

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the Amenities Committee to be held on Monday 14 November 2022, following the Planning & Highways Committee meeting, and not commencing before 19.00 in the Council Chamber, Town Hall, Market Square, Crewkerne.

Note:

- Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:
<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K. Sheehan, Town Clerk (signed on original)
8 November 2022

Agenda

Open Forum: Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

1. To note apologies for absence.
2. Declarations of interest in items on the agenda.
3. To confirm the minutes of the Amenities Committee meeting held on 11 July 2022.
4. Report from the Amenities Chair: to receive an update report.
5. Falkland Square toilets: to consider a quote for works to the automated toilet locking system.
6. ABCD: to consider correspondence received and the Council's response in respect of:
 - a. Perimeter path proposal
 - b. Bus stops relocation proposal
7. Henhayes Play Area: to consider quotes for replacement spring rider(s) and funding sources.
8. Banking Hubs: to receive a report on banking hubs and consider options for Crewkerne.
9. Barn Street:
 - a. To note a report containing the results of the Barn Street public consultation.
 - b. To consider a petition in support of dogs on leads being permitted at Barn Street Recreation Ground and possible next steps.
10. To receive Matters of Report (for information only).
11. Next meeting: Monday 9 January 2023 following the Planning and Highways Committee meeting, Council Chamber, Town Hall.

Amenities Committee: November 2022 Project and Works Report

Part 1: Projects

Project	Description	Budget	Status	Comments
Relocate town centre bus stops	ABCD proposal to relocate bus stops	No budget available.	<ul style="list-style-type: none"> SIS scheme removing bollards at the South Street/Market Street junction is now complete (April 22) Letter from ABCD on November 2022 Amenities Committee agenda. 	Bus stops relocation is a proposal from ABCD, rather than connected to the works at the junction.
War Commemoration Trust land	Tennis courts to be refurbished	Within Earmarked Reserves/ LTA SSDC proposal to refurb	October WMCT meeting agreed to proceed with operating model B to procurement stage.	Clerk to seek update from LTA on tender dates.
	Recreation area to side of tennis courts - proposal to reopen	£2600-2800 approx	Agreed June 2022	Finished.
Additional town centre long stay parking	New car park on former Millers Garage site	N/A	SSDC lead	Verbal update from Cllr. Best.
Henhayes: addition of path	Proposal from ABCD to install a section of pathway adjacent to playground	TBD	<ul style="list-style-type: none"> See above - ABCD planning presentation to councillors. Routing of path to avoid impacting turkey oak. ABCD want to seek grant funding. * Contractor needs definitive route of path agreed. 	Quote has arrived for part of path and fence and shared with ABCD. ABCD letter on November Amenities agenda.
Tree planting schemes across CTC sites	Trees to be planted in agreed areas on Barn St. rec. ground	Trees have been received via a grant.	<ul style="list-style-type: none"> Meetings at Barn St have been held. 	Consultation complete and results on November agenda.
	Trees to be planted across CTC sites	TBD	Trees have been planted in various locations	In progress.
Southmead playground wall painting	Wall had been painted as a young people's project. Wall rendering has been repaired.		Arrange for wall to be painted as a young people's project. To be actioned through Youth Steering Group.	ALS have obtained quotes for discussion with YSG November 2022.
Environment initiatives	Air quality monitoring system	Purchased.	<ul style="list-style-type: none"> Grant application to SSDC successful. System installed. 	Working and data is being received. Q on how Council would like to receive this data? Possible new locations for the unit?
	Create nature trail at Bincombe	TBD	Proposal to be worked up.	Cllrs Wakeman and Samuel to catch up.
Severalls oval land and war memorial	Propose to transfer oval garden area and "Tommy" war memorial to CTC ownership		Transfer of Tommy and oval to CTC as sole trustee of WMCT now agreed.	DAG have agreed transfer of Tommy and Oval together - CTC awaiting draft transfer from SSDC.
Council Chamber at Town Hall	Proposal to revisit professional wiring of Chamber for sound/visuals, also to look at a hearing loop.	TBD. Outlay likely to be quite high - budget consideration.		Clerk to undertake visit to County Hall to see mobile tech set up used for meetings

