

Councillors are summoned and members of the public and press are invited, to attend a meeting of the **Planning and Highways Committee** of Crewkerne Town Council to be held on **Monday 24 April 2023** in Council Chambers, Town Hall, Market Square, Crewkerne at 18.45.

**Note:**

Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:

<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K Sheehan, Town Clerk (signed on original)

Tuesday 18 April 2023

## Agenda

**Open Forum:** Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues received by the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

- 1. To note apologies for absence.**
- 2. Declarations of interest in items on the agenda.**  
(NB this does not preclude later declarations).
- 3. To confirm the minutes of the previous meeting** on Monday 13<sup>th</sup> March 2023.
- 4. To receive the Clerk's update report.**
- 5. To consider Planning Applications as per the list available on website or via Town Council office.**  
Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make decisions on any application. Any recommendations and comments this Committee make will be fed into the planning process. Somerset Council is the Planning Authority and will issue the decision notices on all applications.
- 6. To receive planning decision notices from Somerset Council.**
- 7. To receive the updated Action Status Report.**
- 8. To consider a request to fund a large co-mingle litter bin opposite Wadham School, Ashlands Road.**
- 9. To receive an update on matters of tree ownership at Townsend Cemetery.**
- 10. Henley Footpath Crossing:** to note correspondence received from Network Rail regarding a proposed diversion application.
- 11. To receive a report from the Neighbourhood Plan Steering Group.**
- 12. Date of next meeting:** Monday 15<sup>th</sup> May 2023, 18.45, Council Chamber.

**CREWKERNE TOWN COUNCIL**  
**Planning and Highways Committee Meeting**  
**Monday 24 April 2023**

**Item 5 – New Applications – Somerset Council**

- 23/00840/COU**            **Sectional Buildings, South Street, Crewkerne, TA18 8DA**  
Temporary change of use of house for use as an office and a flat.
- 23/00785/HOU**            **44 Bushfield Road, Crewkerne, TA18 8HW**  
The erection of a two storey side extension to dwelling.
- 23/00690/HOU**            **32 Henley View, Crewkerne, TA18 8JD**  
Rendering of an outside gable end wall.
- 23/00721/HOU**            **11 Broadshard Road, Crewkerne, TA18 7NE**  
Erection of two storey side extension, single storey rear extension, enlargement of front porch, enlargement of driveway, change of external walls from brick to render and change of white UPVC windows to grey UPVC .
- 23/00535/HOU**            **46 Bushfield Road, Crewkerne, TA18 8HW**  
Two Storey side extension and porch to existing property.
- 23/00264/FUL**            **21A-23A Market Street, Crewkerne, TA18 7JU**  
Proposed internal alterations for change of use from upper floors of dental practice into 2 No. flats with retail unit retained at ground floor.
- 23/00265/LBC**            **21A-23A Market Street, Crewkerne, TA18 7JU**  
Proposed internal alterations for change of use from upper floors of dental practice into 2 No. flats with retail unit retained at ground floor.

**To Note:**

- 23/01007/TPO**            **4 Aspen Way, Crewkerne, TA18 7DG**  
Application to carry out tree surgery works to No.02 trees included within South Somerset Tree Preservation Order (CREW 1) 1998 and 2007.

**Item 6 - To receive planning decision notices from Somerset Council**

- 23/00939/TCA**            **4 Lyewater, Crewkerne, TA18 8BB**  
Notification of intent to Fell No.1 Tree within a Conservation Area.

**DECIDED.**

- 23/00546/LBC**            **23 North Street, Crewkerne, Somerset TA18 7L**  
To provide structural support to a failed beam, over the kitchen.

**APPROVED, with conditions.**

**23/00215/TPO**

**2 Aspen Way, Crewkerne, Somerset TA18 7DG**

Application to carry out Tree Surgery Works to No. 4 Trees as shown within the South Somerset District Council (CREW 1) 2007 Tree Preservation Order.

**APPROVED, with conditions.**

**23/00069/FUL**

**Lloyds Bank PLC, 37 Market Square, Crewkerne, Somerset TA18 7LR**

Internal alteration works and change of use from financial and professional services (Class E) to a funeral service establishment (sui generis) and removal of trees in rear garden.

**APPROVED, with conditions.**

**23/00070/LBC**

**Lloyds Bank PLC, 37 Market Square, Crewkerne, Somerset TA18 7LR**

Internal alteration works and change of use from financial and professional services (Class E) to a funeral service establishment (sui generis).

