cllrs Maxwell, Bond, Ashton and Best to finalise the CTC response to this consultation, to be signed off by Full Council at the meeting on 24th October.

Proposed response:

Please see APPENDIX C

Recommendation:

That Crewkerne Town Council APPROVES the response above for immediate submission by the Clerk.



Agenda Item 12: Community Safety Steering Group: to consider a proposal to restart the Community Safety Steering Group (CSSG).

Introduction:

Following recent meetings with the local police it has been suggested that a group similar to the former Community Safety Steering Group be put in place to facilitate the engagement of various community organisations on community safety issues. It has been noted that a group of this nature may well be eligible to access grants that the Town Council is not able to apply for.

The remit of the Community Safety Steering Group was:

“Community Safety: multi agency working at local level

The local Crewkerne Community Safety Group meets bi-monthly and is attended regularly by Town, Parish & District Councillors as well as the Police, the Mendip & South Somerset Community Safety Partnership, SSDC Regeneration Officer and Yarlington Homes. Occasional attendance also by Crewkerne Chamber of Commerce, Community Justice Panel, Wadham School Head & Youth Service. The Town Council’s Administrative Officer attends to take the minutes and follow-up correspondence as necessary.

The group discusses matters and issues of concern in regard to anti-social behaviour and community safety and is kept informed of developments, initiatives etc by the Police and other agencies concerned with such matters.”

Recommendation:

That Crewkerne Town Council considers whether it would like to see something set up along the lines of the former CSSG, and if so to delegate to the Town Clerk to set up an initial meeting with relevant local stakeholders and draft Terms of Reference to bring back to Full Council for approval.



Agenda Item 13: Ash dieback disease (ADB) at Crewkerne Town Council open spaces

Introduction:

Earlier this year Councillors commissioned an ash dieback management report from an arborist, to assist with the management of ash dieback disease across all council-owned open spaces. The report has been received and circulated to councillors.

The report estimates that 10% of the ash trees at these spaces will require (mostly) coppicing at an approximate cost of £10k p/a. The rate of ADB infection is expected to last for ten years, according to the report.

The report also identifies some urgent work required this winter to ash trees at Bincombe Beeches and Townsend Cemetery. The works to those at Townsend Cemetery will be dealt with by the Joint Burial Committee.

The quote received for Bincombe Beeches works is:

£1350 + VAT to clear all ash trees identified in the report for 22/23 work (woodchip to stay, timber to be removed)

OR

£1100 + VAT to clear all ash trees identified in the report for 22/23 work (woodchip and timber to stay on site).

Recommendation:

