

CREWKERNE TOWN COUNCIL

Minutes of a meeting of CREWKERNE TOWN COUNCIL held in the Beech Suite, George Reynolds Centre on Monday 13th December 2021, following a meeting of the Planning and Highways Committee.

PRESENT

Cllrs. K. Head (Mayor), M. Best, T. Bond, B. Hodgson, J. Roundell Greene, A. Samuel, A. Stuart, and D. Wakeman.

In Attendance: Town Clerk K. Sheehan.

147 TO NOTE APOLOGIES FOR ABSENCE

21/22

Apologies were received and accepted from Cllrs. Cottle (work commitments), Pailthorpe (unwell) and Roberts (work commitments).

148 OPEN FORUM

21/22

No members of the public present.

149 MINUTES

21/22

The minutes of the meeting held on 26 July 2021 were AGREED (following a recommendation from the internal auditor). The minutes of the previous meeting held on 22 November 2021 were AGREED.

150 DECLARATIONS OF INTEREST

21/22

in items on the agenda

None.

151 TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

21/22

County Council

Cllr Best reported that elections for Town and Parish Councils were now confirmed for May 2022, alongside those for the Unitary Authority. Meetings had mostly moved onto remote platforms, using delegated powers. Projects were being accelerated where possible to try and complete outstanding work before the districts are disbanded.

District Council

Cllr Hodgson noted that District Council officers were coping with an increased caseload during unitary preparations.

152 CLERK'S PROGRESS REPORT

21/22

The Clerk requested an additional councillor to support the surgery event planned for 18 December. Cllr Best would keep the surgery under review in light of covid announcements throughout the week.

153 FINANCE

21/22 a. To approve the accounts for payment as listed
The Clerk reported that Cllr. Cottle had verified the accounts for payment in accordance with the Council's Financial Regulations. Accounts for payment for 13 December 2021 in the sum of £26,857.75 were APPROVED.

b. To report the bank reconciliation for November 2021 has been completed
The Clerk reported that Cllr. Cottle had verified the bank reconciliation for November 2021. It was noted that cash in hand as of 30 November 2021 was £336,684.94.

c. To authorise the payment of staff overtime in support of the Lighting Up event and the Christmas market
Overtime in respect of the above events was AGREED, with all councillors extending their thanks to those members of staff involved in making the weekend such a success.

154 INTERIM INTERNAL AUDIT

21/22 To receive the interim report of the internal auditor

Noted.

155 GEORGE REYNOLDS CENTRE

21/22 To agree amended hire charges in respect of kitchen use

Amended hire charges were AGREED for when the kitchen was opened again.

156 SCHEME OF DELEGATION

21/22 To reconfirm the scheme of delegated authorities to the Clerk and Deputy Clerk as authorised on 4 May 2021

The proposal to reconfirm the Council's Scheme of Delegation was AGREED.

A brief discussion took place regarding forthcoming council meetings. The Planning & Highways, Policy & Resources and Amenities Committee meetings scheduled for 10th January would be likely to be held remotely. However, in order to set the budget and precept, the Full Council meeting on 24th January would remain an 'in person' event.

157 TO RECEIVE COMMITTEE AND WORKING GROUP MINUTES

21/22 a. Minutes of the Youth Steering Group held on 12 October 2021

Noted.

b. Minutes of the Joint Burial Committee held on 5 October 2021 and 2 November 2021

Noted.

158 TO RECEIVE MATTERS OF REPORT

21/22

None.

159 DATE OF THE NEXT MEETING

21/22

Monday, 24 January 2022, 6.45pm in the Beech Suite, George Reynolds Centre.

It was AGREED that in view of the confidential nature of the business about to be transacted it was advisable that the public and press be excluded and were instructed to withdraw.

**CONFIDENTIAL SESSION: EXCLUSION OF PRESS AND PUBLIC –
CONTRACTUAL MATTERS**

160 **WEBSITE**

21/22 To consider options for the news feed function on the new council website

It was AGREED that the news function on the new website should be kept for Town Council news and administered by Town Council staff.

161 **GOVERNANCE FACILITATION**

21/22

A quote for professional guidance in support of the governance project relating to the George Reynolds Centre was ACCEPTED.

Signed:

Dated:

Tc13Dec2021