Amenities Committee: November 2022 Project and Works Report

Part 2: Maintenance

Amenity	Description	Status	End date/Comments
GRC	Zoning of heating/electricity usage	Consulting with electrician to see how usage can be managed more efficiently.	Cllr. Best and Ops Manager liaising with professionals to identify isolation controls/zoning.
	Blinds	Some of the large blinds broken in Beech Suite. Difficulty finding spare parts.	Ops Manager to look at spare parts in GRC office first.
	Thermostatic winders	Window winders broken. Possible consideration for thermostatic replacements to better manage the room's temperature.	Quotes obtained but will need refreshing if councillors want to pursue.
	Cracked window unit	Needs replacements. Expensive but needs doing ahead of any film or works to winders.	
	Solar panels	Need to reassess feasibility. Mark to seek professional advice.	Local suppliers currently inundated - advised to try again 2023. On suppliers list for when they have assessment to look at new customers.
Town Hall/Victoria Hall	Ground floor issues of damp, lack of ventilation and poor heating	<ul style="list-style-type: none"> Initial report received from consultant. Way forward to be considered based upon this report. 	Ongoing.
Bincombe allotments	Wall bordering allotments and path is in a poor state of repair		Back wall repairs complete. Possible patch repairs to wall adjoining slope.
Severalls allotment wall	Wall and pillars need repointing	Quotation obtained for repointing.	Final grant paperwork submitted 31.10.22
Henhayes concrete path	Concrete path on far side of Henhayes is in a poor state. Trip hazard.	Quotation being sought to lay tarmac dressing on path	Wall is not in TC ownership. Path will continue to be damaged by wall debris. Would be preferable if wall was stabilised first, then patch repairs carried out to path.
Severalls hall	Flashing along parapet	Slippage on roof - will need replacement in due course, rendering needs attention.	Now complete November 2022.
Bincombe Beeches Nature Reserve	Ash die back - potential threat	TC's arboricultural consultant will be asked to assess and produce a plan for ash management at all CTC's sites	Report received and initial urgent works passed to tree surgeon for action. Works now scheduled with contractor.
	Stock fencing along entrance post and rail fence	Complaints re dogs getting out under fence -possible fence or hedging required?	Grant for hedging agreed - hedging will be received March 2023.
Happy Valley Skate Park	Request for possible path to skate park	High cost of path likely. Grounds team to look at extending mesh to stabilise a wider area of ground around skate park.	Difficult to lay tarmac across this area as forms part of underground drainage/soakaway system.
Henhayes play area	Rubber mulch surfacing deteriorating	Possible binding solutions to slow down deterioration?	Mark seeking quotes.

Amenities Committee: November 2022 Project and Works Report
Part 3: Maintenance "watch list"

Amenity	Description	Status
Henhayes playground	Instances of vandalism to playground equipment	Damaged spring rider - on agenda November Amenities - to replace one or both so that they match? On November agenda.
Bincombe Beeches	Walkabout	•Mountain bike tracks being built. Groundstaff removing where possible. Monitoring.
Happy Valley & Severalls.	Walkabout	<ul style="list-style-type: none"> • Antisocial behaviour and motorbikes on Happy Valley being monitored. * Recent graffiti to teen shelter. Monitoring in conjunction with PCSOs.
Henhayes	Compound for sports club's containers	Ongoing.
George Reynolds Centre	Drainage - historical issues	Contractor has assessed and considers that historical issues with drains could be due to an air pressure issue. To monitor. Management issue. Drain down at Aquacentre not due until 2023.
Happy Valley play area	Problem with edge of sand pit area causing sand to be washed away	To monitor over summer months. Weigh up cost of sleepers against replacement sand. Ops Manager to cost up replacement sand for spring 2023.
Falkland Square toilets	Smoke alarm	Quotes being obtained.