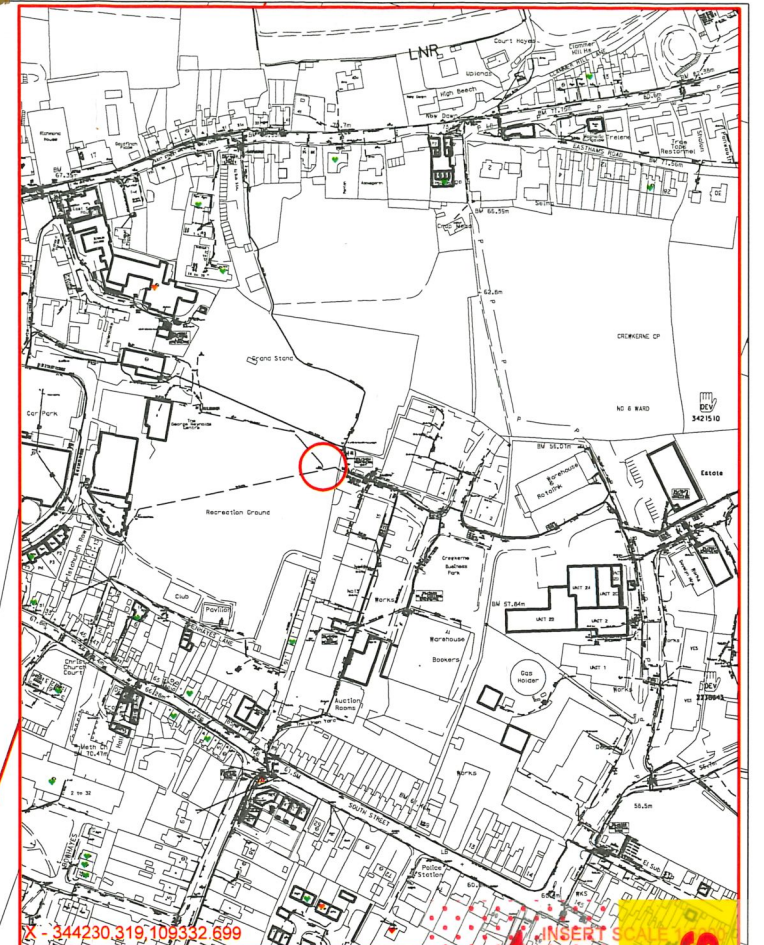
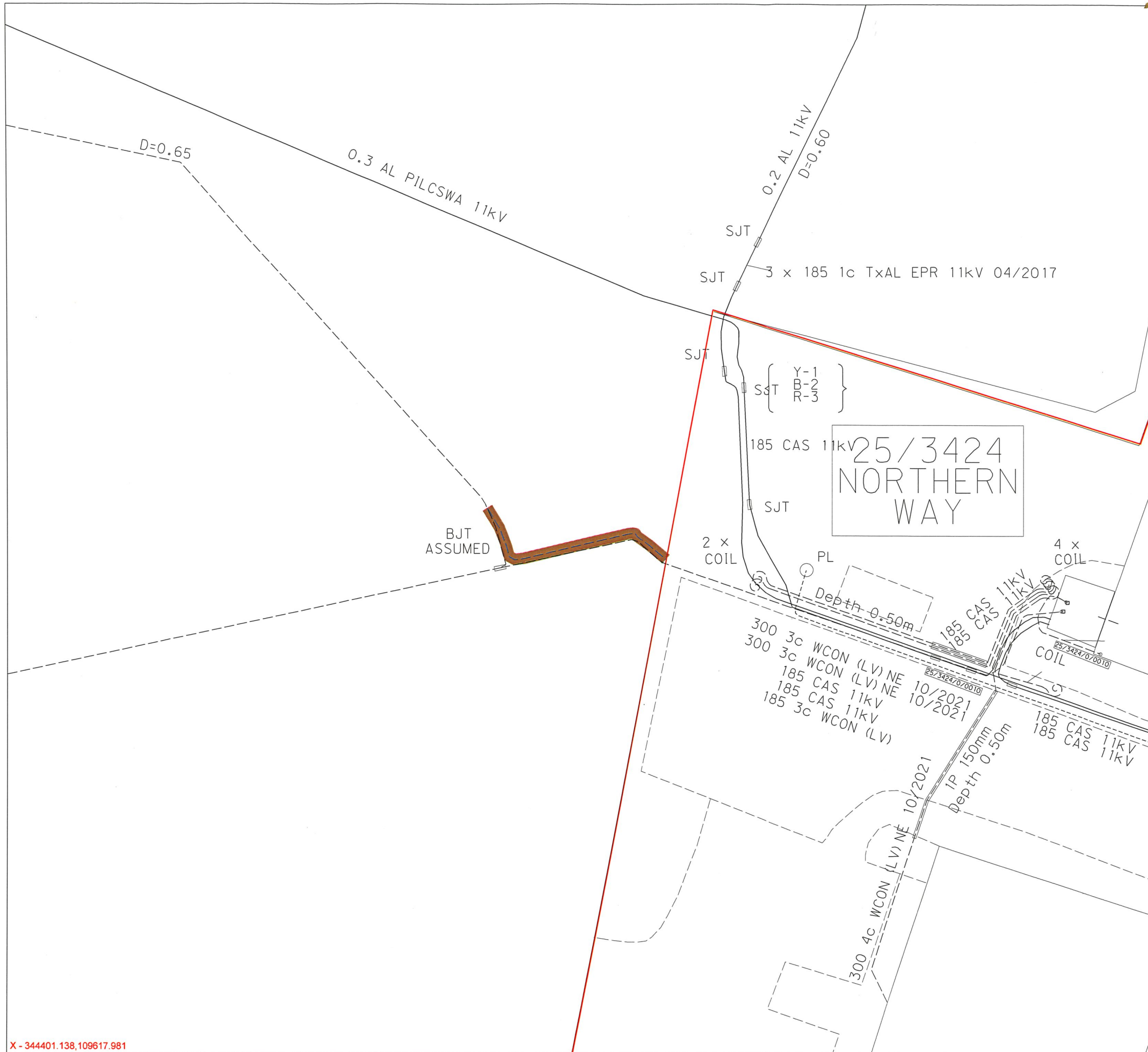
That Crewkerne Town Council APPROVES the quote as detailed above, to ensure trees are safe for winter and notes that further expenditure over coming financial years will be necessary to deal with ADB at Town Council sites.



