

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the Amenities Committee to be held on Monday 12 September 2022, following the Planning & Highways Committee meeting, and not commencing before 19.00 in the Council Chamber, Town Hall, Market Square, Crewkerne.

Note:

- Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:
<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K. Sheehan, Town Clerk (signed on original)
6 September 2022

Agenda

Open Forum: Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

1. To note apologies for absence.
2. Declarations of interest in items on the agenda.
3. To confirm the minutes of the Amenities Committee meeting held on 11 July 2022.
4. Report from the Amenities Chair: to receive an update report.
5. Severalls Tennis Courts & surrounding amenity land: to receive a verbal update from the Town Clerk.
6. Henhayes Play Area:
 - a. To consider quotes for replacement spring rider(s).
 - b. To consider the future of the roundabout/quotes/grant application.
7. George Reynolds Centre:
 - a. To delegate authority to the Clerk in conjunction with the Amenities Committee Chair to seek quotations for and submit a funding application to SSDC for ventilation solutions for the Oak and Beech Rooms.
 - b. Solar panels: to receive an update on initial investigations into solar panels for the GRC.
 - c. To confirm interim arrangements for bar hire.
 - d. To consider a request from the Rugby Club to hang honours boards and framed club photographs in the Oak Room.
8. Warm Hubs: to consider the provision of 'warm hubs' in Crewkerne.

9. Rents and hire charges: to consider the draft proposal for rents and hire charges in readiness for the forthcoming budget deliberations.
10. To receive Matters of Report (for information only).
11. Next meeting: Monday 14 November 2022 following the Planning and Highways Committee meeting, Council Chamber, Town Hall.

THIS MEETING WILL BE FOLLOWED BY A SHORT MEETING OF FULL COUNCIL – PLEASE SEE SEPARATE AGENDA

Amenities Committee: September 2022 Project and Works Report

Part 1: Projects

Project	Description	Budget	Status	Comments
Relocate town centre bus stops	ABCD proposal to relocate bus stops		<ul style="list-style-type: none"> SIS scheme removing bollards at the South Street/Market Street junction is now complete (April 22) ABCD planning a presentation to new councillors at September full council. 	Bus stops relocation is a proposal from ABCD, rather than connected to the works at the junction.
War Commemoration Trust land	Tennis courts to be refurbished	Within Earmarked Reserves/ LTA SSDC proposal to refurb	* Meeting in august for feedback on condition survey and process moving forward	Clerk to provide update at Sept amen.
	Recreation area to side of tennis courts - proposal to reopen	£2600-2800 approx	Agreed June 2022	Area is open to public, awaiting benches and recycling bin.
Additional town centre long stay parking	New car park on former Millers Garage site	N/A	SSDC lead	Ongoing.
Henhayes: addition of path	Proposal from ABCD to install a section of pathway adjacent to playground	TBD	<ul style="list-style-type: none"> See above - ABCD planning presentation to councillors. Routing of path to avoid impacting turkey oak. ABCD want to seek grant funding. * Contractor needs definitive route of path agreed. 	Quote has arrived for part of path and fence and shared with ABCD.
Tree planting schemes across CTC sites	Trees to be planted in agreed areas on Barn St. rec. ground	Trees have been received via a grant.	<ul style="list-style-type: none"> Meetings at Barn St have been held. 	Consultation on landscape architect plans Aug & Sept. Feedback on consultation at September Full Council
	Trees to be planted across CTC sites	TBD	Trees have been planted in various locations	In progress
Southmead playground wall painting	Wall had been painted as a young people's project. Wall rendering has been repaired.		Arrange for wall to be painted as a young people's project. To be actioned through Youth Steering Group.	Youth SG getting quotes for graffiti workshop spring '23. ALS lead.
Environment initiatives	Air quality monitoring system	Purchased.	<ul style="list-style-type: none"> Grant application to SSDC successful. System installed. 	Working and data is being received. Q on how Council would like to receive this data? Possible new locations for the unit?
	Create nature trail at Bincombe	TBD	Proposal to be worked up.	Cllrs Wakeman and Samuel to catch up.
Severalls oval land and war memorial	Propose to transfer oval garden area and "Tommy" war memorial to CTC ownership		<ul style="list-style-type: none"> Meeting with SSDC: transfer of "Tommy" to CTC ownership agreed. Possibility of transfer of gardens also being revisited by SSDC. 	Waiting outcome of DAG consultation for response to request to transfer gardens as well as Tommy. Legal proceedings paused at present.
Chatty bench proposal	Proposal to sign a TC owned bench as a 'chatty bench'	Outlay relatively low.		Signs received and installed at Henhayes and Happy Valley, one more at tennis courts when benches arrive.
Barn Street Recreation Area	Replace existing field gate with accessibility gate to enable wheelchair/buggy access.	Barn Street earmarked reserve	Gate ordered.	Complete.
Council Chamber at Town Hall	Proposal to revisit professional wiring of Chamber for sound/visuals, also to look at a hearing loop.	TBD.		Clerk to undertake visit to County Hall to see mobile tech set up used for meetings

