

CREWKERNE AND WEST CREWKERNE
JOINT BURIAL COMMITTEE

Minutes of a meeting of the Joint Burial Committee held on Tuesday 5th April 2022 at 6.45 p.m in the Council Chamber, Town Hall, Crewkerne.

PRESENT:

Cllrs. J. Borland (Chair), C. Broom, F. Freeman, R. Pailthorpe, A. Samuel and A. Stuart.

Also in attendance: K. Sheehan (Clerk) and P. Hewitt (Finance Officer).

OPEN FORUM

No members of the public present.

63 APOLOGIES FOR ABSENCE

21/22

Apologies for absence were received and accepted from Cllrs. M. Best and D. Wakeman (both work commitments).

64 MINUTES OF THE MEETING HELD ON 7 DECEMBER 2021

21/22

It was AGREED that the minutes of the meeting held on 7 December 2021 were a true and accurate record.

65 DECLARATIONS OF INTEREST

21/22

No interests were declared at this point.

66 CLERK'S UPDATE REPORT

21/22

- Straining wire: The Clerk reported that it had been ascertained that the wire belonged to Western Power Distribution, and that WPD would attend site to further investigate.

67 FINANCIAL MATTERS FOR CONSIDERATION:

21/22 a. To approve the following payments:

Net	VAT	Total	Payee	Purpose
£18,112.11	£1004.05	£19,116.16	Crewkerne TC	Reimbursement for period 01/12/21 – 31/03/22
£220.00	£0.00	£220.00	Mrs Stidson	Surrender of plot

The payments above were AGREED.

b. To report that the bank reconciliation for March 2022 has been completed

Cllr. Borland reported that she had checked the bank reconciliation for March 2022.

c. To note that all invoices to date have been checked and verified

Cllr. Borland reported that she had checked and verified all invoices.

d. End of year financial summary: to consider the payments/receipts variance report as at 31 March 2022, together with the summary of Allocated and General Reserves

Cllrs noted these reports, no questions were asked.

e. To note that JBC account have been subsumed into Town Council accounts with effect from 1 April 2022

Noted.

f. To note that there has been no change to the Asset Register for the year 2021-22

Cllrs noted that the asset register for 2021-22 was unchanged.

68 CEMETERY MANAGEMENT

21/22 a. To consider a proposal to open two new sections; one for ashes only and one for burials only

Following a number of recent issues with alignment of different sized plots, it was AGREED that two new sections would be opened once the existing section was full. One of these sections would be allocated exclusively for ashes burials, and the other for full burials.

b. To consider a proposal that graves be hand dug where access to graves is over neighbouring graves

To reduce the risk of damage to adjacent graves and memorials, it was AGREED that where graves could not be dug from the path, hand digging only would be permitted.

69 CEMETERY RULES

21/22 To consider an amendment to permit staff to remove seasonal wreaths after two months

Subject to the amendment of 'after two months' to 'at the end of February', the amended rules were AGREED.

70 INSPECTIONS

21/22 To make arrangements for cemetery inspections until June 2022

Cllrs Broom and Freeman agreed to undertake an inspection prior to the next meeting of the Committee.

Cllrs Samuel and Pailthorpe reported that they had inspected the cemetery during the week and found it to be looking good. It was noted that there were some small yews planted close to the paths which would need to be resituated. Some discussion took place about time gates and security and the Clerk was asked to look at quotes for security contracts. Thanks were noted to the volunteers who spent considerable time on projects at the cemetery.

71 TO APPROVE THE APPLICATIONS, TRANSFERS AND MEMORIALS

21/22 RECEIVED

The following applications, memorials and transfers were all APPROVED.

APPLICATIONS

To 30th March 2022

PLOT PURCHASE

Amelia Juba & Briony Hann	EXR15
Clare Goudie	EXR17
Christine Taylor	EXR18
Kevin, Scott & Robert Wheeler	CSKNE223
Mr & Mrs Serjeant	EXR16
Mr & Mrs Dodge	EXR25
James Singleton	EXR19
Mary & John Stagg	EXR20
Mary & John Stagg	EXR21
Mary & John Stagg	EXR22
Oana Ratusca	EXR12
Shelagh Larcombe	R3 1952
SURRENDER OF PLOT	
Mr & Mrs Stidson	EXO27A
TRANSFERS	
John Best	EXJ5A
Melvyn Toms	E 482
Annette White	S2 2201A
Rosan & Peter Cosgrove	U7 2925/6
MEMORIALS	
Thomas McKelvey	EXP29
Peggy Holman	N2 1383
Thomas Hancock & Katherine Francis	R7 2084
Paul Willis	EXQ39
Philip Harper	F3 755
John Best	EXJ5A
Linda Gray	GofR
Robert Wheeler	CSKNE223
Mr & Mrs Pymm	CSKNE147B

72 MATTERS OF REPORT

21/22

The Finance Officer noted that transactions had increased noticeably, including a significant number of non-resident plot purchases. Cllr. Borland thanked her for her hard work.

Cllr. Pailthorpe noted that he would not be seeking re-election and that this would therefore be his last JBC meeting. Cllr. Borland thanked him for his years of service on the JBC.

73 DATE OF THE NEXT MEETING

21/22

The date of the next meeting was set for Tuesday 7th June at 6pm for the annual cemetery walkaround, to be following by the meeting proper at 6.45pm in the chapel.

The meeting closed at 7.10 p.m.

Signed.....

Dated.....

JBC05April2022