



Crewkerne Christmas Craft & Produce Market

Stallholder Application Form

*Deadline for completed applications and payment:
9.00 am Thursday 1 December 2016*

Trading Name:

Name of Applicant:

Address:

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Postcode:

Landline Number:

Mobile Number:

Email Address:

Product Detail: (describe the products you intend to sell)

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Pitch Size Required: (3m x 3m) £10.00
(Please tick as appropriate) (6m x 3m) £20.00
(9m x 3m) £30.00

Do you require a table: Yes/No (please delete as appropriate)

Do you require a canopy: Yes/No

(These will be offered on a first come first served basis as we only have a limited number available)

Will you supply your own gazebo: Yes/No

Please attach the following documents:

- Public Liability Insurance Certificate
- Food Hygiene Certificate (If relevant)

Continued overleaf...



If you do not have Public Liability Insurance, would you like to purchase a day's insurance from the Town Council at a cost £2.00?

Yes/No

If you require insurance for the Christmas Market, please provide your date of birth:

Conditions:

- Applications will be taken in order of receipt. The Council will endeavour to comply with your preferences but these cannot be guaranteed.
- Should there be any food products available then a Food Hygiene Level 2 Certificate must be supplied in advance.
- The Operations Manager is appointed by the Town Council to supervise all aspects of running the market on the day and has the discretion to make or change arrangements as he sees fit.
- You will be allocated a pitch at the discretion of the Operations Manager. Pitches will be allocated on a date purchased basis.
- All pitches must be paid for in full by 9am Thursday 1 December 2016. No refunds can be given for cancellation after this date.
- Payment either by cash at Town Council offices or by cheque payable to Crewkerne Town Council.

I confirm that I will operate within the terms of the Christmas Market Conditions.

Signed:

Date:

**Please complete this form and return it to:
Deputy Clerk, Crewkerne Town Council, Town Hall, Market Square,
Crewkerne, Somerset TA18 7LN**

For official use:

Checked certificates up to date _____ (initials)

Reference No: _____ Pitch: _____