Amenities Committee: November 2022 Project and Works Report
Part 4: Future Projects list

Amenity	Description	Comments
Falkland Square toilets	Future use of gents toilets	Former gents toilets currently unused - possible future use needs to be identified by Councillors.
GRC	Aircon in upstairs rooms	<ul style="list-style-type: none"> • Quotations received but costs and proposed solutions were inconsistent. • Short term solutions investigated: <ul style="list-style-type: none"> - install solar reflective film on outside of windows - install a mechanism to allow windows to open automatically. <p>Quotation obtained: costs are significant.</p> <ul style="list-style-type: none"> • Further work to be undertaken to investigate options/ grant funding may be available. Grant application has been submitted. Clerk to seek update.
Town Hall	Planned boiler replacement	Aging boiler will need replacing in near future; limited availability of parts means potential to repair is limited.



SUPPORTING REPORTS TO AMENITIES COMMITTEE – 14 NOVEMBER 2022

Agenda Item 5: Falkland Square toilets.

To consider a quote for an engineer visit to Falkland Square toilets.

Supporting information:

The Falkland Square toilets have an automatic locking system. They have been programmed to lock at 7pm and reopen at 7am. However, recently it has been noticed that they are not always locking and unlocking when they should be and it has proven difficult to resolve at the localised control panel.

Additionally, it was previously suggested that the RADAR lock be removed from the accessible toilet as it has been used to override the automatic locking system and instances of anti-social behaviour in the unit have occurred. The Operations Manager reports that the RADAR lock cannot be removed without a Danfo engineer.

Cost implications:

Danfo have quoted for the following:

Reactive Maintenance Service Visit to be attended to within 5 working days of receiving the Purchase Order.

At the Service Visit the following will be addressed:

1. Remove RADAR Lock and associated electrics and make good.
 2. Install a Blanking Plate.
 3. Check door operation and functionality.
 4. Full check of remaining doors to ensure they are fully operational and functioning correctly.
- The cost would be £600.00 and include all associated parts and materials.
 - After the visit a Testing and Service Certificate will be issued by the Engineer who has carried out the work.

Recommendation:

Councillors are requested to consider cost implications. The public toilets budget line is already likely to be overspent by year-end (mostly due to rising utilities costs), this should be weighed against the need for toilets to be locked overnight.



Agenda Item 6: ABCD: To consider correspondence received and the Council's response in respect of a) perimeter path proposal at Henhayes and b) bus stops relocation proposal.

Supporting information:

A letter from ABCD is attached. It asks Town Councillors to consider supporting

- a) a recreational path on Henhayes
- b) a bus stop shelter on Market Street.

Cost implications:

The previous Town Clerk and Operations Manager spent some time costing up the first part of the suggested path, which was not without problems due to the root structure of the turkey oak, and the location of the play area and fencing. The original quote obtained for this top section only was £15,400 (approx.), plus additional costs for alterations to playground fencing.

Recommendation:

Councillors to consider how they would like to respond to the proposals from ABCD.



Agenda Item 7: Spring Riders – Henhayes Playground

To consider quotes for replacement spring rider at Henhayes Playground.

Supporting information:

Earlier in the year one of the spring riders at Henhayes Playground was torn off its base. The remaining spring rider remains in place and appears to be functioning well.

Cost implications:

A replacement spring rider, materials, delivery and installation will cost £875. If a second spring rider is required, total cost will be approx. £1,700.

Further information:

Choices of spring rider are attached separately.

Should Councillors be minded to replace one or both spring riders, the Clerk will put in an application for external funding to assist with costs.



Agenda Item 9: Barn Street Recreation Area

- a) to consider a petition in support of dogs on leads being permitted at Barn Street Recreation Ground.
- b) to note the results of the consultation on future plans for Barn Street Recreation Ground carried out earlier in the year.

Background:

Following public meetings organised by Cllrs. Head and Samuel earlier in the year, issues raised were noted at a meeting of Crewkerne Town Council in the spring. Although the issue of permitting dogs in the Barn Street Recreation Ground was raised, no changes to the existing situation were agreed. Instead, it was reported that improved 'no dogs' signage should be considered, along with removing the 'no ball games' stipulation from the sign.

During August and September, a public consultation was carried out regarding various proposals contained in a landscape architect's plan to improve the area. The summary report containing the results of the consultation are attached separately.

Following the conclusion of the consultation a petition was received from a group of 21 residents asking for dogs on leads to be permitted in the Recreation Ground.