To follow items:

Accounts for payment, Bank Reconciliation and details of the Community Fridge.

K Sheehan, Town Clerk, 18th October 2022.



SIGNATURE :	
DATE :	
TITLE: • Unit 15 • Cropmead Ind est • Crewekerne	
DRAWING NUMBER • 3936095W2	
REVISION •	
GRID REFERENCE • 344401, 109617	
DATE •	SCALE 1:250 @ A3
SUBSTATION SITE/THE PROPERTY (SIDE A-B=FRONT UNLESS STATED OTHERWISE)	
ACCESSWAY	
UNDERGROUND ELECTRIC LINES & ACCESSWAY	
PROPERTY TO BE SOLD BY WPD	
LICENCED LAND	
UNDERGROUND ELECTRIC LINES	
OVERHEAD ELECTRIC LINES	
OVERHEAD ELECTRIC LINES & ACCESSWAY	
OVERHEAD & UNDERGROUND ELECTRIC LINES	
OVERHEAD & UNDERGROUND ELECTRIC LINES & ACCESSWAY	
PROPERTY BOUNDARY	
TOWER/PYLON POSITION	POLE POSITION
STAY POSITION	
UNDERGROUND CABLE POSITION	
OVERHEAD LINE POSITION	or
Based upon the Ordnance Surveys map with the permission of the Controller of His Majesty's Stationery Office. Crown Copyright Reserved. National Grid Electricity Distribution, Avonbank, Feeder Road, Bristol, BS2 0TB. License No. 100022432.	
PLEASE NOTE THAT THIS IS A LEGAL PLAN RELATING TO SPECIFIC ASSETS (A LINE MAY INDICATE THE POSITION OF MORE THAN ONE ASSET/CABLE). SYMBOLS (I.E. TOWER/POLE) ARE INDICATIVE AND ARE NOT DRAWN TO SCALE. THIS PLAN IS NOT TO BE USED FOR IDENTIFYING WHERE OUR ASSETS HAVE BEEN INSTALLED OR IN CONNECTION WITH ANY PLANNED WORKS OR EXCAVATIONS. IF YOU REQUIRE A PLAN OF NATIONAL GRID ELECTRICITY DISTRIBUTION'S ASSETS IN PREPARATION FOR SITE WORKS OR EXCAVATIONS, PLEASE REFER TO OUR COMPANY WEBSITE FOR DETAILS. ASSETS SHOWN DEAD OR DISCONNECTED MAY HAVE BEEN RECONNECTED AND SHOULD BE TREATED AS LIVE.	

X - 344401.138,109617.981

PLEASE NOTE: This plan ONLY shows assets owned by National Grid Electricity Distribution (NGED). Electricity assets owned by National Grid Electricity Transmission (NGET) and IDNO's (Independent Network Operators) MAY be present in this area.

Keyblock Revision 13/09/2022

Consultation questionnaire

1. The aims for LCNs are listed below. Which do you think are most important?

Circle at least 1 option.