Amenities Committee: September 2022 Project and Works Report

Part 2: Maintenance

Amenity	Description	Status	End date/Comments
GRC	Separate gas supply required for GRC.		Gas pipe and meter now installed. Complete.
	Fob system installed.	• Fobs being formatted and coded for users.	Complete.
	Zoning of heating/electricity usage	Consulting with electrician to see how usage can be managed more efficiently.	Cllr. Best and Ops Manager liaising with professionals to identify isolation controls/zoning.
	Solar panels	Need to reassess feasibility. Mark to seek professional advice.	Clerk to give verbal update at September Amenities.
Town Hall/Victoria Hall	Ground floor issues of damp, lack of ventilation and poor heating	• Initial report received from consultant. Way forward to be considered based upon this report.	Ongoing.
Bincombe allotments	Wall bordering allotments and path is in a very poor state of repair		Back wall repairs complete. Possible patch repairs to wall adjoining slope.
Severalls allotment wall	Wall and pillars need repointing	Quotation obtained for repointing.	Budget mostly in place, grant application made for part of overall cost. Awaiting decision September.
Henhayes concrete path	Concrete path on far side of Henhayes is in a poor state. Trip hazard.	Quotation being sought to lay tarmac dressing on path	Wall is not in TC ownership. Quotes for patch repairs to path being sought.
Severalls hall	Flashing along parapet	Slippage on roof - will need replacement in due course, rendering needs attention.	Cost of work under threshold and agreed by Amenities Chair on safety grounds.
Bincombe Beeches Nature Reserve	Ash die back - potential threat	TC's arboricultural consultant will be asked to assess and produce a plan for ash management at all CTC's sites	Report being produced, Councillors will need to consider priority works.
	Stock fencing along entrance post and rail fence	Complaints re dogs getting out under fence -possible fence or hedging required?	Grounds team to action. Grant for hedging submitted
Happy Valley Skate Park	Request for possible path to skate park	High cost of path likely. Grounds team to look at extending mesh to stabilise a wider area of ground around skate park.	
Henhayes play area	Yellow gate needs replacing and wetpour coming away from edges		Wetpour and gate repairs complete.

Amenities Committee: September 2022 Project and Works Report
Part 3: Maintenance "watch list"

Amenity	Description	Status
Henhayes playground	Instances of vandalism to playground equipment	Damaged spring rider.
Bincombe Beeches	Walkabout	•Mountain bike tracks being built. Groundstaff removing where possible. Monitoring.
Happy Valley & Severalls.	Walkabout	• Antisocial behaviour and motorbikes on Happy Valley being monitored. * Recent graffiti to teen shelter. Monitoring in conjunction with PCSOs.
Henhayes	Compound for sports club's containers	Ongoing.
George Reynolds Centre	Drainage - historical issues	Contractor has assessed and considers that historical issues with drains could be due to an air pressure issue. To monitor. Management issue.
Happy Valley play area	Problem with edge of sand pit area causing sand to be washed away	To monitor over summer months. Weigh up cost of sleepers against replacement sand.
Falkland Square toilets	Smoke alarm	Quotes being obtained.