Next Steps:

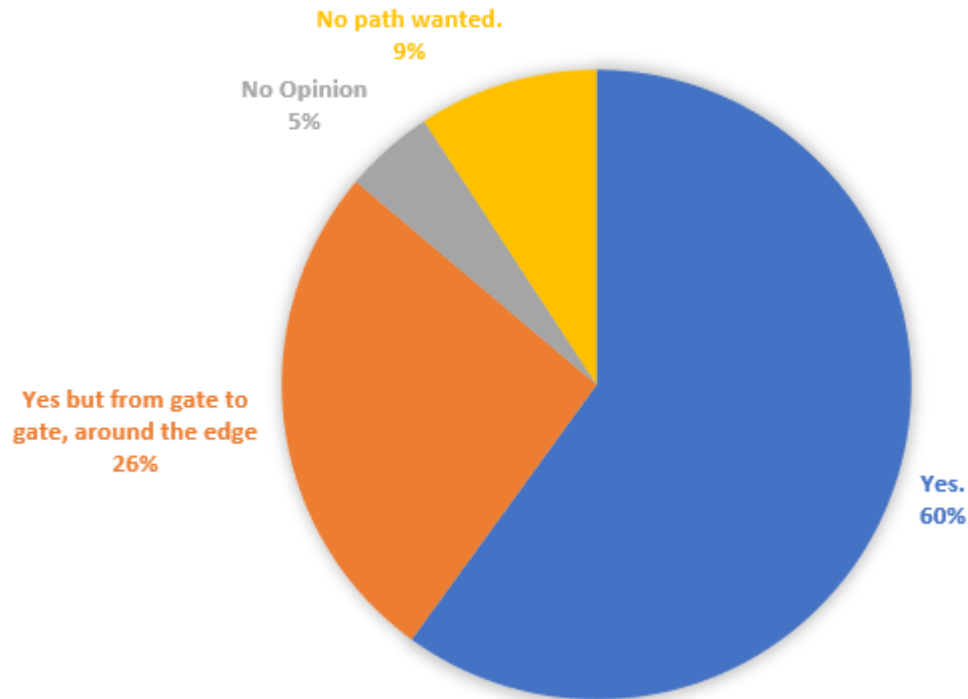
Councillors to note the results of the consultation (collated below) and petition and consider a way forward.

NB. There is no current year budgetary provision for any projects at Barn Street – any projects would be a budget consideration for the 2023/24 financial year.

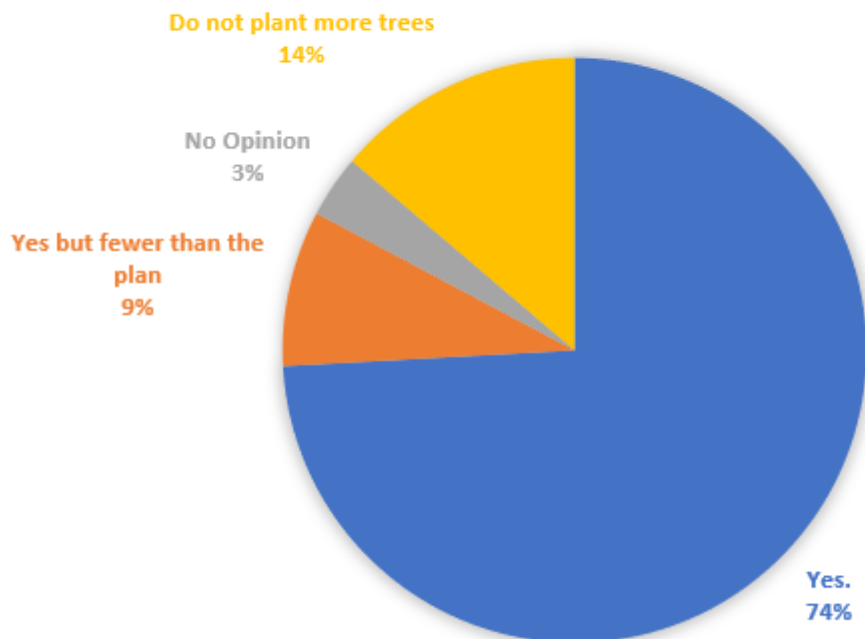
K Sheehan, Town Clerk, November 2022.