1. Ensure the countywide unitary council remains responsive to local needs

2. Improve outcomes for residents

3. Provide a mechanism for local action

4. Promote active community decision making

Other

Number 1 encompasses 2, 3 & 4, making it the most important.

2. Thinking of the ongoing evolution of LCNs, how important do you consider each of the following roles to be? Tick the most applicable option in each row. You must select an option in every row.

	Very important	Important	Not sure	Not very important	Not at all important
Acting as Committees of Somerset Council, with formal influence over services to reflect what's most important to their local area.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bringing together public service providers (councils, NHS, police, education and more) with voluntary organisations, community groups and local businesses to work together to deliver shared goals.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Being a forum for 'community voice', where participants discuss and promote shared ambitions for their local area.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Together we are delivering your

New Somerset Council

	Very important	Important	Not sure	Not very important	Not at all important
Identifying local issues and priorities using data and evidence.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Building community resilience through local activities which reduce the number of residents reaching crisis, in any form.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administering grant funding for local initiatives.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exploring how best to support Planning and Licensing decision making.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting new technology which enables more people to engage with local democracy and council services.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Providing information to support Asset of Community Value panels, which consider applications to give communities rights to buy or bid for council owned assets, such as buildings or land, should they be offered for sale.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prioritising minor road maintenance and highways services at a local level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting Parishes to work together including across LCN boundaries.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Are there other roles you want to see LCNs performing?

LICENSING AND PLANNING SHOULD
HAVE BEEN SEPARATED SO THAT
DIFFERENT COMMENTS CAN BE
SUBMITTED IN RESPECT OF EACH.

LCN Boundaries Proposals

In developing LCNs, we want to reflect the way in which our communities work and therefore we are keen communities and partners are involved in how they develop.

To help assess the proposals, we looked at a range of factors, to enable comparisons to be drawn. We tried to think about where people live, work, go to school and access services, including health. In all cases we kept to parish outlines as closely as possible.

The things we considered:

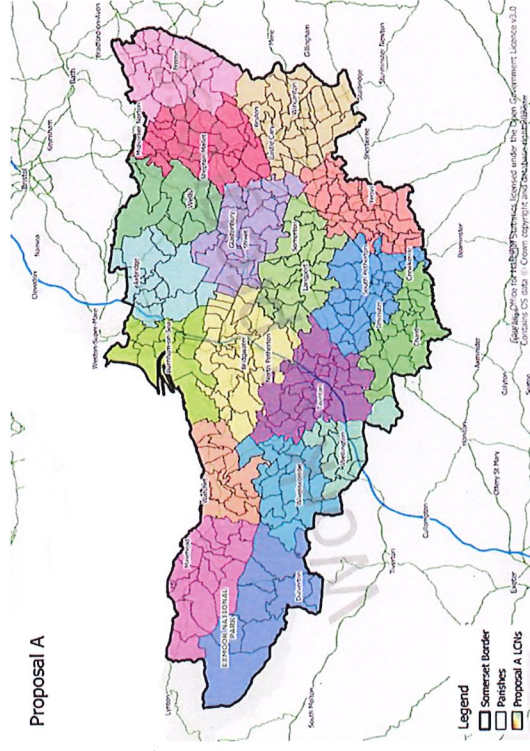
- **Population** – we looked at how balanced the population numbers were in each LCN, how important or not it is that they have similar numbers of residents in each area
- **Geographies** – how similar in size of area they were, and their distribution/spread across Somerset
- **Electoral Divisions** – the number of Unitary Electoral divisions, and how they split within, and across, LCN boundaries
- **Deprivation** – using indices of multiple deprivation, we looked at how the most and least deprived areas were distributed
- **Community Facilities, eg. Libraries** – we looked at where these were situated
- **Health** – we compared the 'fit' of Primary Care Network (PCN) boundaries to LCN boundaries
- **Secondary School Catchment Areas** – we checked how these were split in relation to LCNs, recognising schools are often at the heart of communities
- **Travel to Work Area** – we looked at their alignment to LCN areas
- **Current Local Plan Geographies** – we looked at their alignment to LCN areas

Based on analysis of this range of data and intelligence, **THREE** potential boundary proposals were identified – and we would welcome your comments on each of them.