**APPROVED, with conditions.**

**23/00414/TCA**

**2 The Lawns, 52 West Street, Crewkerne, TA18 8BA**

Notification of intent to carry out Tree Surgery Works to No. 1 Tree within a Conservation Area.

**DECIDED.**

	<b>Subject</b>	<b>Action</b>	<b>Status</b>	<b>Responsibility</b>	<b>Status</b>
<b>Jul-20</b>	Millers Garage	To keep on matrix with regular updates	To keep on matrix with regular updates.	Clerk/Deputy Clerk	Ongoing
<b>Nov-20</b>	Ongoing issues with Many gullies in the town	Deputy Clerk is putting together a spreadsheet of problems.	Nov 22: Ongoing contact with Highways. Budget spent, however clearance can be organised for urgent jobs.	Deputy Clerk/Highways	Ongoing
<b>Dec-20</b>	Dog Fouling	Locations of 2 extra dog bins to be agreed. Poster campaign to be developed. Cllrs Wakeman & Roberts to design a poster with consultation with Deputy Clerk	Oct 22: Signs created from brownie posters and brownies have put them up.	Large capacity bin for Ashlands road agreed with SSDC. CTC to fund.	Completed
<b>Dec-20</b>	Diversion of Henley footpath railway crossing proposed by Network Rail and associated with the planning approval for a development on land at the top of Kithill.	Following a presentation from Network Rail, it was agreed to organise a site meeting to allow NR representatives to understand the Town Council's concerns.	Sept 22: Contact made with SSDC Planning regarding this pre condition and request for update. Apr23: Noted, correspondence received from Network Rail regarding a proposed diversion application. Further information due from Network Rail.	Network Rail/SCC Footpaths officer. NMA refused Jan 23.	Ongoing
<b>Feb-21</b>	The condition of the NatWest building following the fire which has damaged the building.	SSDC has made the building safe. There are concerns that it will not be made watertight or restored by the owners.	Town Council to stay in contact with the SSDC conservation officers.	Deputy Clerk	Ongoing
<b>Feb-21</b>	Pavement Survey	Cllr. Kathy Head to work with Crewkerne Action for the Disabled to organise a survey of the town's pavements	June 22. Agreement that Space4Crewkerne will co-ordinate the pavement survey with Kathy Head.	Kathy Head/Space4Crewkerne	Ongoing
<b>Mar-21</b>	Vegetation impinging on North Street.	Vegetation hanging into the road causing traffic to move across the white line into oncoming traffic.	Dec 22. Highways have confirmed lines will be refurbished in the programme commencing April 2023. Apr2023: Traffic Management confirm order to refurbish existing parking restrictions issued to service provider 4 <sup>th</sup> April. Work is weather dependent. Aim is to complete works within a 12-week period. Sweep of carriageway will be done prior to application.	Clerk/Deputy Clerk	Ongoing

<b>Aug-21</b>	Wall adjacent to Gouldsbrook Terrace crumbled leaving debris on the pavement.	The Deputy Clerk was asked to investigate ownership of the wall and send a letter to the owner to request that the wall was made safe	Feb 23: Highways confirm they have had difficulty communicating with landowner about the repairs needed.	Highways	Highways. To be left on until resolved.
<b>Sept21</b>	Pedestrian crossings. Concerns regarding the speed of traffic and visibility of crossings. Faded road markings and lights on the bollards dim in day light	The Deputy Clerk was asked to contact Highways to request that the crossing was repainted and different lights installed, including lights on the column of the bollards.	July 22: The reflective cover has been replaced.	Deputy Clerk	Complete. Leave on as councillors wish to keep pedestrian crossings on radar.
<b>Feb 22</b>	Cars and tractors speeding around Gouldsbrook Terrace to Church Street.	Deputy Clerk to contact Highways to request a solution.	Nov 22. CTC to contact Highways re building out of the pavement to ensure pedestrian safety whilst crossing. This would slow traffic. No Small Improvement Schemes at present – to add to next Highways visit. Next meeting should be June 2023.	Deputy Clerk/P&H Chair	Ongoing
<b>Apr 22</b>	Speeding issues in Broadshard	Many complaints re speed of traffic from Merriott into Broadshard.	SID pole installed.		Ongoing
<b>Aug 22</b>	Dangerous Pavements on West Street. Uneven paving slabs and raised ironworks have caused falls.	These have been reported. Contractors have worked on part of the pavement but potentially made it worse.	Nov 22. Highways Officer to inspect. Apr23 County Roads have requested a reminder of the section of concern. Deputy Clerk to investigate and respond back.	Deputy Clerk	Ongoing
<b>Oct 22</b>	Diseased tree on Market Street	Agreed to replace it but queried £300 licence fee	Town Clerk has submitted planting proposal to Highways but not yet received confirmation.	Town Clerk	Ongoing
<b>Dec 22</b>	Faded road markings – zebra crossing outside Waitrose/Library also junction of Wynnstay with North Street.	Responsibility – SSDC? Responsibility – Private ownership?	SSDC to refurbish car park markings South Street – date to be confirmed.	Town Clerk	Ongoing
<b>Jan 23</b>	Broken pavement outside George Hotel. Unsightly patch repair.	Raised with SCC Highways who are organising a meeting with Conservation Officer.	Awaiting report from SCC meeting. Apr23 update from County Roads: George Hotel area is marked up waiting to be priced, and if enough budget a job will be raised.	Deputy Clerk to chase	Ongoing