BARN STREET RECREATION AREA – Consultation Results

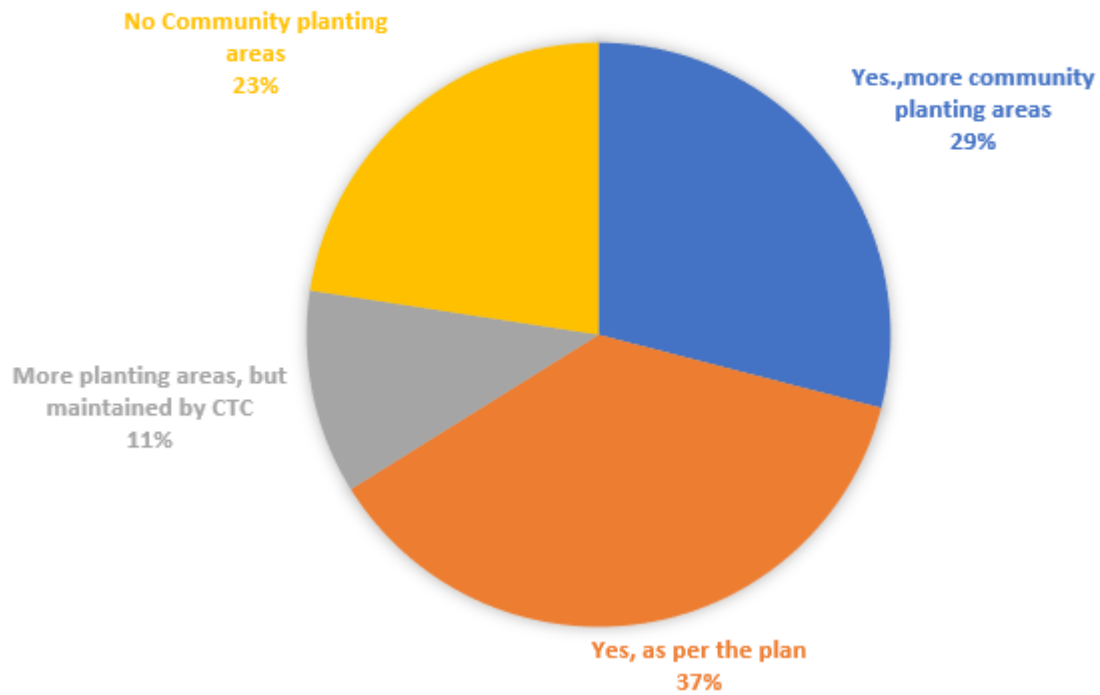
Q1. WOULD A PATH ENHANCE YOUR USE OF BARN STREET REC.



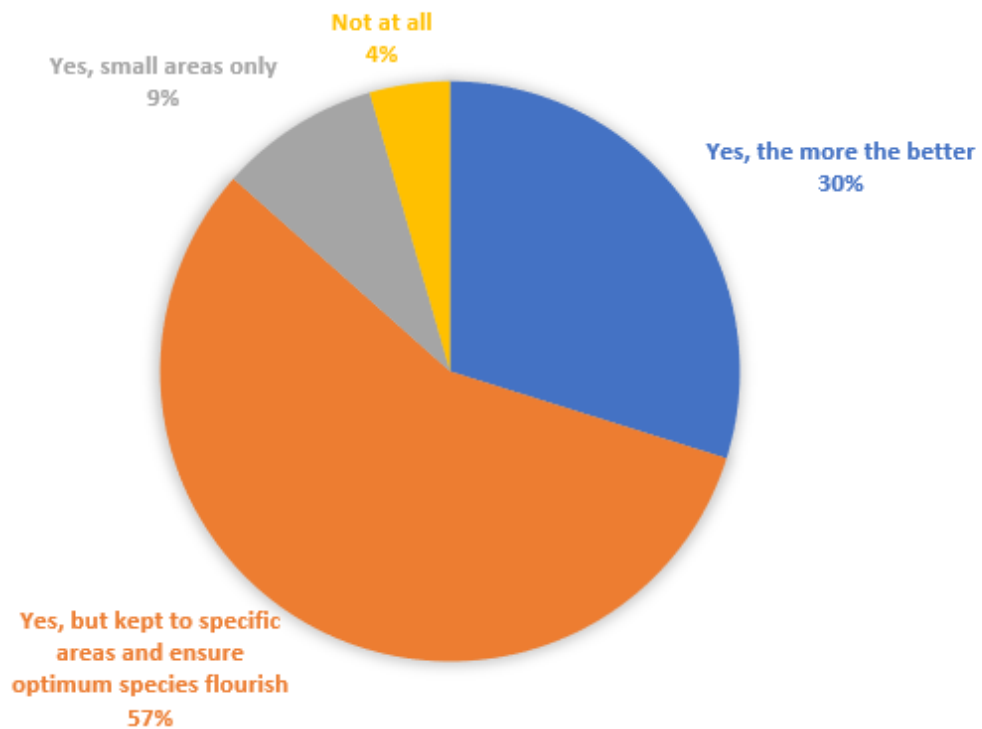
Q2. WOULD YOU LIKE TO SEE MORE TREES PLANTED AT BARN STREET REC.