1. Proposal A would have 18 LCNs
2. Proposal B would have 17 LCNs
3. Proposal C would have 10 LCNs

Maps detailing each proposal are included below. You can view an online interactive version by typing this link into your internet browser: <https://tinyurl.com/j7v2skvt>

Proposal A



- In this proposal, there would be 18 LCNs all a similar size in terms of area giving an even coverage across the county
- The population is not spread evenly across the county, and this results in a wide population size spread across the LCNs
- Many electoral divisions sit within one LCN with 15 sitting across 2 LCNs, 6 across 3, and 2 across 4 LCNs
- Most deprived areas sit within major population centres, and these remain similar across all proposals
- All LCNs contain at least one library with several containing 2 or more
- The majority of LCNs overlap between 2 and 4 PCNs
- The majority of LCNs overlap between 3 - 5 secondary school catchment areas. 4 LCNs overlap 7 or 8 catchments areas

Matches some existing Local Plan geographies

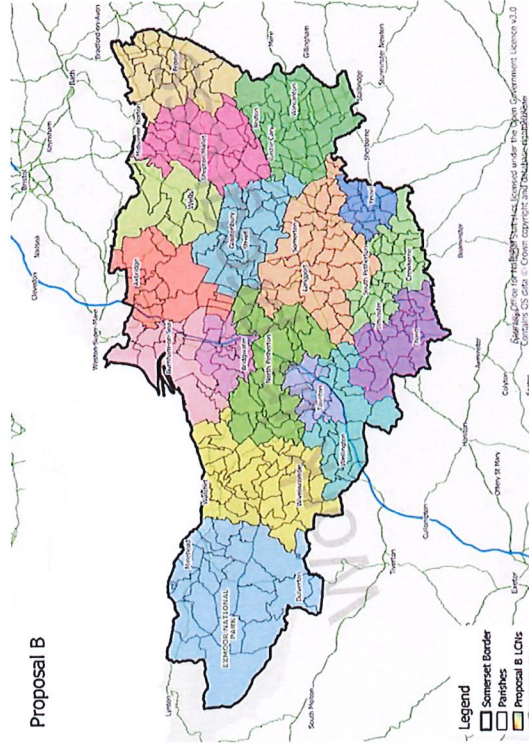
3. Do you support the proposed boundaries as described in Proposal A?

You must provide an answer to this question. Please tick.

- ☐ Support
- ☐ Partially support
- ☒ Don't support

Please comment on the strengths and weaknesses of this proposal:

Proposal B



- In this proposal, there would be 17 LCN areas
- This proposal balances the population across LCNs
- The area between Taunton and Bridgwater lacks a natural community identity
- Many electoral divisions sit within one LCN with 16 sitting across 2 LCNs, 5 across 3, and 3 across 4 LCNs
- Most deprived areas sit within major population centres, and these remain similar across all proposals
- All LCNs contain at least one library with several containing 2 or more
- The majority of LCNs overlap between 2 and 4 PCNs
- Many LCNs overlap between 3-5 secondary school catchment areas
- Matches some existing Local Plan geographies