Amenities Committee: September 2022 Project and Works Report

Part 4: Future Projects list

Amenity	Description	Comments
Falkland Square toilets	Future use of gents toilets	Former gents toilets currently unused - possible future use needs to be identified by Councillors.
GRC	Aircon in upstairs rooms	<ul style="list-style-type: none"> • Quotations received but costs and proposed solutions were inconsistent. • Short term solutions investigated: <ul style="list-style-type: none"> - install solar reflective film on outside of windows - install a mechanism to allow windows to open automatically. <p>Quotation obtained: costs are significant.</p> <ul style="list-style-type: none"> • Further work to be undertaken to investigate options/ grant funding may be available.
Town Hall	Planned boiler replacement	Aging boiler will need replacing in near future; limited availability of parts means potential to repair is limited.



SUPPORTING REPORTS TO AMENITIES COMMITTEE – 12 SEPTEMBER 2022

Agenda Item 6a: Spring Riders – Henhayes Playground

To consider quotes for replacement spring rider at Henhayes Playground.

Supporting information:

Earlier in the year one of the spring riders at Henhayes Playground was vandalised and torn off its base. The remaining spring rider remains in place and appears to be functioning well.

Cost implications:

A replacement spring rider, delivery and installation will cost £875.

Options:

- a) Do nothing at present and budget for a new spring rider(s) next financial year.
- b) Fund the new spring rider from current year budget.

Choices of spring rider are attached separately.



Agenda Item 6b: To consider the future of the roundabout at Henhayes Playground.

Introduction:

The roundabout in the Henhayes Playground is currently out of order due to needing a replacement bearing. This is a long standing issue with this roundabout and may recur due to the design of the roundabout and its location in the playground.

Options:

- a. Replace bearing – supply and fit costing £1877 +VAT. (costs may vary depending on what is found when roundabout is dismantled).
- b. Apply to SSDC for funding for replacement accessible roundabout – quotes obtained in support of a possible grant application are as follows:
 - Quote 1 - £9,065 +VAT (includes making good existing wetpour surfacing)
 - Quote 2 - £11,757 +VAT (includes grasslock safety matting)
 - Quote 3 - £14,970 +VAT (include rubber crumb safety surfacing)

Recommendation:

To delegate to the Clerk in conjunction with the Amenities Chair, the authority to submit a grant application for funding to SSDC, and report back.



Agenda Item 8: to consider the provision of 'warm hubs' in Crewkerne.

Introduction:

The Town Council has received enquiries from SSDC and Crewkerne Library regarding the possible provision of 'warm hubs' in the town over the coming winter.

Supporting Correspondence:

1. Received from Crewkerne Library:

We at Crewkerne Library are setting up a directory of "Warm Hubs" places people can go to during the day, where it will be warm. This is obviously in light of the rise in fuel and heating bills.

Please could you let us know if you offer any drop-in services, either for free, or for a small charge (please outline the charge) for example coffee mornings, community lunches, conversation groups. Please could you also include any other facilities you may be able to offer such as availability of hot drinks, Microwave use, food bank, or anything else you may have thought of.

2. Received from SSDC:

We are starting to explore how practically the District Council can respond to support communities as the Cost of Living crisis starts to bite.

I would be interested to hear, therefore, what if any plans Town and Parish Councils have to consider their own responses to the crisis.

Whilst it is very early days one model we are starting to look at are Warm Hubs – the opening up of village halls, community centres etc where vulnerable members of the community can come to a warm space, have hot food and company without worrying about heating their home or if they will be able to eat.

If you would be interested in a project of this nature please do let me know.

K Sheehan, Town Clerk, 6th September 2022.