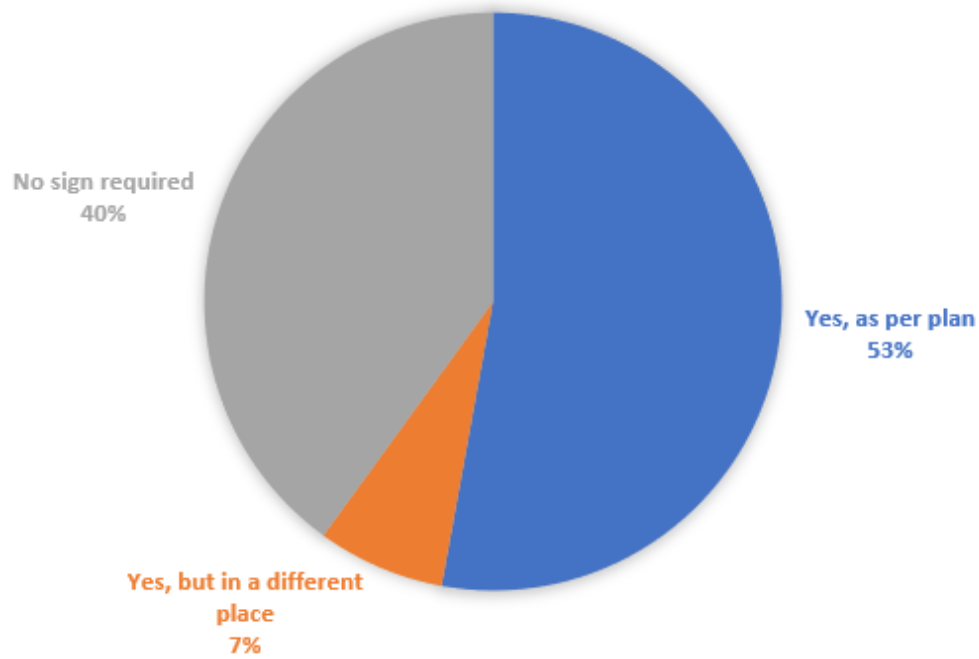
Q3. WOULD YOU LIKE TO SEE COMMUNITY PLANTING AT BARN STREET REC.