4. Do you support the proposed boundaries as described in Proposal B?

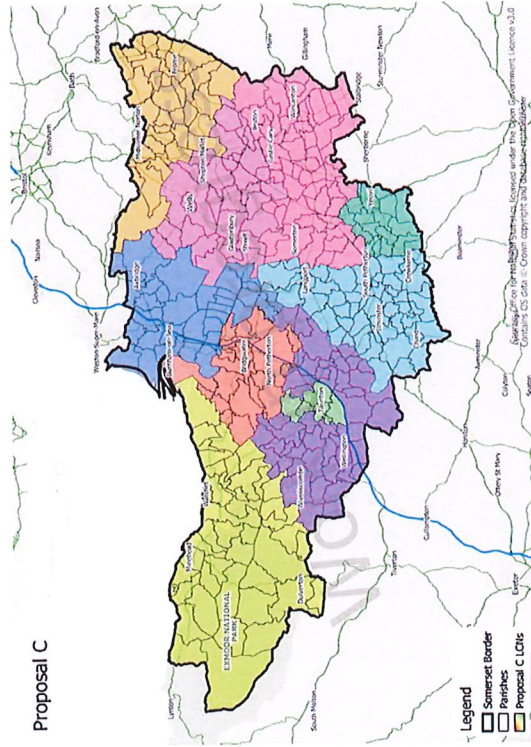
You must provide an answer to this question. Please circle.

- ☒ Support
☐ Partially support
☐ Don't support

Please comment on the strengths and weaknesses of this proposal:

STRENGTHS: SMALLER SIZES OF LCNs IN THIS MODEL MEANS COMMUNITIES ARE MORE LIKELY TO FEEL A SENSE OF COMMUNALITY. ALTHOUGH NOT PERFECT DUE TO SPLITTING WARDS WITH LCN BOUNDARIES, THIS LCN INCLUDES COMMUNITIES MOST RELEVANT TO CREWKERNE'S GEOGRAPHY, FACILITIES, HEALTH BOUNDARIES, SCHOOLS AND TRAVEL TO WORK PATTERNS. WAYFORD PARISH SHOULD BE INCLUDED IN CREWKERNE'S LCN, RATHER THAN CHIPBURY.

Proposal C



- In this proposal, there would be 10 LCNs
- Generally, a good fit maintained with parish boundaries
- Population is well balanced across 9 of the 10 LCNs, where population ranges from 50,000 to 65,000. However, area to the west of Somerset is significantly lower at 35,005
- The LCN around the largest towns of Yeovil and Taunton is smaller in terms of area
- Large single area to the west of Somerset
- Note 'horseshoe' area wrapping the south of Taunton
- Strong fit with electoral divisions
- Most deprived areas sit within major population centres, and these remain similar across all proposals
- All LCNs contain at least one library with several containing 2 or more, due to the larger geographical size in this proposal, 4 LCNs contain 4+ libraries each
- Many of the LCNs overlap between 2 and 4 PCNs

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- Many LCNs overlap between 3-6 secondary school catchment areas, no LCNs in this proposal match a single catchment area
- A close match with existing Local Plan Geographies, meaning that in the short to medium term LCNs would each work only with one Local Plan

5. Do you support the proposed boundaries as described in Proposal C?

You must provide an answer to this question. Please circle.

- ☐ Support
- ☐ Partially support
- ☒ Don't support

Please comment on the strengths and weaknesses of this proposal.

PROPOSAL C LCNs ARE TOO BIG TO BE MANAGEABLE.

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6. Participation in LCNs

LCNs will meet 6 to 8 times a year in their local areas. Each LCN will be delegated authority to agree their own schedule of dates, within the context of the calendar for other public meetings.

Can you foresee any barriers for organisations in participating in LCNs?

What will they be? Tick at least 1 option.

- ☒ Time
☒ Financial
☐ Other:

7. What shall we call LCNs?

Local Community Networks (LCNs) has been a working name. What do you think they should be called?

You must provide an answer to this question. Circle your preference or provide an alternative.

- ☒ Local Community Networks
☐ Community Partnerships
☐ Community Boards
☐ Other:

8. About you

To ensure we have gathered the views of interested parties across the whole of Somerset, please complete the following. We will not be using this information to identify individuals. Circle at least 1 option below.

- ☐ Resident/ individual
☒ Individual City, Town, or Parish Council
☐ Group of City, Town, Parish Councils
☐ Voluntary, Community or social enterprise organisation/group
☐ Emergency services
☐ Education
☐ Health
☐ Business
☐ Other

9. If you are representing an organisation please tell us the name below.

CREWKERNE TOWN COUNCIL

10. If you are responding as a resident please provide us with the first part of your postcode.

11. Is there anything else you would like to add?