



CREWKERNE TOWN COUNCIL

TOWN HALL
MARKET SQUARE
CREWKERNE
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Councillors are hereby summoned, and members of the press and public are invited to attend the next meeting of **Planning and Highways Committee** of Crewkerne Town Council, to be held in the Beech Suite, George Reynolds Centre on Monday 13 December 2021 at 6.45p.m, followed by a meeting of **Full Council**.

Note:

Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:

<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K Sheehan
Town Clerk
Tuesday 7 December 2021

AGENDA

1. **To note apologies for absence.**
2. **Open Forum:** Questions may be put to the Council during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues received by the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.
3. **To confirm the minutes of the previous meeting** on Monday 8 November 2021.
4. **Declarations of interest** in items on the agenda.
5. **To receive the Clerk's update report.**
6. **To consider Planning Applications** as per the attached list.

Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make decisions on any application. Any recommendations and comments this Committee make will be fed into the planning process. South Somerset District Council is the Planning Authority and will issue the decision notices on all applications.

7. **To receive planning decision notices from District Council.**
8. **To note a new Tree Preservation Order:** The South Somerset and District (Crewkerne & Misterton No. 1) Tree Preservation Order 2021.
9. **Inconsiderate parking in Crewkerne. To consider if the Town Council should supply cards to put on windscreens of vehicles parked inconsiderately, requesting more considerate parking in the town.** This follows a complaint from a resident in Easthams Road reporting that the refuse lorry could not access the lane due to parked vehicles. The Fire Service have also highlighted the lack of access in this road, for the tender, should it be required.
10. **To receive any other Matters of Report** (for information).
11. **Date of next meeting:** Monday 10 January 2022 at 6.45 p.m.



RECONVENE AS FULL COUNCIL

1. **To note apologies for absence**
2. **Open Forum:** Questions may be put to the Council during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues received by the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.
3. **To confirm the minutes of the Town Council Meetings** held on 26 July 2021 and 22 November 2021.
4. **Declarations of interest** in items on the agenda.
5. **To receive reports from the County and District Councillors.**
6. **Clerk's progress report:** to receive an update report (for information).
7. **Finance:**
 - a) To approve the accounts for payment for December as listed.
 - b) To report the bank reconciliation for November 2021 has been completed.
 - c) To authorise the payment of staff overtime in support of the Lighting Up event and the Christmas Market.
8. **Interim Internal Audit:** to receive the interim report of the internal auditor.
9. **George Reynolds Centre:** to agree amended hire charges in respect of kitchen use.
10. **Scheme of Delegation:** to reconfirm the delegated authorities to Clerk and Deputy Clerk as authorised on 4th May 2021.
11. **To receive Committee and Working Group minutes:**
 - a) Minutes of the Youth Steering Group held on 12 October 2021.
 - b) Minutes of the Joint Burial Committee held on 5 October 2021 and 2 November 2021.
12. **To receive Matters of Report** (for information only).
13. **Next meeting** on Monday 24 January 2022, 18.45.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2), to resolve that the press and members of the public be excluded from following items having regard to the confidential issues to be discussed.

Confidential Session: Exclusion of the Press & Public - Contractual Matters



CREWKERNE TOWN COUNCIL
Planning and Highways Committee Meeting
Monday 10 December 2021

Item 6 – New Applications – South Somerset District Council

- 21/03553/DOC1** **Land At Blacknell Lane Blacknell Lane Crewkerne Somerset**
Discharge of Condition no 7 (Fencing) of planning application
21/00574/OUT
- 21/03391/HOU** **64 South Street Crewkerne TA18 8AA**
Alterations to Driveway and Garden to form off street parking area
- 21/03286/FUL** **Galvanis 11 Church Street Crewkerne TA18 7HU**
21/03287/LBC Change of use of building into a 1-bedroom residential unit
- 21/03005/S73** **Crewkerne Key Site 1 Land East Of Crewkerne Between A30 And A356**
Yeovil Road Crewkerne TA18 7HE
S73 Application to vary conditions 01 (appearance, landscaping, layout and scale herein after called the 'reserved matters') of planning approval 19/03482/S73; (relating to 05/00661/OUT, Comprehensive mixed use development for 525 dwellings, employment (B1, B2, B8) primary school, community facilities, playing fields, parkland, P.O.S. structural landscaping and associated infrastructure including link road and highway improvements).
- To Note:
21/03567/TPO **5 Bramley Close Crewkerne Somerset TA18 7DL**
Application to carry out Tree Surgery Works to No. 1 Tree as shown within the South Somerset District Council (CREW 1) 1988 Tree Preservation Order.
- 21/03587/TCA** **1 The Lawns 52 West Street Crewkerne TA18 8BA**
Notification of intent to carry out Tree Surgery Works to No. 1 Tree within a Conservation Area.
- 21/03586/TCA** **1 Gouldsbarton Crewkerne TA18 7HT**
Notification of intent to carry out Tree Surgery Works to No. 1 Tree within a Conservation Area.

Item 7 - To receive planning decision notices from South Somerset District Council

- 21/03046/HOU** **81 Bushfield Road Crewkerne TA18 8HW**
Demolition of existing side single-storey element. Erection of two-storey side extension.
Application Permitted with Conditions
- 21/02819/HOU** **5 Westover View Brickyard Lane Crewkerne Somerset TA18 7BA**
Erection of a single storey rear and side extension and front porch.
Approved
- 21/01135/HOU** **3 Kingswood Road Crewkerne TA18 8JW**
Erection of a two-storey side extension
Refused