<b>Feb 23</b>	Poo bags at junction Ashlands Road and Broadshard	Reported to Locality Officer who will conduct patrols and erect signage.	Awaiting feedback from SSDC. Area signed off by Locality Team.	Deputy Clerk	Completed
<b>Feb 23</b>	Littering opposite Wadham School, Ashlands Road	Reported to Locality Officer.	Potential site visit. Apr23 CTC to consider request to fund a co-mingle bin at a cost of £785.00. Somerset Council to obtain and install if approved.	Deputy Clerk	Ongoing
<b>Mar 23</b>	Overflowing dog bin bottom of Brickyard Lane	Clerk to contact Streetscene about collection schedule.		Town Clerk	Ongoing
<b>Mar 23</b>	Missing bins at various locations	Clerk to investigate where possible	Deputy Clerk following up on missing bin on Station Road and a historic offer from Taylor Wimpey to reinstate.	Town Clerk	Ongoing
<b>Mar23</b>	'Laydown' area opposite Wadham School requires remedial works following recent gas works	Deputy Clerk in contact with Morrisons regarding the area being re-landscaped following recent works	Morrisons have a contractor to carry out repairs to drains, level and reseed grass, and plant bulbs. Awaiting a start date, in the near future. Crewkerne in Bloom are hoping to be involved in the works.	Deputy Clerk	Ongoing
<b>Apr 23</b>	Traffic congestion along North Street, Pithers Court	Highways/Traffic Management contacted to make a request for a box junction or 'keep clear' signage where Pithers Court exits onto North Street.	Traffic Management responded with decision that box junction is not suitable as criteria for heavy traffic not met. A KEEP CLEAR marking could be considered. To be discussed at next joint meeting with Highways, in June potentially.	Town/Deputy Clerk	Ongoing



**SUPPORTING REPORTS TO PLANNING & HIGHWAYS COMMITTEE – 24 APRIL 2023**

**Agenda Item 8:** To consider funding a large co-mingle litter bin opposite Wadham School, Ashlands Road.

**Background:**

CPRE approached CTC and Somerset Council to inform that they have received a number of complaints regarding littering in this area.

**Recommendation:**

Councillors to confirm that they wish to proceed with:

- 1 x co-mingle litter bin at a cost of £785.00, to be procured and installed by Somerset Council.

Or

- Councillors monitor the impact of the new co-mingle bin further down Ashlands Road, and revisit this matter after 6 months.



## **SUPPORTING REPORTS TO PLANNING & HIGHWAYS COMMITTEE – 24 APRIL 2023**

**Agenda Item 10:** Henley Footpath Crossing: to note correspondence received from Network Rail regarding a proposed diversion application.

### **Background:**

The diversion of Henley footpath railway crossing proposed by Network Rail and associated with the planning approval for a development on land at the top of Kithill.

We have received the following information from Network Rail:

The proposed new paths for the diversion will be within the boundary of the fields still, and will add around 175m onto the journey, but will utilise Crewkerne AHB crossing instead of the Henley Footpath Crossing, which would be removed. Further information will be provided next month.

In the meantime, they invite anyone with questions to contact Pamela Elkington directly at [Pamela.Elkington@networkrail.co.uk](mailto:Pamela.Elkington@networkrail.co.uk).

### **Recommendation:**

Await further information from network Rail, due in May.