

## **CREWKERNE TOWN COUNCIL**

Minutes of a meeting of the POLICY AND RESOURCES COMMITTEE held on Monday 11 October 2021 at 7.06 p.m in the Council Chamber.

### **PRESENT:**

Cllrs. J. Roundell Greene (Chairman), M. Best, T. Bond, K. Head, R. Pailthorpe, and D. Wakeman.

In attendance: Town Clerk K. Sheehan, Deputy Clerk L. Gowers.

### **09 TO NOTE APOLOGIES FOR ABSENCE**

21/22

Apologies for absence were received and accepted from Cllrs. C. Aslett, R. Cottle, J. Roberts, A. Samuels, A. Stuart (all personal).

### **10 OPEN FORUM**

21/22

None.

### **11 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

21/22

It was AGREED that the minutes of the meeting of the Policy and Resources Committee held on Monday 14 June 2021 be APPROVED.

### **12 DECLARATIONS OF INTEREST**

21/22

None.

### **13 TO RECEIVE THE CLERK'S VERBAL UPDATE REPORT**

21/22

The Clerk requested that one additional councillor be available to support Cllr Aslett at the Council surgery planned for Saturday 16<sup>th</sup> October. Cllr Pailthorpe kindly volunteered.

### **14 FINANCE**

21/22

- a. To receive second quarter income and expenditure report
- b. To receive a report on current status of Earmarked Reserves and forecast year-end balance
- c. To receive a first draft of the budget for 2022/23

With the agreement of all present the Finance agenda item was deferred until such time as the budget draft was complete.

### **15 NEW POLICIES AND PLANS**

21/22

To adopt a Social Media Policy

Cllr Roundell-Greene outlined the reasons for having a social media policy now the Council was operating a Facebook page. Members commented that the policy was very thorough and thanks were extended to Cllr Roberts for her input.

It was AGREED to recommend the adoption of the Social Media Policy to Full Council.

### **16 REVIEW OF EXISTING POLICIES AND PLANS**

21/22

a. CCTV Policy

It was AGREED to amend the existing CCTV Policy to reflect the inclusion of the CCTV system at the George Reynolds Centre under Town Council management.

**b. Proposed amendment to Standing Orders – public participation in meetings**

Members considered proposed alterations to Standing Orders to clarify and assist with meeting procedures now that face to face meetings were being broadcast on YouTube. In addition to the amendments the introduction of printed name plates on the tables was suggested. The Clerk was asked to amend the proposal to state that each YouTube recording would be available until the minutes of that meeting were agreed and signed, then removed.

It was AGREED to bring the amended proposal to alter Standing Orders to Full Council for approval.

**17 MATTERS OF REPORT**

21/22

Cllr Head reported that Crewkerne in Bloom had won a ‘Champion of Champions’ award, amongst a number of other certificates and prizes. Councillors congratulated all at Crewkerne in Bloom on their efforts which had been rightly rewarded.

**18 DATE OF NEXT MEETING**

20/21

Monday 10 January 2022.  
The meeting closed at 7.26 p.m.

**Signed .....**

**Dated .....**