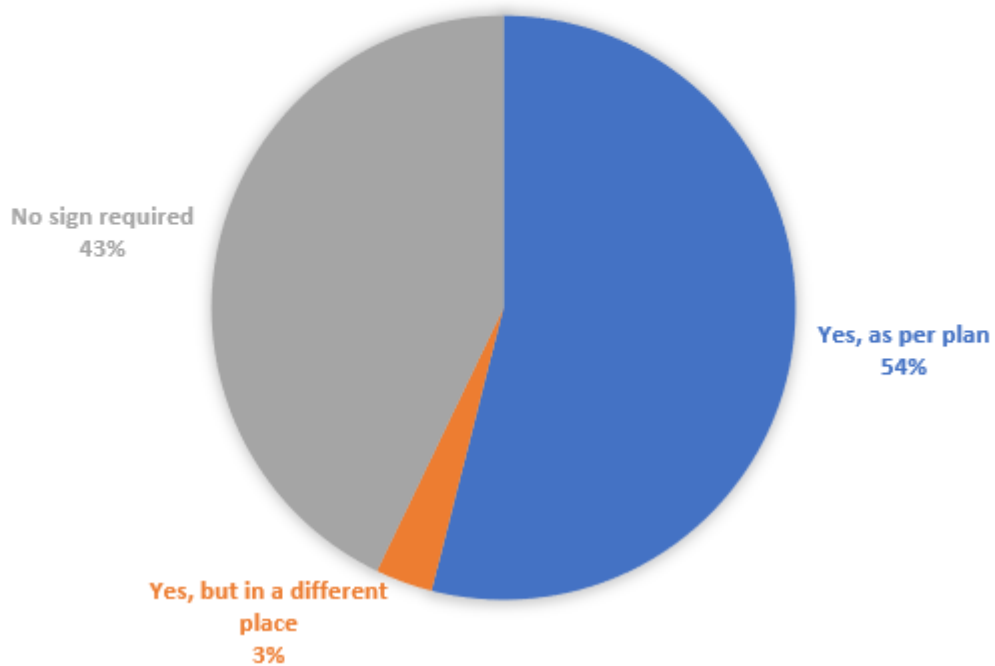
Q4. WOULD YOU LIKE TO SEE MANAGED WILDFLOWER AREAS AT BARN STREET REC.



**Q4. WOULD YOU LIKE TO SEE A DIRECTIONAL SIGN HIGHLIGHTING
POINTS OF INTEREST AT BARN STREET REC.**



**Q6. WOULD YOU LIKE TO SEE A NOTICE BOARD FOR LOCAL
EVENTS AT BARN STREET REC.**





Chairman of Trustees, Gail Coleshill
6 Ashland Court
Crewkerne
TA18 7AP
01460 75341
October 18th 2022

The Clerk of Crewkerne Town Council,
Katherine Sheehan
Town Hall, Market Sq,
Crewkerne
TA18 7LN

For the attention of the Mayor, Cllr Mrs Kathy Head and all the Town Councillors

Dear Katherine Sheehan

I am writing on behalf of the Trustees of ABCD (A Better Crewkerne and District).

I refer to the Town Council proposal for a diversionary path alongside the playground on Henhayes and the costings. We reject this route as not fulfilling the requirements of the people of Crewkerne as outlined in the survey of 2017.

We would like to remind the Town Council that a community survey was conducted as part of the Market Towns initiative to ascertain the most popular and useful needs for a community facility on that site and that a path round the perimeter came out near the top. This was seen as a facility that could be used by young and old but would be particularly useful for the elderly, those with disabilities, and young families with pushchairs. We have studied other paths on playing fields in nearby villages which have proved well used and successful and do not appear to hinder any sporting activity.

The line of the path as suggested by the Town Council in their last communication does not fulfil the need for a recreational path in Henhayes. It only acts as a diversionary path and as such would not qualify for any grant funding as a recreational facility. I reiterate our proposal that if a partial path is to be undertaken it would need to cover ground alongside the swimming pool to the George Reynolds Centre and include the link alongside the playground to the industrial site and should have reasonable turning circles either end.

The Merriott Parish Councillor, Cllr Ian Hall, would be happy to come and make a presentation to the Crewkerne Town Council about how the project in Merriott playing field was implemented.



The other outstanding matter from the residents survey is the proposed bus stop shelter. Crewkerne does not have a shelter in the town centre which means people waiting for a bus in the rain get wet. The proposal was for one on Market Street but a police objection led to the removal of the island in the middle of the junction. The Town Council said that they would instigate a traffic safety survey once that was done to find the best position for the bus stop on Market Street. We would like to know whether this has been implemented and when we can start the proceedings for a bus stop on Market Street.

ABCD Trustees need to know whether the Town Council will support the request from the people of Crewkerne for

1. A proper recreational path on Henhayes
2. A bus stop shelter on Market Street

I would be very grateful if you could bring this letter to the attention of the Town Council and look forward to your reply as soon as possible.
Yours with best wishes

Gail Coleshill, Chair of Trustees