

Crewkerne Town Council
Vision Action Plan: Short term
June 2016

No.	Description	Budget/Funds	Status	Dependencies	Lead + support	Comments
New projects	S16-1 Remedial work on Town Hall + Victoria Hall Remedial work to exterior stonework, windows and doors plus interior remedial work	Allocated budget plus General Reserves as necessary	Survey completed. Priority 1 task of removal of finials now complete. Kitchen upgrade underway. Costs being gathered for replacing large window on East side which is in very poor state.		Clerk + Ops Manager thru Amen. Committee	Non-urgent remedial work is classed as medium term
	S15-1 Henhayes Play Area Project. Playground enlargement & revamp, picnic tables & benches.	Precept & Earmk Res. MTIG, SCC, & SSDC grants	<u>Phase 1:</u> complete <u>Phase 2:</u> staged approach. First stage: groundworks. Second stage: install already-bought play equipment. Third stage: consider additional items, eg play equipment for "moat", benches, flower beds etc	Key dependency on weather	Henhayes Play Area Project Working Group, thru the Amenities Committee	For more detail see Amenities Committee Project & Works Report
	S15-2 Create long stay car park	Waitrose S106 £100k SSDC C/pk allocation	CTC engaging with SCC to agree removal of restrictive covenant	Requires removal by SCC of restrictive covenant	SSDC supported by CTC	For more detail see Amenities Committee Project & Works Report
	S15-3 Pill Box: registration as a scheduled monument and tidy up area	Assumed minimal	Summer 2016		Operations Manager, thru Amen. Comm.	Note: refurbishment of pill box is a medium term action
	S15-5 Christmas Saturday market 2016	Within budget			Deputy Clerk + Operations Manager	Agreed date: 10 Dec 2016
	S15-6 Quality Council accreditation	Within budget	Application for re-accreditation at Foundation Level was successful.		Town Clerk + Deputy Clerk thru P&R Committee	Next step: consider the additional requirements to achieve the "Quality" Level award
	S15-7 Happy Valley Enhancement Phase 2 Replacement skateboard park	Grant funding under review. CTC have committed £15k.	Preferred contractor selected. Planning application submitted. ABCD/ABSIC to raise required level of grant funding.	Required level of grant funding	Happy Valley Enhancement working group thru Amen. Comm.	For more detail see Amenities Committee Project & Works Report
	S15-8 Aqua Centre Zinc roof replacement	S106 £28,904 CTC E/Reserves CLM Contribution Independent grant funding	Zinc roof survey completed. Outcome is that new zinc roof not required, although some remedial work is required.	None	Aqua Centre Manager & Operations Manager, thru Amen. Comm.	
Small initiatives /Working with others	S15-9 Longer Opening hours of public toilets in Falkland Square	Increase precept	Costings established. As expected, cost increase is significant.	Contract change required with Glen Cleaning	Deputy Clerk, thru Amen. Comm	Tabled at Nov 2015 Amenities Committee. No further action
	S15-10 Improved website/ activity in social media Better promotion of CTC activities. Advertise Vict Hall, market etc	Would need to budget for this	CLr Pritchard has compiled a prototype website based upon the Wordpress toolset. Next steps: - check compatibility with current web hosting provider. - agree website content.		Town Clerk + CLr Pritchard, thru P&R Committee	
	S15-11 Calendar of events	Anticipated minimal except for publicity costs			CTC with Chamber/ LIC/ABCD/ Rotary? etc	Link to devt. of new website. CLr Pritchard to lead.
New Policies	S15-12 Preserve important trees within new developments with TPO's	Minimal	Obtain TPO register: complete		Deputy Clerk, thru Amen. Comm	As required