

CREWKERNE TOWN COUNCIL

Minutes of an informal meeting of the **POLICY AND RESOURCES COMMITTEE** held remotely via Zoom on Monday 10 January 2022 at 7.00 p.m. (following the informal meeting of the Planning and Highways Committee).

PRESENT:

Cllrs. J. Roundell Greene (Chair), C. Aslett, M. Best, T. Bond, R. Cottle, K. Head, R. Pailthorpe, J. Roberts, A. Samuel, and D. Wakeman.

In attendance: Town Clerk K. Sheehan, Deputy Clerk L. Gowers.

19 TO NOTE APOLOGIES FOR ABSENCE

21/22

Apologies for absence were received and accepted from Cllrs. B. Hodgson, A. Stuart (both personal).

20 OPEN FORUM

21/22

No members of the public were in attendance, or had submitted questions.

21 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

21/22

It was **AGREED** that the minutes of the meeting of the Policy and Resources Committee held on Monday 11 October 2021 be APPROVED.

22 DECLARATIONS OF INTEREST

21/22

Cllr Head declared a personal interest in item 6d (grant awards) due to her position of Chair of Crewkerne in Bloom.

Cllr Best declared a personal interest in item 6d as a Director of the Aquacentre.

Cllr Pailthorpe declared a personal interest in item 6d as the Town Council representative to the Museum.

23 TO RECEIVE THE CLERK'S VERBAL UPDATE REPORT

21/22

The Clerk requested that Councillors make appointments to attend for photographs for the new website. It was also noted that the next Full Council meeting on 24 January would be held in the George Reynolds Centre. A decision on whether to hold February meetings remotely or in person would be taken closer to the time.

24 FINANCE

21/22

a. To receive third quarter income and expenditure report

The Clerk answered a question relating to the use of Earmarked Reserves for youth service provision. The report was noted.

b. To receive a report on predicted levels of Earmarked Reserves and recommended transfers to support the budget for 2022/23

The report was noted.

c. To receive a report on the estimated level of General Reserves as at 31 March 2022

The report was noted, with Cllr Pailthorpe highlighting that the forecast level of General Reserves at the end of the financial year was only just enough to be consistent with the level set by the Council’s own reserves policy.

d. To review the draft proposal for award of grants for recommendations to Full Council

Cllr Bond requested that CAB be asked to confirm that the previous year’s grant was fully spent. The Clerk was asked to invite the Chief Executive of the CAB to discuss future plans.

It was **AGREED** to recommend the proposal to Full Council for formal ratification.

e. To consider the draft budget and associated precept calculation for recommendation to Full Council

Noting that the Earmarked Reserves for Youth Service provision were now spent, Councillors considered the draft budget for the forthcoming financial year and **AGREED** that it should be recommended to Full Council for formal approval.

25 **MATTERS OF REPORT**

21/22

Cllr Wakeman suggested that a ‘New Councillor’ handbook be prepared ahead of the May elections. Councillors agreed this was a good idea and that any suggestions for content should be sent to the Clerk.

26 **DATE OF NEXT MEETING**

21/22

Monday 14 February 2022.
The meeting closed at 7.24 p.m.

Signed

Dated