

CREWKERNE AND WEST CREWKERNE
JOINT BURIAL COMMITTEE

Minutes of a meeting of the Joint Burial Committee held on Tuesday 5th October 2021 at 6.45 p.m in the Council Chamber.

PRESENT:

Cllrs. J. Borland (Chairman), M. Best, C. Broom, F. Freeman, R. Pailthorpe, A. Samuel, A. Stuart and D. Wakeman.

Also in attendance: K. Sheehan (Clerk), P. Hewitt (Finance Officer).

25 TO NOTE APOLOGIES FOR ABSENCE

21/22

None.

26 OPEN FORUM

21/22

No members of the public present.

27 MINUTES OF THE MEETINGS HELD ON 8 & 17 JUNE 2021

21/22

It was AGREED that the minutes of the meetings held on 8 & 17 June be approved.

28 DECLARATIONS OF INTEREST

21/22

None.

29 CLERK'S UPDATE REPORT

21/22

- Aslett memorial: The Clerk reported that repairs to the Aslett memorial had now been carried out.

30 CEMETERY OWNERSHIP

21/22 To receive an updated report relating to ownership of the cemetery and associated implications

Councillors noted a detailed report from the Clerk on this matter.

31 LODGE REFURBISHMENT

21/22 To consider a report relating to possible options for the Lodge

Councillors discussed a previously circulated report outlining several options for the Cemetery Lodge, noting that it was of special architectural interest and a visual asset to the town. Information provided by local estate agents indicated that there was a potential income on residential rent from the Lodge once refurbished. It was suggested that a specialist project manager should be utilised to oversee refurbishment, as there was no capacity amongst existing council staff to take this on. Noting that it was likely that there would be council elections in May 2022, Councillors felt that more time to carefully consider and inform this decision would be beneficial. The Clerk was asked to obtain further details on the borrowing process and affordability criteria.

It was AGREED that should elections be confirmed for May 2022, the recommendation to the two councils should be deferred until the new councillors are in place.

32 FINANCIAL MATTERS FOR CONSIDERATION

21/22 a. To approve the following payments

The following payments were AGREED.

Net	VAT	Total	Payee	Purpose
£19,651.47	£1,253.41	£20,904.88	Crewkerne TC	Reimbursement for period 01/06/21 to 30/09/21
£185	£0	£185	Mrs Melville	Surrender of plot

b. To report that the bank reconciliation for September has been completed

The bank reconciliation was noted. Cash in hand at the bank as of 30th September 2021 was £123,047.82.

c. To receive the second quarter financial report

The quarter two financial report was noted, no questions were raised.

d. To consider the proposal from the Clerk for the cemetery fees for 2022/23

The proposed inclusion of a fee for use of the bell was subject to the agreement of the Committee to pursue the restoration of the bell later in the agenda. (NB as this was not agreed, the charge was removed). It was noted that the amendment of the charge for a statutory declaration was to better reflect the significant amount of staff time often involved in these. The proposed schedule of fees for 2022/23 was AGREED.

e. To confirm that the precept split for 2022/23 should remain at 93% for Crewkerne Town Council and 7% for West Crewkerne Parish Council

The continued split of the precept at 93% CTC and 7% WCPC was AGREED.

33 PATHS

21/22 To consider a quote for tarmac pathing

As the quote had not arrived in time for the meeting, this item was deferred.

34 BELL

21/22 To consider a costed proposal to recommission the bell

After some discussion about outstanding works to both chapels, it was AGREED not to proceed with the recommissioning of the bell and instead to look further at the remaining internal plastering works and guttering. The Clerk was asked to look out quotes which may have previously been obtained for these works.

35 TO CONSIDER QUOTES FOR CEMETERY MAINTENANCE 2022/23

21/22

This item was deferred as not all quotes had been received in time.

The following applications, transfers and memorials were all APPROVED.

PLOT PURCHASE

Pamela & Garry Rouse	CSKNE111B
William Lipscomb	CSKNE229
Nigel Potter	EXR09
Kevin Barlow	CSKNE232
Teresa Gurney	EXR10
Oana Ratusca	EXR11
Steven & Peter Thompson	EXR13
Sheila & Steve Gready	CSKNE235
Michelle Payne	CSKNE230
Timothy Serjeant	EXR14
Lindsay Redman & Katy Spurway	CSKNE234
Angela Elson	CSKNE233
Sharon & Amy Broom	CSKNE236
Mr & Mrs Melville – Plot Surrender	CSKNE223

TRANSFERS

Kenneth & David Yates	CSKNE74
Roger Evans	CSKNE87
Nigel & William Evans	EXP20
Jennifer Gee	EXQ11
Heather Smith	CSKNE157
Sarah Lewis & Frances Malin	I 1125
Mr & Mrs Ward	EXC05
Kenneth & Peter Isaacs	F2 718
Thomas Hancock & Katherine Francis	R7 2084

MEMORIALS

Donna Williamson	EXQ35
Gillian Hooper	CSKNE117
Katie Nehamee	EXQ37
Kevin Barlow	CSKNE232
Kenneth & David Yates	CSKNE74
Sarah Lewis & Frances Malin	I 1125
Sheila & Steve Gready	CSKNE235
Jenny Gee	EXQ11
Caroline & Thomas Wootton	S3 2229
Heather Smith	CSKNE157
Carol Lett	GofR
Margaret & Paul Lawrence	EXQ27
Angela Lawrence	EXR07
Roger Evans	CSKNE87
Rickie Samways	CSKNE121
Lindsay Redman & Katie Spurway	CSKNE234
Willemien Sturges	EXO14
Sandra Mansfield	CSKNE154
Bill Lipscomb	CSKNE229

37 **MATTERS OF REPORT**

21/22

Councillors noted that glass vases were still being left on graves which could present a hazard.

38 **DATE OF THE NEXT MEETING**

21/22

The date of the next meeting was set for Tuesday 7th December at 6.45pm in the Council Chamber.

The meeting closed at 7.20 p.m.

Signed.....

Dated.....